

# RECORD OF PROCEEDINGS

**Minutes of Franklin Township**

**Regular Meeting**

**Held at 2193 Frank Road**

**January 12, 2017**

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Chairman Cook called the regular meeting of the Franklin Township Board of Trustees to order at 6:30 P.M. January 12, 2017 at 2193 Frank Road.

Chairman Cook gave the welcome.

Reverend Snodgrass led the township meeting in prayer.

The Pledge of Allegiance was given.

ROLL CALL: Fleshman, yes, Cook, yes, Horn, yes

Chairman Cook made a motion to approve the Special Meeting Minutes of December 19, 2016. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes

Chairman Cook announced the restructuring of the Board. The meeting was turned over to Fiscal Officer Lisa Morris to open the nominations. Ralph Horn nominated John Fleshman as Chairman of the Board. Vote taken: Fleshman, abstain, Cook, no, Horn, yes. Lisa opened a vote for Don Cook. Vote taken: Fleshman, abstain, Cook, yes, Horn, yes. Lisa Morris announced that Don Cook is the 2017 Chairman of the Board. Don Cook nominated John Fleshman as Vice-Chairman of the Board. Vote taken: Fleshman, yes, Cook, yes, Horn, yes. Lisa Morris announced the 2017 Vice-Chairman as John Fleshman. Lisa Morris turned the meeting over to the Chairman of the Board Don Cook.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-002**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to pay the Fiscal Officer at the first of every month of the first meeting.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-003**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to pay the Trustees at the last pay period of every month.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

There was a discussion had about the meeting times throughout the year. The meetings are held at 6:30 pm every other Thursday. Discussion was had. The meetings will stay the same. The Board agreed. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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**Vice-Chairman Fleshman moved for the adoption of the following Resolution.**

**RESOLUTION # 17-001**

**PAYROLL**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll in the amount of \$93,349.86 from check # 41834 to check # 41902.

Chairman Cook seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook informed the audience that the bills from December would be posted on the back of the agenda for the next meeting on January 26, 2017. The Board agreed.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-004**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves the Fiscal Officer to move funds from one fund to another to pay bills and payroll.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

There was a discussion had about how the Fiscal Officer is to notify the Board and/or the departments before any funds are moved. The Fiscal Officer agreed.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-005**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves the Fiscal Officer to pay all re-occurring monthly, annual, and bi-annual vendors.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes. Trustee Horn asked if the bills for 2016 have been paid and submitted, Lisa said yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-006**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Heritage for EMS Supplies not to exceed \$6000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-007**

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BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Geer Gas for medical oxygen not to exceed \$3000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-008**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Boundtree for EMS Supplies not to exceed \$6000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-009**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Tuffy for EMS vehicle service not to exceed \$1500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-010**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for NAPA for EMS vehicle service not to exceed \$1000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-011**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Staples for EMS office supplies not to exceed \$2500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-012**

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BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for stericycle for EMS medical waste not to exceed \$500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-013**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for PH & S for EMS gloves not to exceed \$5000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-014**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Vermed for EMS Physio supplies not to exceed \$1000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-015**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Arrow International for EMS IO needles not to exceed \$5000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-016**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Premiere paper for Fire office supplies not to exceed \$2000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-018**

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BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Lowes for Fire station repairs not to exceed \$1000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-019**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Batteries Plus for Fire batteries not to exceed \$1500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-020**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Sutherlands for Fire station supplies not to exceed \$750.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-021**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Sam's Club for Fire station supplies not to exceed \$1500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-022**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Roy Taylor for Fire uniforms not to exceed \$4000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-023**

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BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for B & C communications for Fire radio repairs not to exceed \$2000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-024**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Columbus Pest Control for fire pest control not to exceed \$500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-025**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Trans Union for Fire prevention use not to exceed \$400.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-026**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Trish's Stitches for the Fire department not to exceed \$4000.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-027**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Quality Rubber for Fire Par tags not to exceed \$500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-028**

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BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves Police Chief Smith to sell two cars on govdeals.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-030**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves Police Chief Smith to donate 40 hours of sick time from 2016 to Melissa Schopp.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Robyn from the audience asked the Board about a donation bank for the different departments. The Board agreed this is done on a case by case basis.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-031**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Tuffy for police vehicle service not to exceed \$5000.00

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-032**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Galls for Police uniforms not to exceed \$2500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-033**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves to pay Kaffenbarger Truck equipment for salt spreader for the Road department in the amount of \$1385.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-034**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves an open purchase order for Sutherlands for Road department supplies not to exceed \$500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-035**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves to contract with Brosius, Johnson, and Griggs for legal counsel for 2017.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Trustee Horn asked about the billing for the legal counsel. The Board informed Trustee Horn this service is an as needed service. Not a monthly service. The Board agreed.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-036**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves the tear down of a structure at 3519 Plainview Drive.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-037**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves the tear down of a structure at 3698 Plainview Drive.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-038**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves to pay Trish's Stitches in the amount of \$3198.86 for alterations and fire patches.

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Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-039**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves to pay Frame & Spring for Engine 192 for Kingpins & Seals in the amount of \$1859.98.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes

Fire Department: Assistant Chief Adams handed out copies of the run stats for 2016. EMS 7,789, Fire 1,714, Other 1, The Board thanked the EMS for their great work.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-017**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to contract with Stericycle medical waste.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook made a motion to have the Chairman of the Board Don Cook to sign the documents of the Township. The Board would be notified of any documents prior to signatures. There must be two approvals from the Board. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

**Chairman Cook moved for the adoption of the following Resolution.**  
**RESOLUTION # 17-029**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves the Chairman of the Board to sign Township documents.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Assistant Fire Chief Adams announced that the Fire department would be working with the American Red Cross to pass out smoke detectors. They will go door to door starting in February to pass out and install smoke detectors. The Fire department will have the ladders tested on Monday, January 23, 2017. Ohio Cat will test the ladders. Assistant Chief Adams announced that he was awarded a grant from the Ohio Bureau of Workers Compensation in the amount of \$36,621.00 for loupes devices for Cardiac Arrest. These are \$15,000.00 dollars apiece. They were also granted hose rollers. These are necessary for the Fire trucks. The total cost to the Township for the equipment will be \$9,155.25. The Board agreed this is a great deal. Trustee Horn wanted to know how the ladders are tested. Adams explained the procedure. Chief

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Welch thanked Assistant Chief Adams for his assistance with getting grants for the Township. Chief Welch discussed the Health insurance assessments, healthy points. This program has shut down. Brian Savage contacted Chief Welch via email and informed him that he would like to get with each employee concerning health care. Chief Welch informed the Board the computers were not working. Vice-Chairman Fleshman assisted Chief Welch in purchasing a new refurbished computer. There will be updates to the computers by Scott Rodgers. The Board agreed. Chief Welch asked the Board to replace the old projector. Chief Welch has a few projects for 2017. The fire department needs a new vehicle to replace an old vehicle. This vehicle is used for utility purposes. Chief Welch would like to get a new medic to replace an old one due to high cost of replacement parts. Chief Welch needs reporting system updates for the EMS. The Board agreed. Chief Welch asked the board for a personal day for the firefighters. The Board will consider the personal day or something similar and discuss it in the quarterly meeting.

Police Department: Chief Byron Smith informed the audience of the levy. This is a five year timed levy. The amount you would see on your tax increase would depend on the value of your home. Chief Smith will get with the Block watch member's for any updates. Chief Smith asked for a grant to hire another Officer, however; no one was selected to be awarded this grant. He did get a denial letter. Chief Smith also applied for a grant for equipment. He has not heard anything at this time. Chief Smith informed the Board of a home invasion. Chief Smith wants to clarify with the Board that Melissa will be moving to the corner office. Jeff will move upstairs and will retire in September. Melissa will move to the corner office. No decisions have been made about moving Jeff at this time. The Board agreed.

Trustee Horn asked Jessica of the Franklin County Sheriff's department about the new programs that are being implemented. Chief Smith will contact the new Sheriff and will invite the Sheriff to a meeting. The community members would like to be informed when the Sheriff will be at a meeting. Jessica informed the audience that there was some reorganizing in the Sheriff's department. The reorganization will affect the employees only not the public.

Road Department: Superintendent Jim Stevens has nothing. Jim updated the Board on the progress of the projects. The Sanitary sewer project is going great and as planned. The Board agreed.

Vice-Chairman Fleshman updated the Board on the sewer grant paperwork. He has made 18 public requests at this time with a response that this information does not exist. Fleshman will continue his efforts in gathering information. Trustee Horn would like to have a meeting with the Trustees concerning the amount of effort and funds being spent on this issue. Vice-Chairman Fleshman assured Trustee Horn the money the Township will spend on tap fees would be phenomenal. Discussion was had. No decisions have been made.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 16-380**

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BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Fiscal Officer to move \$46,829.17 from the general fund into the 2031 Road and Bridge Fund for 2016 House Bill 50 properties. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Superintendent Jim Stevens informed the Board of how this money is spent throughout the year.

Chairman Cook discussed the accomplishments of 2016. Chairman Cook brought up the tax for the Havenwood Park property. This would be a onetime property tax. Fiscal Officer Lisa Morris followed up on the property tax; she found the property tax is due. The Board discussed. The Board agreed.

**Chairman Cook moved for the adoption of the following Resolution.**

**RESOLUTION # 17-040**

BE IT RESOLVED, by the Board of Trustees of Franklin Township, Franklin County Ohio that the Board approves to pay property taxes for Havenwood Park and not to exceed \$5366.40.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook made a motion with no further business to discuss to adjourn the meeting. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes. The meeting adjourned at 8:30 pm

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Don Cook, Chairman

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John Fleshman, Vice-Chairman

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Ralph Horn, Trustee

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Lisa Morris, Fiscal Officer