

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

**Held via Teleconference
COVID-19 Emergency Declaration
Ohio's Open Meeting Act**

May 20, 2021

Call Meeting to Order:

Chairman Horn called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on May 20, 2021, via teleconference (ZOOM).

Opening Prayer: Led by Trustee Fleshman

The Pledge of Allegiance: Led by Trustee Alex

Roll Call: Horn, yes; Fleshman, yes; Alex, yes.

Approval of Prior Meeting Minutes:

Horn made a motion to approve minutes of regular meeting on 4/22/2021, special meeting on 5/5/2021, regular meeting on 5/6/2021 and special meeting on 5/14/2021. Fleshman seconded the motion. With no discussion, the roll was called and the vote was as follows:

Horn: YES/ NO **Fleshman:** YES/ NO **Alex:** YES/ NO

Motion passed.

Old Business:

Horn made a motion for the adoption of the following resolution:

**Resolution 2021-074
Accounts Payable ending on 05/20/2021
& Payroll Paid on 05/14/2021**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves accounts payable through 05/20/2021 in the amount of \$93,633.58 and payroll paid on 05/14/2021 in the amount of \$141,451.91 for a total of \$235,085.49. From check number 66396 to 66443 and electronic vouchers from 302-2021 to 375-2021. (See Exhibit)

Fleshman seconded the resolution; with no discussion, the roll was called for its adoption and the vote was as follows.

Horn: YES/ NO **Fleshman:** YES/ NO **Alex:** YES/ NO

Resolution passed.

Fiscal Officer Nick Dunn introduced representatives from PNC Bank who were attending the meeting in order to present their services to the Board for updating the technology at the cashier window as well as the fiscal department.

Kathy Lamb spoke, introducing herself as working in the department of Treasury Management at PNC Bank. She stated that part of her job is to

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perform account reviews, make sure the customer is in the best product they can be, help with the electronics, movement of money, and efficiency.

She stated that with PNC Bank, Franklin Township is in a “fully analyzed account”. She also mentioned that the Township has a lockbox system for the Fire Department.

Assistant Fiscal Officer Robyn Watkins stated that the Township does need the lockbox and asked Kathy if PNC Bank could present a system that is less expensive.

Watkins asked Fire Chief James Welch for his opinion regarding the lockbox system. Welch commented that it does go through the billing company, that he was pleased with the lockbox system.

Kathy suggested ways to “tweak” the system. She mentioned that the Township pays \$60 for “back side image capture” of checks and that could be discontinued to save money. Chief Welch commented that the billing company would need to be consulted on any changes.

Kathy suggested that the Township switch to a plan offered by PNC Bank called “Business Treasury Enterprise” which had not previously been available to townships or government entities.

She inquired of the Board whether the Township would prefer having more money in the checking account and pay lower fees with an earning credit or leaving things the way they are.

She mentioned that she had sent information on two proposals by PNC Bank. She gave one proposal with “Positive Pay” that included check fraud protection and with a check scanner at a cost of \$505.55 per month. She gave a second proposal that consists of keeping \$1.5 million in the checking account at a cost of \$464.46 per month. She stated that by making no changes, the Township would continue paying \$738.96 per month.

Kathy stated that the figures she is giving were based on conversations she had with the Fiscal Department regarding their needs.

Kathy's colleague with PNC Bank, Aaron, proposed that he give a presentation on the services they could provide regarding a credit card payment system at Franklin Township's Administrative office.

Kathy inquired if PNC Bank could give the Board the formula used to calculate earning credit in order to make their best decision.

Fleshman agreed as a whole but suggested the new fiscal officer and the Township's CPA let PNC know of their decision.

Fiscal Officer Dunn stated it would be okay if the Board wanted to begin the process of installing a credit card payment system for the front window of the office.

Aaron of PNC Bank gave the monetary figures for their credit card system. He stated that their system has the best PCI compliance and that each payment

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transaction is encrypted to prevent hacking. He reported that the machine itself would cost \$649 which includes a one-year bumper-to-bumper warranty. He stated that a three-year warranty would cost \$200.

He stated that a lease would be for 36 or 48 months and include a warranty for the entire life of the lease.

Aaron mentioned that he personally could install the system and provide any training needed.

Fleshman expressed his concern over purchasing a machine and in the future, it may become outdated. He stated the Board should look at the options and possibly consider a lease.

Dunn stated that in discussion with Attorney Pete Griggs, it was felt the purchase would not need to be a Board decision.

Watkins stated that the two topics, realigning of the bank account and the need for a credit card machine, were brought to the Board in order to show that by saving \$200 to \$300 in bank fees, it would easily compensate for purchasing a machine.

Horn voiced his opinion that they should table the discussion until the next meeting in order to make an informed decision.

With no further discussion, Horn moved to New Business.

New Business:

Police Department Report:

Chief Byron Smith began by stating that the Police Department has been in a “conservation mode”, trying to figure out how to conserve resources and provide the best service to the residents, looking at ways to avoid cutting portions of the third shift until Trustee Alex rolls out his “reimagination plan” which Smith stated he was excited to be a part of.

Smith stated he had a meeting with the Fiscal Department. He stated that his department is budgeted for three part-time officers and currently they have only two. He stated that it is within the budget to hire a third part-time officer which would give another twenty-four hours of coverage and allow his department to more effectively cover all three shifts.

Smith asked for a Resolution to re-hire Officer Jeffrey Menshouse as a part-time officer, working approximately twenty-four hours per week, effective May 21, 2021.

He stated that Officer Menshouse had been employed by Madison Township Police but has a desire to return to Franklin Township.

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Horn moved for the adoption of the following Resolution:

Resolution 2021-075

Hiring of Menshouse as Part-Time Police Officer

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to hire Jeffrey Menshouse as a part-time patrolman working approximately 24 hours per week, effective May 21, 2021 at \$21.24 per hour.

Fleshman seconded the Resolution; with no discussion, the roll was called for its adoption and the vote was as follows.

Horn: YES/ NO **Fleshman:** YES/ NO **Alex:** YES/ NO

Resolution passed.

Deputy Travis Carter submitted a report for the Franklin County Sheriff's Office.

He reported that the stats he had were not 100% accurate, with just the numbers and not the locations.

He reported stats from April 22, 2021 to May 20, 2021.

Carter stated there were a total of 1,142 calls of service, 56 reports were made, and there were 26 arrests.

He reported 4 drug-related offenses, 2 burglaries, 3 stolen vehicles, 4 recovered stolen vehicles, 7 weapon-related runs, 5 robberies and 36 thefts.

Carter voiced his opinion that with the warmer weather, he expects more criminal element and also due to the decrease in police officers, it will be taxing but they will do their best.

Chief Smith asked Deputy Carter to update the Board on the situation at 3335 Dover. Carter reported that the bank is giving him issues about trying to get anyone out of the house due to the national restrictions about not taking everyone out of their homes because of Covid. He stated that they are waiting on SIU (Special Investigative Unit) to make an investigative decision on whether they are able to get the house vacated in a legal manner.

Lieutenant Ratliff asked Deputy Carter about any persons of interest involved in the shooting at 1127 Harrisburg Pike.

Carter replied that he and Officer Baldwin were able to locate some persons of interest and were working with the detectives. He stated that the detectives were then able to positively identify individuals to investigate.

Carter voiced his opinion that there is a gang-related element in the case.

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With no further discussion, Horn moved to the fire department.

Fire Department Report:

Chief James Welch asked for a motion to accept the resignation of Brody Dille effective 5/19/2021.

Fleshman made the motion to accept the resignation of Brody Dille. Alex seconded the motion. With no discussion, the roll was called and the vote was as follows:

Horn: YES/ NO Fleshman: YES/ NO Alex: YES/ NO

Motion passed.

Chief Welch asked for a Resolution to hire Elijah Malench as a full-time firefighter 1.

Fleshman moved for the adoption of the following Resolution:

**Resolution 2021-076
Hiring of Malench as a full-time firefighter 1
upon completion of physical**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to hire Elijah Malench as a full-time firefighter 1 upon completion of pension physical.

Alex seconded the Resolution; with no discussion, the roll was called for its adoption and the vote was as follows.

Horn: YES/ NO Fleshman: YES/ NO Alex: YES/ NO

Resolution passed.

Chief Welch reported that the Rosenbauer fire truck is back at Frank Rd. from South Dakota following repairs. He stated that the rear end was repainted due to corrosion and they took care of other small things.

With no further discussion, Chairman Horn moved to the road department.

Road Department Report:

Road Superintendent Jim Stevens asked for Resolutions in order to hire two high school students as summer help for the Road Department.

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Resolution 2021-077
Hiring of Campbell as a Temporary Summer Help
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to hire Gaven Campbell as temporary summer help for the Road Department effective 05/26/2021 at \$12.00 per hour.

Fleshman seconded the Resolution; with no discussion, the roll was called for its adoption and the vote was as follows.

Horn: YES/ NO **Fleshman:** YES/ NO **Alex:** YES/ NO

Resolution passed.

Horn moved for the adoption of the following Resolution:

Resolution 2021-078
Hiring of Heiser as a Temporary Summer Help
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to hire Kyle Heiser as temporary summer help for the Road Department effective 05/26/2021.

Fleshman seconded the Resolution; with no discussion, the roll was called for its adoption and the vote was as follows.

Horn: YES/ NO **Fleshman:** YES/ NO **Alex:** YES/ NO

Resolution passed.

With no further discussion, Chairman Horn moved to the trustee reports:

Trustee Reports:

The trustees had nothing to report.

With no discussion, Horn moved to the fiscal department:

Fiscal Department Report:

Nick Dunn, Fiscal Officer

Nick shared good news with the Board and the public, having six lien releases dating as far back as 2014 with the most recent dating back to 2019, a total of \$5,000 dating back that far.

With no further discussion, Horn moved to the administrator report:

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Administrator Report:

Mark Potts, Administrator

Mark stated he had nothing to report.

Questions:

Horn asked Potts if there were any questions from the public.

Robbyne Chaney: Just wanted to say she is opening the garden this year. Wanted to remind Jim Stevens of the trash at the last trailer in the trailer park.

Stevens stated his department has gone out taking pictures of high grass in back yards and of trash. He stated they are sending out warning letters.

John Spencer on Facebook asked if meetings are going to switch to in-person as mandates are being lifted.

Chairman Horn responded that the Board is not certain when to resume in-person meetings, possibly by the end of June.

Janet Ward asked Jim Stevens about a drain blockage. Stevens replied that he and his crew have been working on that particular drain.

Adjournment:

With no further discussion, Horn adjourned the meeting at 7:55 p.m.

Signature on file with original

Ralph Horn, Chairman/Trustee

Signature on file with original

John Fleshman, Vice-Chairman/Trustee

Signature on file with original

Aryeh Alex, Trustee

Signature on file with original

Fiscal Officer/Assistant Fiscal Officer

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Minutes approved by Board of Trustees on 06/03/2021