

November 17th, 2021 SPEC 1/4- Road

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SUMMARY KEYWORDS

road, year, budget, truck, pricing, funds, purchased, equipment, township, fund, meeting, grant, gas tax, general fund, district, utilize, department, Jeff, Jim, state

Jeff (45%), Jim (27%), Ralph (14%), John (10%), Nicholas (3%), Group (<1%), Steve (<1%), Janet (<1%), Robyn (<1%), Nicole (<1%)

Ralph Horn, Trustee 00:00

And I bought extras and I need one. Okay, you're good with zoom over there everything's okay. Everything turned over, sir. Already special waiting. November the 17th 2021 Franklin township Board of Trustees purpose of the meeting is budget information and budget hearings so questions can be submitted by email to, Steve you want to give them your email number there please?

Steve Mazer, Administrator 00:46

My email Yes sir. Yes, MAZER at Franklin-township.com.

Ralph Horn, Trustee 00:56

Okay, a thing regarding the budget review of each department. I have sir ongoing or after the fact can be added to or to Steve's email. So, at this time, we will call the meeting to order those wishing to attend a meeting via zoom call 646-876-9923 and use meeting ID number 729-447-8831. Zoom call again for me repeat that for ya. Call 646-876-9923 and the meeting ID number is 729-447-8831. Okay, having said that we have in attendance at the meeting Robyn Watkins. Jeff Wilcheck. Jim Stevens will be first we're doing the road department first. Nick, no.

Steve Mazer, Administrator 02:31

Steve mazer.

Ralph Horn, Trustee 02:32

Oh, Steve Mazer, I couldn't think of it, John Fleshman. Ralph horn. John Fleshman. Trustee, Ralph horn trustee, Alex. Trustee Alex is absent.

John Fleshman, Trustee 02:46

Is he excused? We knew he was not going to be here.

Ralph Horn, Trustee 02:50

I guess he was excused wasn't he Steve

Steve Mazer, Administrator 02:53

Yes.

Ralph Horn, Trustee 02:53

Okay. Yes. Excused. And we have one resident attending in the audience live attending. So, anyone else that wants to call in can call on the numbers and etc, that I just gave you. So, at this time, we'll go ahead and continue to get right into the budget part of it.

John Fleshman, Trustee 03:18

Did you want to do the pledge or also not taking

Ralph Horn, Trustee 03:24

a well, it's not so stated on the agenda?

John Fleshman, Trustee 03:26

I know. That's why I'm asking.

Ralph Horn, Trustee 03:28

Well,

Robyn Watkins, Asst. Fiscal Officer 03:28

we should do a roll call to go into the meeting

Ralph Horn, Trustee 03:30

well, we could we could we could do a pledge of allegiance who would like to do?

John Fleshman, Trustee 03:34

I would, and then sir, I think we should do a roll call first.

Ralph Horn, Trustee 03:37

Okay. So, roll call.

Nicholas Dunn, Fiscal Officer 03:41

Yeah, I got you

Ralph Horn, Trustee 03:42

Yeah, the next time we have a special make sure we've got those on there. Steve if you would please, so roll call Nick

Nicholas Dunn, Fiscal Officer 03:50

I got you Ralph.

Ralph Horn, Trustee 03:51

Yes,

Nicholas Dunn, Fiscal Officer 03:51

John.

John Fleshman, Trustee 03:52

Yes.

Nicholas Dunn, Fiscal Officer 03:52

And Aryeh's excused. Thank you, gentlemen.

Ralph Horn, Trustee 03:55

Okay, if you want to lead the

John Fleshman, Trustee 03:57

I will

Ralph Horn, Trustee 03:57

okay. Thank you.

Group 03:59

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Ralph Horn, Trustee 04:12

Okay, thank you very much. So, we'll go ahead and continue and get right into Mr. Stevens into his budgetary situation and so forth. So, who would like I'm going to go ahead I guess unless probably the fiscal officer lead. So so that would be

Nicholas Dunn, Fiscal Officer 04:40

what you got coming around now as copies from Jeff. These are high level and detailed budget breakdowns for the road department and all the road funds that are associated with the road department itself. This will give you kind of a breakdown of all five funds. You can see there's a detail sheet here on the front that's the smaller paper, and then the legal side paper, the longer sheet, this is your full detailed breakdown with all the account codes, also gives you a look back three years, our current year, and then current plus four years. Jeff,

Jeff Wilcheck 05:14

just started off want to point out, look at the top page first, the summary level on this. As Nick mentioned, there are five funds that finance the operations of the road department. These funds, again, they're all restricted funds. gasoline motor vehicle and permissive motor vehicle license tax are more restricted than the road and bridge and road district funds. So, we have to watch what we set up to be charged to those funds. Okay. The overall budget for the Road Fund, or road department, I'm sorry, is \$739,400. That's across all funds. revenue that is anticipated to come in for the year is \$881,000. And not included in this yet is any capital costs for paving or reconstructing roads. We don't know what it is

yet. And we don't know what will take place. And when that information comes available, we'll get the appropriations done at the time. Okay. We don't know what's going to happen there yet. We are aware of Jim can elaborate a little bit more on it. There's another grant pending for next year, that will pave a small number of roads, I think that was about half a million

Jim Stevens, Road Superintendent 06:43
to about 260,000

Jeff Wilcheck 06:44
\$260,000, okay. That is in process, it's not been approved. And we cannot budget for it until we get a letter of approval on it. So that'll be something that potentially will change next year. And that will be beneficial to the township to get a handful of roads paved

Nicholas Dunn, Fiscal Officer 07:04
and where those roads again, Jim?

Jim Stevens, Road Superintendent 07:05
They are over in the rosary edition

Nicholas Dunn, Fiscal Officer 07:07
Rosary Edition, That's right.

Jeff Wilcheck 07:12
I guess a couple of things on that

John Fleshman, Trustee 07:14
on that Rosewood edition, I'm trying to picture where is I should know that

Jim Stevens, Road Superintendent 07:18
over off of Briggs, and

Robyn Watkins, Asst. Fiscal Officer 07:21
Demorest,

Jim Stevens, Road Superintendent 07:21
Demorest, that development back there

Robyn Watkins, Asst. Fiscal Officer 07:24
near Franklin heights

John Fleshman, Trustee 07:24
oh, near franklin heights, That's a joyful Joyce and or something.

Ralph Horn, Trustee 07:29

Okay, joyful, joy

Robyn Watkins, Asst. Fiscal Officer 07:32

is rough over there. So, I'd be glad to get that.

Jeff Wilcheck 07:36

One of the things that was new for 2021 and carrying into 2022 is the road district. That is a new source of revenue for maintaining and improving the roads. We anticipate for \$60,000 coming in on that and that is from property taxes.

John Fleshman, Trustee 07:54

Because here I've seen 114,000.

Nicholas Dunn, Fiscal Officer 08:00

In Road and bridge, if you look one over there's the road district fund

John Fleshman, Trustee 08:02

oh, road district, okay, almost a half million.

Jeff Wilcheck 08:05

Road district only gets a half a mil. Okay, property taxes.

John Fleshman, Trustee 08:12

Question on that if I may? So, on the road district tax is that summarize that it can be only used for like paving and things of that nature? Or does it go into the road departments kitty.

Jeff Wilcheck 08:29

It is available to the road department for maintenance, reconstruction. proofing improving the ropes,

John Fleshman, Trustee 08:37

not salaries or...

Jeff Wilcheck 08:38

yes, salaries and benefits.

John Fleshman, Trustee 08:41

Really, in essence, it's nothing more than more money going into the they're fund. It's not stipulating Because currently, the way the money is being used now on their fund doesn't supersede what they're doing. What this would add into it, would it

Jeff Wilcheck 08:58

What do you mean supersede?

John Fleshman, Trustee 08:59

Well, like for instance, if you were let's say it was to buy a chainsaw. You know, it's just coming into their total bottom line of \$881,900. It's there is certain, on certain breakdowns of monies that we've had. You have like the safer grant. The safer grant can only be used for salaries,

Jeff Wilcheck 09:24
salaries and benefits.

John Fleshman, Trustee 09:25
Correct. So, is there any stipulations that's any different than what they currently have? That would air market that they couldn't use it for anything else?

Jeff Wilcheck 09:36
No.

John Fleshman, Trustee 09:37
Okay. Gotcha.

Ralph Horn, Trustee 09:39
My understanding of that of that particular thing was any need of the road department. Am I correct?

Jeff Wilcheck 09:48
In general, yes.

Ralph Horn, Trustee 09:50
Okay, not really a lot of restrictions.

Jeff Wilcheck 09:53
But I mean, understand that all five funds have restrictions that they have to be used for maintenance and improvement. upkeep of the roads, okay? For example, township allows people to put brush out at the curb and you go around pick it up. That is not something that is an allowable expenditure for these five funds. The cost of disposing that brushes is in the general fund, okay. Okay. Some of the weed and the mowing that gets done because of noxious weeds, etc., that you end up assessing the property owner, we reimburse the road funds for the time and equipment that is used to mow those particular lots. Because it's not an allowable expenditure for the road funds. That's a good,

John Fleshman, Trustee 10:41
that's a good explanation of

Jeff Wilcheck 10:48
what we did with this, we put together a high-level summary. So, you get an overview of what's taking place. That's the easiest one to follow. And you can see where categories where the dollars have been spent. There are a couple of capital requirements or requests that are coming forth. And we'll talk about those a little bit. As we get into this. The next page down our next sheet is still a summary one, but it's at the same detail as our projection worksheets. So, you can see all the pieces in there

Jim Stevens, Road Superintendent 11:24

where the funds will actually be

Jeff Wilcheck 11:26

Yes, okay. And then the actual budget worksheet that we had put together, this is where we have the history, current year, and then 2022 and four additional years. So, what we want to make sure of is when we're attempting to do something, or build something into the budget, that it doesn't hamstring us and that we can truly afford to do it. So, we look out five years. Yeah, for some odd reason, or for some reason. Things go into deficit, we have to reconsider what can be done. Sure.

John Fleshman, Trustee 12:16

Or at least you have some flex room.

Jeff Wilcheck 12:18

Yes, but it gives us gives us good information to look at long term to see whether or not we can afford to do things.

John Fleshman, Trustee 12:24

Right. Things we had not done in the past.

Jeff Wilcheck 12:27

Sure. I will point out that 2018 and 2019. While it's here for comparison purposes, may not be the best comparison. Because there have been problems with record keeping back then. There were a lot of transactions that just weren't recorded, nobody did bank reconciliations, and we've been cleaning that up. 2020 is better. But that was only here for about six months. So, I didn't get a complete chance to really work at all but it is better. 2021 is significantly better. We've managed to expand the account codes better account for things. And we're making sure that things are put in the proper categories or classifications. We'll let Jim, go ahead and talk about his department staff levels. And what we hope to do next year.

Jim Stevens, Road Superintendent 13:33

Well, first thing I'm gonna say is, with all the help that we've had, you know, I've been doing this budget for quite a few years. This is the first year that going into we've had the information that we've had to be able to do what we're doing and break things down and actually record things where that needs to be done and with Jeff so it's been it's been a lot easier for us to do that. With our staffing levels, we are still down one man and the way that we have a built into our budget going into 2022 is we have it already built into the budget that we can replace our fourth man and we can go with to summer help actually before summer help to for, is it 60? 60 day or 90 day

Jeff Wilcheck 14:22

Well seasonal is when you get to 12 weeks. And that's it.

Jim Stevens, Road Superintendent 14:24

Yeah. So, we can bring in two seasonal help and work them for 12 weeks and then get two more. If need be

Jeff Wilcheck 14:32

stagger their start times you'll cover most of summer.

Jim Stevens, Road Superintendent 14:37

We are working on the roads we're having done hopefully that this grant does go through and it does get passed. We are able to accept it over in the rosary edition. Those roads are probably the worst condition that we've got those roads nothing's really been done with them since I've been here. Other than crack sealing the pothole matching. We have roads over on broadlawn edition where there's a water part or water from was put in half of the road was paved. That's gonna be the next one that we'll probably end up looking into. With the new road district funds that we will be able to utilize. And that's we will be utilizing some of those funds to do this road work, we're getting ready to contact a company that's going to come in and do an assessment on all of our roads and are going to help us figure out and prioritize the ones we need to do. That was a suggestion from Jeff, throughout all of our meetings, I firmly believe that it's something that really needs to be done, it's going to kind of give us a broad picture of where we're at and where we need to focus on first and, and that's where the road district funds will come in and kick in. And hopefully, I'll be able to still be able to get some more grant money, you know, we'll definitely be applying for more grant money to get this done. We are looking at possibly doing something you know, here hopefully within a near future, staffing wise, we've kind of held off on that. I just wanted to kind of get through going into 2022 to be able to figure out where we're at and what it is we're going to do. Equipment wise, we have a couple things in the works. We've, we've got some equipment, and it's, it's actually been worked into this budget, the figures and everything I've been working with Jeff and Nick on this. The figures in the amounts are into this. I have a you bring the pictures. I don't have pictures of the truck. And what we've got is we've got a 2009 F-350 Dump truck back there. Here is the condition of the bed on this truck.

John Fleshman, Trustee 16:39

wouldn't hold water.

Jim Stevens, Road Superintendent 16:40

We can't haul anything in it without it falling through the bed. I've gotten pricing on excuse me, I've gotten pricing on having new beds put on it. And then you're looking at 13 \$14,000 for a new bed, put on a 2009 truck.

John Fleshman, Trustee 16:57

(Illegible)

Jim Stevens, Road Superintendent 16:58

we have gotten some pricing and it wasn't really STS pricing. It was just general pricing from a couple of dealerships on getting a truck. Not necessarily a dump truck, but it would be a utility bod, a utility body truck where it has a toolbox on the side and actually has capabilities. The salt spreader that we use in this truck here is a box spreader. It's not like a tailgate spreader. It's a box spreader. And the

idea would be to get the utility bed that that box spreader can just sit right down in and we'd be able to utilize this vehicle.

Nicole Randazzo 17:33

I just got a call somebody on a Zoom meeting she said she can't hear anything you guys are saying

John Fleshman, Trustee 17:40

did we need the speaker by any chance? It unless it's their volume? You know, different computers have asked for?

Nicholas Dunn, Fiscal Officer 17:50

You guys can continue.

John Fleshman, Trustee 17:51

So how far with that box spreader? Of course, it's not gonna hold as much salt

Jim Stevens, Road Superintendent 17:57

It's like I said it's the one we use it put in that 350

John Fleshman, Trustee 17:59

Oh, it sets in the whole bed.

Jim Stevens, Road Superintendent 18:01

It sets in the bed.

John Fleshman, Trustee 18:02

Gotcha. So, then that would take care of

Jim Stevens, Road Superintendent 18:04

Absolutely. And then we wouldn't have to worry about getting anything for salt application for this new truck, only thing we'd have to set

John Fleshman, Trustee 18:10

like water tank thing.

Jim Stevens, Road Superintendent 18:11

Yeah, it's the only thing we set this truck up for it actually just be for snowplows, so then that gives us an extra truck. Then hopefully then once we get up to full staffing, we would have enough people to run the trucks that we would that we would have and be able to utilize and be able to tackle our roads during the winter months you know a lot better. Like I said the figures that I was able to propose to Jeff and Nick on this new truck been worked into here. Looking at doing that, probably the first part of the year starting to get pricing on STS the pricing for that.

Jeff Wilcheck 18:48

STS, State term schedule

Jim Stevens, Road Superintendent 18:50

state term schedules I'm sorry.

Ralph Horn, Trustee 18:54

has that truck been utilized as much for everything we salt

Jim Stevens, Road Superintendent 18:59

and we, right now but the only thing that I can use that truck for is to haul brush because I can't put gravel or anything in or else we would have a major problem can't put any dirt in it

Ralph Horn, Trustee 19:09

well that salt really ate that up, huh, poor quality

Jim Stevens, Road Superintendent 19:13

and actually, I mean like I said it's a 2009

John Fleshman, Trustee 19:16

That was before we went to aluminum.

Jim Stevens, Road Superintendent 19:19

Stainless and then we've got like I said it's

Ralph Horn, Trustee 19:22

that has an iron bed on it.

Jim Stevens, Road Superintendent 19:23

It's got a steel bed. Yeah.

Ralph Horn, Trustee 19:26

Wow.

Jim Stevens, Road Superintendent 19:27

We still utilize it for hauling brush. You know, we just can't put any kind of aggregate or anything in it because it will end up losing it. The only other piece of equipment that I know that we're going to have to be looking into and it's something that I'm brought up for a couple of years now we've had to rent them in the past. We've kind of come into a situation we've got a couple of huge projects coming up for storm drains. And that is getting a mini hoe per se if that's what you want to call it. We have gotten pricing through southeastern and helping out a little bit, Jeff

Jeff Wilcheck 20:03

Yes, we've the pricing that came through, we had them quote us. And again, this is still southeastern in on State term schedule. So, it's been purchased under state term contracts. So, we get the lower the

better pricing. We were looking at financing it over a three-year period under a lease capital lease, which we own it at the end of three years. So that evens out the payments a little bit better. Not only that, but it comes with a warranty and they service it for the first three years.

John Fleshman, Trustee 20:38

Yeah, just like the police cars, smartest way to do it. ,

Jeff Wilcheck 20:40

Yes, at the end of three years, depending upon what things look like, economically, you can either trade it back in for new one, keep it and buy it or keep it for another year, depends upon what things look like as far as the budget and everything else goes here. At the end of three years, even at the end of four years, you'll get a very nice trade in allowance for it. And you avoid if you keep any longer you can start getting into the maintenance and repair it's going to cost you

John Fleshman, Trustee 21:12

it doesn't make sense to keep the beyond it's just like a police car, you know, the only thing we pay for is brakes and gas and oil, tires. Yeah. So, maintenance wise, if you start blowing whole lines and this that the other

Jeff Wilcheck 21:25

this case, they actually come out and repair.

John Fleshman, Trustee 21:28

see that's the smartest way to go.

Ralph Horn, Trustee 21:30

So, matter of fact, I can essentially say you should be able to get four years decent service out of it,

Jeff Wilcheck 21:39

I've had some experience in the past with southeastern and their leases on equipment like this, and it's worked out very well.

John Fleshman, Trustee 21:45

Yeah, well, just the maintenance alone, I keep referring to other equipment we have one year, we've got \$80,000 and netting. That's ridiculous. Because then we surely next year for 5000.

Jim Stevens, Road Superintendent 21:57

So just go I'm sorry,

Jeff Wilcheck 22:01

the actual purchase price of the piece of equipment is about is \$82,000. We will lease it over three years for 28,400 Each year, the interest rate on the lease is 2.8%. And that's, that's a pretty good rate. So those, the budget or the cost of that piece of equipment plus the truck that Jim is talking about the

setup in the road district fund at this point. That's the \$98,400 for next year. It's in the budget, or at least being requested, right, um

John Fleshman, Trustee 22:41

And Jim does this is this the actual unit that you want to get this

Jim Stevens, Road Superintendent 22:44

Yeah, we've actually did a lot of shopping around and looking at different pieces of equipment, different add on's that we can get to it. And actually that 82,000 is also that includes the trailer to be able to haul it and trailer. So that's trailer and equipment

John Fleshman, Trustee 23:00

Does it have the heat to air conditioning?

Jim Stevens, Road Superintendent 23:01

it's it. Pretty much everything comes that way anymore. As long as you've got a cab the main thing like with this piece of equipment compared to what we utilize right now with the backhoe. With the backhoe. We ran into a situation I've kind of called the guys off on we've got a lot of ditch work that we have to get cleaned out our ditches have to be able to flow you know during the rain. Trying to do it with a backhoe, you end up closing an entire road to be able to do it. This piece of equipment here you'd only have to close one lane. Why? Because of the backhoe you'd have to dig back up, take it, dump it and come back and keep going back and forth. That's when you can crawl right down the road and do it. As far as digging and installing storm drain. It's a lot safer, because we can actually stay off to the side and do the digging that we need to do so much cleaner.

John Fleshman, Trustee 23:51

Will this one allows you to be in line with the road and actually? did that compare where you can dig in line.

Jim Stevens, Road Superintendent 23:58

Well, that's a problem that we run into. I know we discussed the knuckle gear that knuckle gear is something that we're probably going to have to be thinking about because the most important part about the digging bucket on this is having the thumb we have to have the thumb in order to grab the pipe

John Fleshman, Trustee 24:12

and they, if you have the knuckle gear you can't use

Jim Stevens, Road Superintendent 24:14

instead of straddling, you would be able to if you had to knuckle gear, you can just go right along the road and dig and, but a knuckle gear, you know what that does, Ralph? if you have the knuckle if you have the knuckle gear, you can't have the thumb. So, it's going to be as much as it'd be nice to be able to dig away from us. I think more importantly, we need safety You can turn it

John Fleshman, Trustee 24:35

if you're in line like this. The bucket can dig like this as you go down so you don't have Straddle.

Ralph Horn, Trustee 24:41

Yea, so, that looks really familiar to the machine that I saw on Gantz Rd. the other day

Jim Stevens, Road Superintendent 24:48

It, correct

Ralph Horn, Trustee 24:48

they were repairing some work actually yesterday.

Jim Stevens, Road Superintendent 24:51

It's so much so much safer and cleaner.

John Fleshman, Trustee 24:53

Well a knuckle gear obviously is important for grabbing the brush or whatever else we need.

Ralph Horn, Trustee 24:59

That machine that they had was very similar to that only it looked like had a little heavier weight machine. And it looked very nice to operate. You know what I mean? They were doing this, there was heavy traffic down to their total, they only had one.

Jim Stevens, Road Superintendent 25:20

This is a style truck that we are looking at when we're talking about a new truck.

John Fleshman, Trustee 25:27

And the nice thing is about that your chain saws and stuff like that

Jim Stevens, Road Superintendent 25:31

Everything's right there,

John Fleshman, Trustee 25:31

right there.

Jim Stevens, Road Superintendent 25:32

And we'll be able to utilize that by pulling our Mo trailer with even more, I mean this way, because then you literally have everything you would ever need

John Fleshman, Trustee 25:40

in one truck

Jeff Wilcheck 25:42

useful life on that should be 10 years.

Jim Stevens, Road Superintendent 25:44

Absolutely. Absolutely.

Jeff Wilcheck 25:47

And the other truck that he showed you there, that's been here 13 years now, you can see the condition of it. So, 10 years on truck like that is pretty good. You know, a lot of places will only get five to seven on useful life on or something like that.

Ralph Horn, Trustee 26:03

We what was the list price on this thing, Jeff?

Jim Stevens, Road Superintendent 26:06

And once again, that's not an ST, that's not state bid pricing. That's just like if you or I were to go

Ralph Horn, Trustee 26:13

okay. So, haven't actually got a price on the other and so forth?

Jeff Wilcheck 26:17

It's on there on the 8, 70, \$70,000. And, again, these things would be purchased off the state term schedule. So, we'll take a resolution of the trustees to authorize the purchase and waive the competitive bid process by an off, state term scheduler.

Ralph Horn, Trustee 26:43

so, what, on this equipment. Specifically, that dump truck, what would be the time frame on if you order? When could you have it?

Jim Stevens, Road Superintendent 26:58

It's naturally can't do anything until you know after January one. We got to wait going into 22? Usually

Ralph Horn, Trustee 27:08

I mean do they have the equipment available?

Jim Stevens, Road Superintendent 27:11

Kaffenbarger, all we would have to anytime again think of a state bid, it has to be built off the line, there's not like you can just go buy somethings that already put together

Ralph Horn, Trustee 27:19

Well, you know what

Jim Stevens, Road Superintendent 27:20

the cab

Ralph Horn, Trustee 27:22

depending on the availability of equipment, you know, the 1000s upon hundreds of

Jim Stevens, Road Superintendent 27:27

Kaffenbarger's actually

Ralph Horn, Trustee 27:29

You know tied up at the port, I heard there was like a half a million parked in Louisville, Kentucky, they get to operate now.

Jim Stevens, Road Superintendent 27:43

The Kaffenbargers, who builds all of our trucks does all the dump bodies, they actually have these bodies in stock. So, it would just be a matter of ordering the chassis. And then once we get the chassis in, and then they can take it and have it done. Don't have to worry about all the hydraulics because it won't have gone bad.

Ralph Horn, Trustee 28:04

So, it's feasible Kaffenbarger can have a fairly quick turn around

Jim Stevens, Road Superintendent 28:10

as soon as we can get the chassis as soon as we get the chassis um,

John Fleshman, Trustee 28:19

is this Something that we need to take action today while you guys are here. Is that something

Jim Stevens, Road Superintendent 28:24

No, can't do it now

John Fleshman, Trustee 28:26

No, and the appropriations aren't effective until April or January 1. So, it's all first of the year.

Jim Stevens, Road Superintendent 28:31

It just it's an informational thing. Just letting you know what's

Ralph Horn, Trustee 28:36

what's gonna need to do look at

Jeff Wilcheck 28:40

couple of things going looking at the five funds again, motor vehicle license tax, that is the state your allocation of least state licensed tax, that you were only getting \$15,000 A year roughly on that one. So, we're setting aside and use it solely to acquire the road salt we need for winter contract right now is how much with car deal?

Jim Stevens, Road Superintendent 29:07

Is it 50 \$54? And

John Fleshman, Trustee 29:11

how much did we carry over? Would you say?

Jim Stevens, Road Superintendent 29:13

I would say that we pride carried over about 60,60 ton.

John Fleshman, Trustee 29:17

Wow.

Jim Stevens, Road Superintendent 29:19

We were we were pinching when it got down to the end of the winter. And then we went into contract this year for 300 ton because we got to capabilities to have it on hand

John Fleshman, Trustee 29:28

well it's nice that we can have that carry over.

Jim Stevens, Road Superintendent 29:30

absolutely

Jeff Wilcheck 29:31

That 300 ton will actually be purchased out of two different budgets, part of 21 yet and the rest and 22

Jim Stevens, Road Superintendent 29:38

We were just hoping that it doesn't snow.

Jeff Wilcheck 29:40

So, gas tax pretty much covers a little bit of supplies and materials and one employee permissive MVL the motor vehicle license tax. The one that the township can levy that fund is covering also supplies some contractual items. And again, one employee

Ralph Horn, Trustee 30:06

one new employee,

Jeff Wilcheck 30:07

no, one employee. Okay, road and bridge cover one employee and a lot more in terms of material supplies and so on needed to take care of keeping the roads up to date. The road district has two employees plus the seasonal ones for the summer to help out with things that need to be taken care of mowing, etc. Okay, that's also the one that's going to pay for the purchase of the equipment, road and bridge that service that is the payments on the Jetter Vac and those I believe go for another three years yet that was purchased want to say two years ago and it was set up on a five-year lease purchase arrangement

Ralph Horn, Trustee 30:54

was that two years or last year?

Jim Stevens, Road Superintendent 30:56

I think it was two years ago we've added we've been able to utilize that machine a lot

Ralph Horn, Trustee 31:01

so, we've still got three years. Oh yeah, that was

John Fleshman, Trustee 31:07

one of the things that would be nice is to eventually have a camera system like the county has or something similar that we could run through some of these lines when we to, to get a clearer understanding

Jim Stevens, Road Superintendent 31:22

Yeah, that's something that you know hopefully here in the future is something we can start pricing they are pricey they are expensive. The camera system that we have now it's a push camera there's really no way you hope that your systems dry but the majority of time if you get a problem it's not gonna be dry and you push the push camera in by hand and you're underwater and you can't really see what the issue is to have a crawler that would be

Ralph Horn, Trustee 31:47

well that Jets' been kind of a lifesaver in some ways,

Jim Stevens, Road Superintendent 31:50

well its, in some

Ralph Horn, Trustee 31:51

In some situations, there for sure

Jeff Wilcheck 32:01

heating of the building for the equipment

Jim Stevens, Road Superintendent 32:03

the building back here today the we actually got the unit on site. The contractor that the board has accepted has been was able to actually get a hold of a unit we were looking unfortunately we were looking at seven to eight weeks out we even been able to get the unit one became available so he got ahold of it as soon as he could.

John Fleshman, Trustee 32:29

And this is for heating

Jim Stevens, Road Superintendent 32:31

Heating the heating barn out there, so he combined today I was able to unload it we actually have it on site and it's in the barn

Ralph Horn, Trustee 32:40

oh, it's right here then, okay

Jim Stevens, Road Superintendent 32:41

One thing that we are going to do to you know help keep costs down is we're going to be pouring the concrete pad you know for to sit on and then we'll run electric over to it and that's it our hands done with it then he'll be putting everything in from there

Ralph Horn, Trustee 33:00

What was the delivery time on that heater, Jim?

Jim Stevens, Road Superintendent 33:04

its, I got it

Ralph Horn, Trustee 33:05

oh, it is already here, wow

Jim Stevens, Road Superintendent 33:06

well he come by today

Ralph Horn, Trustee 33:08

we just got we just ordered

John Fleshman, Trustee 33:10

two weeks ago.

Jim Stevens, Road Superintendent 33:12

Yeah, well we were even then even two weeks ago we were looking at 78 weeks out right and then one became available and he was able to get his hands on it so he called me yesterday and said well we'll get it in so, we have it on site

Ralph Horn, Trustee 33:25

five or six weeks something like that

Jim Stevens, Road Superintendent 33:27

other than that, we've what we started doing some other small things we put some new weather stripping on the doors to help out with that because it definitely needed done. We are still in the process of getting things moved over into the new building we need to get our air compressor and things brought over just time we just haven't had time we're busy road leaves unfortunately you're going to be the demise of us because they didn't fall in are supposed to fall and my biggest fear is we're gonna be right in the middle of leaves and we're gonna get a snow event and then we're gonna be spending

Ralph Horn, Trustee 34:03

I took yesterday afternoon cleaned up leaves and I've got a yard full again

Jeff Wilcheck 34:12

propane is going to be the source

Jim Stevens, Road Superintendent 34:15

discarding source

Jeff Wilcheck 34:16

heating that building for now. And unfortunately, Propane is a little on the expensive side so there's an additional \$4,000 built into the budget to purchase propane to heat that building.

Ralph Horn, Trustee 34:29

It's not cheap,

Jeff Wilcheck 34:30

no, It's not

Jim Stevens, Road Superintendent 34:31

and with the

Nicholas Dunn, Fiscal Officer 34:32

Remember the objective is just to keep it above 32.

Jim Stevens, Road Superintendent 34:35

Exactly. Then with the with the unit today we do have the adapter on site to swap it from propane to natural gas when you get the line ran to it. Thank you

Ralph Horn, Trustee 34:54

excuse me just a minute, did that guy Quote your price on the pad to set that one, I guess that's what you're having to pad for, to set up

Jim Stevens, Road Superintendent 35:04

the concrete pad. Yeah, we, he had, when he first put it in there, he said, you know, it's gonna be around \$2,000. And everything in there. So, what we did is we took that out of the price, because we're something we can do on our own to save money.

Ralph Horn, Trustee 35:18

Okay,

Jim Stevens, Road Superintendent 35:18

so that's what we're doing

Jeff Wilcheck 35:23

couple other things that are in the budget. And we'll go through the budget worksheets here for fairly quick just to point out a few things. In the road district, there's a request for \$20,000. That is for two things. One is for the pavement condition assessment, which will give you an objective basis for the roads that have to be fixed and it will tell you the nature of the repairs,

John Fleshman, Trustee 35:54

is that 20,000 To do that,

Jeff Wilcheck 35:56

I think it should come in less than that, because we also build in some money for additional engineering services, if there's some other things going on with the grant that needs to be addressed, or this year, just prove hiring an engineering firm to apply for the grant for the \$260,000 for next year. Now, so if that comes around again, we've got some money built into the budget for that. There're also additional funds in there for street sweeping. And striking, street sweeping and striping. Okay, So I think that covers pretty much everything that's in there.

Jim Stevens, Road Superintendent 36:45

Yeah, that's sort of everything we've done, everything major that pretty much covers.

Jeff Wilcheck 36:48

Yeah. And we can take a quick look at the worksheets here. The top one should be motor vehicle licensed tax. No, this is the state level, state dollars that are coming in. Where I want to draw your attention is to the last page on it, where we have the fund balance at year end. Motor, MVL fund is going to hang right around five, four or \$500 each year as a carryover balance. And again, we're utilizing this solely to purchase roadside, the funds that received that much in terms of revenue.

John Fleshman, Trustee 37:29

Jim, is this any different than purchasing that salt in August, June, or anywhere like that,

Jim Stevens, Road Superintendent 37:35

there's no difference to this done, because we go into an April was when we have to go into contract with ODOT. When they go through all the entities throughout the state of Ohio. And then they figure out what they need. And then they put it out.

John Fleshman, Trustee 37:49

I just didn't, now that we have a real salt barn and we have room to store it. I just didn't know if it benefits the taxpayers by buying the salt earlier at \$2 less, you know, whatever it would be

Jim Stevens, Road Superintendent 38:01

unfortunately, we don't have that option. It's only just kind of like one price

Jeff Wilcheck 38:05

and it's also doubtful you'll get it any cheaper.

Ralph Horn, Trustee 38:08

You have to tie in your pricing, don't you? Early in the year

Jim Stevens, Road Superintendent 38:13

for you got well, we tie in our quantity on how much we're wanting to eat normally we go with 150 ton right this year. I went into it for 300 because last year we got kind of close. And the last thing you want to do is run out, now granted when we go to the meeting tomorrow night, I'm sure the county's gonna offer some to us but the price goes up

Ralph Horn, Trustee 38:34

I think the meetings tonight,

John Fleshman, Trustee 38:37

No, No, No, Tomorrow for the Engineers

Jim Stevens, Road Superintendent 38:39

are meetings tonight, .

Ralph Horn, Trustee 38:41

oh, tonight's the engineers

John Fleshman, Trustee 38:42

No, no. Tomorrow's the engineer. Tonight, that's why we moved the meeting to tonight is because tomorrow's meeting tomorrow is our regular meeting tonight.

Ralph Horn, Trustee 38:52

Yeah. that's the one I'm talking about.

John Fleshman, Trustee 38:54

Yeah. The reason we moved it was because of the engineer.

Ralph Horn, Trustee 38:59

Correct.

Jeff Wilcheck 39:00

So, the next one is gas tax. That is the state your allocation of state gasoline taxes and

John Fleshman, Trustee 39:10

is that just the gas that's purchased in this area? How does that work?

Nicholas Dunn, Fiscal Officer 39:17

I believe, from what I've understood, that is just gas that's purchased within our township

Jeff Wilcheck 39:22

it's a percentage.

John Fleshman, Trustee 39:23

I didn't know that that or by the lane miles that we have and they do a figure

Jim Stevens, Road Superintendent 39:26

It has a lot to do with your road mileage.

Jeff Wilcheck 39:29

There're a few different factors that come in. Lane mileage comes into play with something with one of these. You get an allocation of what's purchased in your jurisdiction. And there's another formula that comes back into play. I don't recall which ones which on it. But you're looking at \$160,000 that comes in for next year on this. And keep in mind in the past few years there's been increases in the gas tax. There's a period of five years where it went up two cents each year. Nick, indicated there's a more recent one that kicked into.

Nicholas Dunn, Fiscal Officer 40:05

Yeah, I think it was last year they had an increase, I don't know if you remember, but when they moved to only have to have one license plate on your vehicle now? They passed that and the increase in gas tax. I think it was by a quarter a gallon. I believe it was.

John Fleshman, Trustee 40:21

Isn't that also not an effective yet? That's been held up, though, correct?

Nicholas Dunn, Fiscal Officer 40:25

It's no, it's it was passed?

John Fleshman, Trustee 40:27

No, no. But the license license plate?

Nicholas Dunn, Fiscal Officer 40:29

No, yeah. But that started July of last year, last year.

John Fleshman, Trustee 40:33

So, it is now legal to only have one.

Jeff Wilcheck 40:36

Yes, so gas tax fund, as we look at the current year and going out, will be in the vicinity of 13 \$14,000 for the next couple of years. And then it will start to drop back down to 4000 \$2,000. out five years. One of the things that has to get addressed, you're gonna see eventually a decline in gasoline tax dollars, because of electric vehicles. So somewhere along the line, there's gonna have to be some kind of mechanism.

John Fleshman, Trustee 41:12

Because they've already altered that now where they charge more for electric something to do with electric cars, they charge more for something else, or something to offset that. But we're not seeing any other.

Jeff Wilcheck 41:27

And somewhere along the lines, that's got to change so that those dollars begin to flow back down to the local governments to

Ralph Horn, Trustee 41:34

according to what I saw, I don't know this morning. Show lay 2035 is going to be all electric cord and starting to rev up for changing too. They will all

Jeff Wilcheck 41:50

be in the bigger issue with this,

Ralph Horn, Trustee 41:53

Now where they, when they rolled them out, first rolled them out, I don't think there was any idea on that.

Jeff Wilcheck 41:59

But the bigger issue that goes with electric vehicles, and that's going to affect how well they get perceived by people is whether the electric grid can actually handle the additional loads. Because that can become a problem. So permissive MDL, again, this is the five dollar increments that the township can enact. And a year or so ago, there was an additional increase that you guys implemented. I think the original estimates were higher than what we're at 430. I've always taken the approach of the wait and see if it really does come in, we didn't count on it being that high. In 21, we figured more in the vicinity 120, 130. We're on target for 130,000. Again, this fund is counts for an employee and related benefits, plus materials and supplies and some contractual services for maintaining roads. This bond itself is projected to hang in the vicinity of 15 to \$20,000 a year each year in fund balance. So, we've got a carryover balance to help out. revenue comes in monthly. So, we don't need to have a large carryover balance to continue to finance things. But again, we have to watch what we're doing. When you look out at 2020 2520 26. We actually have a deficit in 2026. So there have to be some budgetary changes, that will come back into play to avoid that situation. But again, that's five years out and we have time to deal with it. Okay. Rhoden bridge. This is property taxes. It's inside millage. It's on voted property tax that you're able to pick up. Again, there's one employee in this fund. And it doesn't, it doesn't support a whole lot. So, besides the salaries and benefits of an employee, it will also pay for the cost of general liability property insurance. For those things that are road related and the equipment vehicles. In the past general fund has paid the entire bill for the township, which is closing in on 65 to \$70,000 a year. Now that included police fire, road and bridge and then general fund things this year. Going forward into 2022 We're looking at allocating those costs out to the various departments that it belongs to so you get a better picture of what it costs to provide services, instead of general fund subsidizing also goes with it. General Fund is eventually going to dwindle, and not be able to do these things. So that's the purpose of allocating things out where they belong. I actually got a hold of the

invoice and I started, I looked it over when I set up how much goes here. So, when the bill comes in next year, we will be splitting it.

Nicholas Dunn, Fiscal Officer 45:28

I also want to add that by splitting it, this will also help us get a better idea of how much to put a levy on for police, fire or road or whatever, by splitting that out also will allow general fund to still hold a decent balance for a longer period of time.

Jeff Wilcheck 45:46

So, road district fund, they actually look at the at the worksheet, we put boxes, no boxes in there as to what's in these numbers, both to inform you guys of what's in it, but it also helps us out. So, we remember where we put things in the budget. I mean, there's a lot of things that go into this. And this becomes very helpful there.

Ralph Horn, Trustee 46:12

They reached, reconstruction, reconstruction of their whole system

Jim Stevens, Road Superintendent 46:19

it has been

Jeff Wilcheck 46:22

so, Oh, I'm sorry. I jumped ahead of myself for a moment, road and bridge fund. That one is actually fund balances anticipated to increase over the five years. But again, missing both from road bridge and Rose district, our capital expenditures for repaving and reconstruction of roads because we don't know what to put in here yet. Hopefully, that pavement condition analysis that we're asking to be approved, will give us the information we need. So, we can begin to put together a plan as to what roads need attention and when it should also help in obtaining grants. Ohio Public Works commission, you typically can pick up grant dollars there, there was a project that I think it started back in 18. But it finally got finished. Last year and payments were finalized this year. And that was a million for grant involving the Ohio Public Works commission. And that was Havenwood. Okay, so at least with information is at your disposal to justify going after some of this stuff, it may help you out with getting more dollars

John Fleshman, Trustee 47:41

Oh, there's no chance, because even like when you break out some of the stuff, it helps you make that magic number. Yeah, so when your

Jeff Wilcheck 47:50

system so the road district fund is also accumulating a balance. But when you end up with a paving project or reconstruction project, that's going to cost you half a million \$2 million is going to disappear in a heartbeat. So, you may go two or three years where this balance accumulates, and then you got a project that's going to take it way down. Okay, but that's what it's for. That's what it's for. Yeah, you can't afford to do a half million-dollar three quarter million dollars of paving every year. Your budget just doesn't support it. So, you have to be cautious, conservative and accumulate the dollars and you'll be able to do it every two or three years.

Jim Stevens, Road Superintendent 48:34

Stay within our means.

Jeff Wilcheck 48:36

Yeah, yes. Jim just said we live within our means here. Okay. So, a couple other things just accounting wise that we've done. And if you look at the first page, you'll see what I'm talking about. Under actually go to the first page for gas tax, it's better. In the past, all wages were accounted for in one account code within each funded department. We have created additional account codes that we can see the management level versus staff. We've split out over time we've split out payouts for sick leave vacation comp time and we now get a better idea of what that costs. Before we had no clue, you'll see that this comes into play more when you get into the police and fire departments because that's where the concentration of the overtime this the cash outs for comp time etc. take place that's been more helpful enable us to manage things. When we estimated the wages and benefits, we actually sat down and went through and looked at the staff where they're supposed to be wage wise, and the benefits that they are receiving. And we've calculated all that out. And that's part of what's presented in here. Okay, that's no guests there, we calculated it out. Okay, so we get everything.

Jim Stevens, Road Superintendent 50:19

yeah, I think it's, pretty much covers it.

John Fleshman, Trustee 50:23

just to let you know were 10 minutes before the hour, and we got plenty of time

Jeff Wilcheck 50:32

with the creation of the road district, it has helped out the road department a great deal. It's one of your departments that is actually financially holding on and

John Fleshman, Trustee 50:42

and this is the first year of it too,

Jeff Wilcheck 50:43

able to do things give us a little bit of breathing. Yes. And there are no advances from general fund to this apartment anywhere anymore.

John Fleshman, Trustee 50:52

Yeah, so even with the House bill 50 We advanced and then we brought it back.

Jeff Wilcheck 50:57

So naturally House Bill 50 We were talking about that earlier today. That's the moment of the lots of we will be catching up with 20 and 21 General Fund will reimburse the road funds for the work that was done we got to double check 19 to see if that one got more so but again, general fund will reimburse the road funds and we'll actually put the dollars back in the fund where the staff were paid from that did the work, we have the accountability on that.

Jim Stevens, Road Superintendent 51:34

That's one thing with that being said it's in the years past which we instituted the hospital because the 2009 the way that we trapped everything the way that we broke everything down the way that the reimbursements and everything were done you know, it was way that we were explained to do it sitting down with Jeff and going through this has made that so much easier in a way a lot more work involved in it but now we're breaking it down by individual by employee by everything more clear exactly how this whole thing works in the way it's supposed to work. So, I just with his help it's been huge

Jeff Wilcheck 52:21

questions on road or Department budget.

John Fleshman, Trustee 52:24

It was pretty good. That was good way of breaking it down and explain it we haven't done that a long time.

Jim Stevens, Road Superintendent 52:32

Although meetings we've had, this is our third, fourth

Jeff Wilcheck 52:35

Well, we met with three different times on this ourselves

Jim Stevens, Road Superintendent 52:38

and work it all out. that's been huge.

Nicholas Dunn, Fiscal Officer 52:43

I don't see any questions from zoom either at this time. Robynne Cheney is on but I don't think she has any questions related to budgetary stuff.

Ralph Horn, Trustee 52:54

Who's that, Robynne?

Nicholas Dunn, Fiscal Officer 52:55

Robynne Chaney

Ralph Horn, Trustee 53:01

is anybody else on there Nick?

Nicholas Dunn, Fiscal Officer 53:07

Janet, did you have anything for the Road department?

Janet Ward, Resident 53:10

You guys were looking at different documents than I had and I couldn't follow so

Ralph Horn, Trustee 53:14

you couldn't follow, okay Is there anyone else on there?

Nicholas Dunn, Fiscal Officer 53:20

That's it for the time being

Ralph Horn, Trustee 53:24

okay just double check and Make sure there's no other body, okay with no one else, having any Question to anything, Hey, Janet, you don't you do not have a question.

Janet Ward, Resident 53:36

I don't have any

John Fleshman, Trustee 53:37

Are we just gonna take a break versus