

# RECORD OF PROCEEDINGS

**Minutes of Franklin Township  
Franklin County, Ohio**

**Regular Meeting**

**Held via Teleconference  
COVID-19 Emergency Declaration  
Ohio's Open Meeting Act**

**April 30, 2020**

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**Call Meeting to Order:**

Chairman Alex called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on April 30, 2020, via teleconference.

**Opening Prayer:** Led by Trustee Fleshman

**The Pledge of Allegiance:** Led by Trustee Horn

Alex explained that Jim Stevens and Mark Potts would be assisting as the clerk for this meeting.

**Roll Call:** Horn, yes; Alex, yes; Fleshman, yes.

**Prior Meeting Minutes:**

*Alex made a motion to approve the following minutes from the Special Meeting held on April 2, 2020. Fleshman seconded the motion. With no discussion a vote was taken as follows: Horn, yes; Alex, yes; Fleshman, yes. The motion was passed.*

**Old Business**

Fiscal Officer, Mary Rhinehart shared that the Township has received funding due to the COVID-19 crisis:

- \$20,502.11 from the Care Provider Relief Fund through Health and Human Services (EMS)
- \$500.00 from OTARMA Care Program (Risk Pool)
- \$126,671.84 from the Ohio Bureau of Workmen's' Compensation

The Fiscal Officer recommended the following disbursement of funds to the Board:

- \$20,502.11 to be placed in EMS since it is restricted dollars.
- \$500.00 to be placed in the general fund since it is not restricted dollars.
- \$126,671.84 to be disbursed by percentage of premium between all the departments since they all contribute to the Ohio Bureau of Workmen's' Compensation.

Fleshman said he would like to create a line item such as a rainy-day fund for future use. Rhinehart shared that there is currently a reduction in revenue funds and this money is currently needed to operate. Horn said there is a shortfall in the Road Department and these funds are definitely needed. Fleshman said this new line item he is proposing would assist with such items of which Rhinehart and Horn are speaking.

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Resolutions:

After continued discussion Alex recommended the adoption of the following resolution:

**Resolution 20-088**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the recommendation of the Fiscal Officer to disburse the received funds as follows:

- \$20,502.11 to be placed in EMS
- \$500.00 to be placed in the general fund
- \$126,671.84 to be disbursed between all the departments

*Jim Stevens recommended the adoption of the following resolution:*

**Resolution 20-087**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves bills & payroll ending on 04/28/2020 with totals provided at a later date with an amended resolution.

*Alex moved, Fleshman seconded the motion, with no discussion, the roll was called for its adoption and the vote was as follows: Horn, yes; Alex, yes; Fleshman, yes. Resolution passed.*

With no further discussion, Alex welcomes Laura Esterline from REMAX, Keep it 100.

Real Estate Report:

Laura Esterline shared that she has received an offer of \$10,000.00 for parcel 140-00049-00 located on Valleyview Drive.

*Laura Esterline, Realtor/Broker REMAX/Keep it 100, recommended the adoption of the following resolution:*

**Resolution 20-089**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves Laura Esterline, Realtor/Broker for REMAX/Keep it 100, to accept the offer of \$10,000.00 for parcel #140-000047-00 Valleyview Drive (empty parcel).

*Alex moved, Fleshman seconded the motion, with no discussion, the roll was called for its adoption and the vote was as follows: Horn, yes; Alex, yes; Fleshman, yes. Resolution passed.*

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Laura Esterline continued to share that she has received an offer of \$12,000.00 for parcel 140-001934-00 located at 3464 Dover Road.

*Laura Esterline, Realtor/Broker for REMAX/Keep it 100, recommended the adoption of the following resolution:*

**Resolution 20-090**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves Laura Esterline, Realtor/Broker for REMAX/Keep it 100, to accept the offer of \$12,000.00 for parcel #140-001934-00 located at 3464 Dover Road (empty parcel).

*Alex moved, Fleshman seconded the motion, with no discussion, the roll was called for its adoption and the vote was as follows: Horn, yes; Alex, yes; Fleshman, yes. Resolution passed.*

Esterline said that there are currently four additional properties on the market which she would like to recommend reducing the selling price.

*Laura Esterline, Realtor/Broker for REMAX/Keep it 100, recommended the adoption of the following resolution:*

**Resolution 20-091**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves Laura Esterline, Realtor/Broker for REMAX/Keep it 100, to reduce the listing price for the following properties:

777 Brown Road from \$25,000.00 to \$17,500.00  
1207 Hart Road from \$9,800.00 to \$6,500.00  
1765 Marsdale from \$12,000.00 to \$7,500.00  
1295 Marsdale from \$9,500.00 to \$7,500.00

*Fleshman moved, Alex seconded the motion, with no discussion, the roll was called for its adoption and the vote was as follows: Horn, yes; Alex, yes; Fleshman, yes. Resolution passed.*

With no further discussion, Alex moved to the New Business.

**New Business:**

Trustee Alex:  
Alex had nothing to report.

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Trustee Fleshman:

Fleshman said that never in the history of the township has there been a rainy-day fund established. Fleshman recommended taking funds received from the sale of properties and placing them in an emergency fund. Horn disagreed with Fleshman's recommendation. Alex tables the discussion until the Fiscal Officer is available for comment and discussion. Horn said all funds should be deposited into the line item already established in the budget.

Fleshman shared that revenue from property taxes can be allocated. Fleshman also shared that employees can email their insurance claims directly to our insurance broker since they are not coming into the office during the COVID-19 crisis.

Potts shared that in a previous resolution read which stated that employees were covered under Administrative Leave if impacted by COVID-19 was specifically for members of the fire and police departments. Other departments would be covered differently. Potts also reminded the Board that the COVID-19, 30-day Administrative Leave expires on May 2, 2020. Fleshman said the language would need to be amended on that resolution for an extension. Potts asked if the Board would like to make an amendment to this resolution.

*Fleshman made a motion to allow the existing resolution 20-075 concerning COVID-19 30-day Administrative Leave to expire on May 2, 2020 and the Board would amend this resolution after consulting with their legal team. Alex seconded the motion. With no discussion a vote was taken as follows: Horn, yes; Alex, yes; Fleshman, yes. The motion was passed.*

Trustee Horn:

Horn discussed the renewal of the cleaning contract which includes a 3% increase from the 2019 contract. Horn shared that he would like to recommend asking the cleaning company to include vacuuming and sanitizing the offices in this 3% increase.

*Horn motioned for the adoption of the following resolution:*

**Resolution 20-092**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the 2020 renewal contract with CleanTurn to include vacuuming and sanitizing of offices included in the 3% increase.

*Alex seconded the motion, with no discussion, the roll was called for its adoption and the vote was as follows: Horn, yes; Alex, yes; Fleshman, yes. Resolution passed.*

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Fiscal Department Report:

Fiscal Officer had nothing to report.

Administrator Report:

Potts provided an update on the SWACO Consortium II. Franklin Township is included in this bid which includes discussing billing for residents.

Potts provided an update on the 2020 Spring/Summer newsletter. The residents should be receiving their copy in the mail within the coming weeks.

Potts updated the Board on the new phone system which should be installed by mid-June 2020.

Potts shared that the Township is exploring the option of installing solar panels on all of the township buildings. Discussions are still happening.

Potts said that he had no online public comments to share.

Adjournment:

With no further discussion, Alex adjourned the meeting at 7:38 p.m.

Signature on file with original  
Aryeh Alex, Chairman

Signature on file with original  
John Fleshman, Vice-Chairman

Signature on file with original  
Ralph Horn, Trustee

Signature on file with original  
Mary Rhinehart, Fiscal Officer