

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

**Held via Teleconference
COVID-19 Emergency Declaration
Ohio's Open Meeting Act**

October 22, 2020

Call Meeting to Order:

Chairman Alex called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on October 22, 2020, via ZOOM teleconference.

Opening Prayer: Led by Trustee Fleshman

The Pledge of Allegiance: Led by Trustee Horn

Roll Call: Alex, yes; Fleshman, yes; Horn, yes.

Approval of Prior Meeting Minutes: No minutes to approve.

Old Business

The Fiscal Officer recommended the following resolution:

Resolution 2020-204

WHEREAS, it is necessary to provide for the current expenses and other expenditures of Franklin Township, Franklin County during the year ending December 31, 2020; and,

WHEREAS, the Annual Appropriations Resolutions 2020-103 for the period from January 1, 2020 thru December 31, 2020 needs amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY:

SECTION 1, the amounts presented in the attached Exhibit are hereby appropriated.

Fleshman asked Rhinehart a question regarding other finance uses for \$25,000 and revised appropriations to \$36,000 and asked for an explanation of those amounts. Rhinehart responded that these are funds that need to be moved from one category to another, there are no increases, just moving funds that were in the wrong place.

Fleshman asked Rhinehart for clarification regarding the capital outlay amount of \$34,000 versus \$25,000. Rhinehart said that these adjustments were needed due to the funds being placed in the wrong account initially.

Alex moved. Fleshman seconded the Resolution; with no further discussion, the roll was called for its adoption and the vote was as follows. Resolution passed.

Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

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The Fiscal Officer recommended the following resolution:

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves a forth Engagement Letter for Jeffrey G. Wilcheck, CPA, an independent contractor, for services to include:

1. Training and guidance in the areas of Ohio Budgetary requirements and accounting and financial reporting;
2. Assist in reconciling the 2020 financial records with the bank;
3. Assist with the budgets for 2020 and 2021;
4. Assist in reviewing the issues identified by the Auditor of State Audit and Local Government Services divisions relating to 2017 through 2019; and
5. Other services at the request of the Township and within the dollar limitations of this agreement;

The fees are not to exceed \$6,000, for 160 hours of service billed periodically to the Township at a rate of \$37.50 per hour. The work completed is subject to review and acceptance by the Township Fiscal Officer.

Fleshman reminded everyone that in the last meeting he said that was his last yes vote. He stated his issue with this is he would like to see the township seek out another person other than the person they currently use, with the focus of mostly personality traits. Fleshman stated "it is better to have better morale than the gloom and doom...that I have not been happy when I hear from other people, and I don't care how good you are, you are only as good as your last job. I think that personally, it is open for discussion, we should see about a new person that is going to treat our family with respect".

Rhinehart said that she just had a conference call yesterday with Mark Long, the investigator and auditor from Ohio Auditor of State, talking about, if the township does not have Jeff Wilcheck, then most likely the township will be in jeopardy of being labeled unauditible. Rhinehart continued to explain that with a 90-day timeline, the township could be in fiscal emergency, financial planners would be formed, then commissioned, and trustees would not have authority to make any spending decisions without the approval of the commission. They strongly suggested that the township continue with Jeff Wilcheck. The auditors will not extend the 90-day timeline, another individual would have to learn everything, Jeff is highly recommended. With Jeff, we have 30 days, until the end of November, to get the bank balanced. Jeff is working on this, we have one month to get it done.

Horn stated that he has reservations about carrying on, is not sure how to vote, suggested that we could proceed further for now and have another discussion at a future meeting. Horn asked Trustee Fleshman if he would agree. Fleshman replied that for two years he has been disturbed in his observations and that he is fine with the State coming in, fixing the problem and then turning it back over to the township.

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Administrator Potts commented that the fiscal officer described the situation well and reminded others of the Ohio Revised Code 117.41 and 117.42 concerning legal actions against Franklin Township if we do not use Jeff for expertise help. Potts continued by saying the township could be considered “unauditable” and legal measures could be taken such as Ohio Auditor of State taking over, removing the fiscal officer, ensuring that the board has no power and declaring a fiscal emergency.

Rhinehart stated she was going to send out an email regarding Franklin Township's current situation. She also mentioned an attachment to the email stating amounts on UAN report beginning January, 2017 and ending December, 2019. Stated that we are at “high risk” status, that potentially 2 million dollars needs to be returned to the state which we do not have. We also have other fees to pay.

Fleshman said that we are paying two people to work on this project and now possibly a third party. He also said that the township has not had a budget meeting for discussion, not claiming there is incompetence.

Alex said that the fiscal officer has done a great job and stated that the current situation was due to the previous fiscal officer. Alex recommended continuing with Jeff and Local Government Services.

Rhinehart stated she is working long hours to try to get this done and that we do have until the end of November to meet the auditor's deadline.

Horn said the township should continue with Jeff for now and he would like feedback at the next meeting. Horn stated that he is still confused about the process with the State Auditor and that he is not satisfied with their feedback so far. Horn said he is concerned about 160 hours and what is actually being done with that time. Horn recommended that a trustee spend time with Potts and Jeff before the next meeting.

Fleshman said the board could possibly cut Jeff's work to 88 hours, 2 weeks and one day and review at the next meeting.

Alex stated that we should keep this discussion on the agenda for every meeting with updates and notes on progress.

Horn said he is concerned about the possibility of the assistant fiscal officer being off and that an evaluation should be done related to payroll duties.

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RESOLUTION 2020-205

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves a forth Engagement Letter for Jeffrey G. Wilcheck, CPA, an independent contractor, for services to include:

1. Training and guidance in the areas of Ohio Budgetary requirements and accounting and financial reporting;
2. Assist in reconciling the 2020 financial records with the bank;
3. Assist with the budgets for 2020 and 2021;
4. Assist in reviewing the issues identified by the Auditor of State Audit and Local Government Services divisions relating to 2017 through 2019; and
5. Other services at the request of the Township and within the dollar limitations of this agreement;

The fees are not to exceed \$6,000, for 160 hours of service billed periodically to the Township at a rate of \$37.50 per hour. The work completed is subject to review and acceptance by the Township Fiscal Officer.

Alex moved. Horn seconded the Resolution; the roll was called for its adoption and the vote was as follows:

√ YES/□ NO: **Alex** □ YES/√ NO: **Fleshman** √ YES/□ NO: **Horn**

The Fiscal Officer recommended the following resolution:

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the accounts payables in the amount of \$97,155.27 and payroll ending on 10/13/2020 in the amount of \$175,485.17 for a total of \$272,640.44. From check number 64529 to 64634 and electronic vouchers from #536 to 569-2020.

Alex moved. Fleshman seconded the Resolution; with no further discussion, the roll was called for its adoption and the vote was as follows. Resolution passed.

Alex: √YES/□ NO **Fleshman:** √YES/□ NO **Horn:** √YES/□ NO

The Fiscal Officer recommended the following resolution:

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the agreement outlined in the engagement letter #2 from the Ohio Auditor of State's Local Government Services Office (LGS) dated October 21, 2020. The agreement states LGS will reconcile the Township's records with the bank from January 1, 2017 – December 31, 2019 and propose adjustments to book balances as needed as well as compile the Regulatory Basis financial statements for the years ended December 31, 2017, December 31, 2018, and December 31, 2019 in an unclassified format. As outlined at a cost of \$12,000.00 out of the General Fund per Franklin Township Board of Trustees. The Board will be notified if the cost of service needs to be reevaluated.

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Alex moved. Fleshman seconded the Resolution; with no further discussion, the roll was called for its adoption and the vote was as follows. Resolution passed.

Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

With no further discussion, Alex moved to New Business.

New Business:

Police Department Report:

Police Chief Byron Smith said there has been a lot of violence in the Havenwood area which included a homicide investigation on 10/20 as well as twenty-two (22) calls for service between 7/22 to 10/20 in Havenwood. These calls mostly involved incidents related to guns or knives due to a young Somali gang. Smith said they are stepping up patrol in the area even with the limited man power. Smith said he will update the board with anything further.

Fleshman asked Smith for specifics on the recent increase in pedestrians being struck in or near the township boundaries.

Smith stated that pedestrians being struck at Broad and Broadlawn were not using crosswalks and the drivers were going anywhere from 45 up to 60 miles per hour. Smith said they are trying to step up patrol of pedestrians and to educate those individuals with pedestrian safety material and guidance.

Alex stated that he is hopeful these issues will improve once ODOT puts in sidewalks and street lights along W. Broad Street in 2021.

Fleshman asked Smith if any of the pedestrians being struck are homeless? Smith stated he is not sure, possibly homeless. Fleshman said there are block watches in that area, seeing pedestrians on street corners who may be beggars or homeless. Smith said he has talked to Sgt. Pollock and the goal is to try to educate people about pedestrian safety.

Horn said he heard about an individual jumping off the Wilson Rd. bridge and asked Byron if he had any further information. Smith said that it was within city jurisdiction, that he had no further information. Smith stated there is fencing on both sides of the bridge and that individual could have possibly jumped on purpose. Horn stated he believes Franklin Township Police receive a lot of help from the Franklin County Sheriff. Smith agreed that Columbus does take good care of the Wilson Road area.

Smith shared that law enforcement agencies throughout central Ohio are holding a trunk or treat event, handing out pre-packaged candy to children on October 31, 2020 from 1 pm to 3 pm. The trunk or treat is being held at the rear of Central Baptist Church. Smith encouraged people to come out, it will be a positive event for the township.

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Alex said that he appreciates Franklin Township Police for what they do and we will make sure to post this event to the public.

With no further discussion, Alex moved to the fire department.

Fire Department Report:

Fire Chief Welch asked the Board to accept the resignation of Timothy Benjamin effective November 6, 2020.

Alex made a motion to approve the resignation to Timothy Benjamin effective November 6, 2020. Fleshman seconded the motion. With no discussion a vote was taken as follows: Alex, yes; Fleshman, yes; Horn, yes. The motion passed.

Welch said the township has had three (3) resignations which leaves the staff at thirty-three (33) presently, last year it was thirty-nine (39). We are getting close to the goal of twenty-nine (29) that was voted on with the levy situation, said Welch.

Welch asked the board if the township would be willing to sell Timothy Benjamin his helmet and gear to take with him to his new employer.

Trustee Alex moved for the adoption of the following resolution:

Resolution 2020-207

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to sell former employee Timothy Benjamin his fire helmet at a cost of \$300.00 for use at his new job at Liberty Township.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Trustee Alex moved for the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to sell former employee Timothy Benjamin his fire gear consisting of Custom Energy Coat and turn our paints at a cost of \$2,485.00 for use at his new job at Liberty Township.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Welch updated the Board on the annual renewal of the ESO EMS software.

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Trustee Alex moved for the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the 2020 renewal agreement with **ESO** for EMS tracking and hydrant maintenance monitoring software for a total not to exceed \$ 30,696.70.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Welch asked the board how the \$350,000.00 from the Cares Act Funding will be handled. Alex said he would prefer to use the funds for salaries. Alex asked Rhinehart and Potts to provide a breakdown of the funds for the board to review at a later date.

With no further discussion, Alex moved to the road department.

Road Department Report:

Jim Stevens, Road Superintendent asked the board to amend resolution 2020-175 related to the purchase of a new dump truck.

**RESOLUTION NO. 2020-210 (Amending 2020-175)
A RESOLUTION AMENDING AND UPDATING THE USE AND
ENCUMBRANCE OF CORONAVIRUS RELIEF FUNDS FOR THE
PURCHASE OF A FORD F550,
CONSISTENT WITH THE CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT**

RECITALS

- A. WHEREAS, Franklin Township, Franklin County, Ohio (the "Township") received funds through the State of Ohio, as a part of an award of Federal Financial Assistance from the United States Department of the Treasury under the Social Security Act, as amended by the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") as the Coronavirus Relief Fund ("CRF"); and
- B. WHEREAS, CRF funds may be utilized to cover costs that (i) are necessary expenditures incurred due to the public health emergency with respect to Coronavirus Disease 2019 ("COVID-19"); (ii) were not accounted for in the recipient's budget most recently approved as of March 27, 2020; and (iii) were incurred during the period from March 1, 2020 to December 30, 2020; and
- C. WHEREAS, on or around September 10, 2020, the Board of Township Trustees (the "Board") adopted Resolution No. 2020-175, in which the

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Board, among other things, authorized the expenditure of CARES funds for the purchase of a vehicle to be utilized by the Road Department; and

- D. WHEREAS, the Township was unable to purchase the vehicle identified in the quote referenced in Resolution No. 2020-175, however, the Township has received a different quote from a vendor for the purchase of a vehicle; and there is still a need for the Township to purchase said vehicle; and
- E. WHEREAS, the cost to be incurred by the Township associated with the purchase of the vehicle continues to meet the criteria set forth within Recital B; and
- F. WHEREAS, the Board believes that it is in the best interest of the Township and its residents to approve and authorize the use of a portion of the CRF as set forth herein.

RESOLUTION

NOW THEREFORE, be it resolved by the Board that the following Resolutions be, and hereby are, adopted:

1. RESOLVED, that the Board hereby determines and affirms, in exercising its reasonable judgment, that:
 - a. The purchase of a Ford F550 4x4, as generally described within a quote received on or about October 16, 2020, (i) is a necessary expenditure to be incurred due to the public health emergency with respect to COVID-19; (ii) was not accounted for in the budget most recently approved as of March 27, 2020; and (iii) will be incurred during the period between March 1, 2020 and December 30, 2020, and as such, fulfills the eligibility requirements for use of CRF funds provided to the Township; and
 - b. Authorizes the use of up to Eighty-Five Thousand and 00/100 Dollars (\$85,000.00) of CRF funds for the purchase of a Ford F550 4x4; and
 - c. The Board hereby authorizes and appoints Mark Potts, Township Administrator, on behalf of the Township and Board to enter into any contracts or agreements, and take any and all actions necessary to effectuate the purchase and acquisition of the Ford F550 4x4.
2. BE IT FURTHER RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this Resolution were passed in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the

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Ohio Revised Code, and Amended Substitute House Bill 197 of the 133rd General Assembly of the State of Ohio, effective March 27, 2020.

3. BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Alex moved. Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Stevens stated that the road crew has addressed many properties during 2020 under House Bill 50 and asked for a resolution to access those services to the owner's property taxes.

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-188
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 1240 Eureka Blvd., Parcel ID: 140-003505-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: ✓ YES/□ NO **Fleshman:** ✓ YES/□ NO **Horn:** ✓ YES/□ NO

Trustee Alex moved for the adoption of the following Resolution:

2020-189
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 3568 Plainview, Parcel ID: 140-002034-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: ✓ YES/□ NO **Fleshman:** ✓ YES/□ NO **Horn:** ✓ YES/□ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-190
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at O Whitehead, Parcel ID: 140-003907-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

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Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-191
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 1596 Eastfield Drive, Parcel ID: 140-005759-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-192
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 3688 Plainview, Parcel ID: 140-002018-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-193
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at O Harrisburg Pike, Parcel ID: 140-004131-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-194
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 1875 Little Avenue, Parcel ID: 140-003249-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

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Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-195
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 1240 Eureka Blvd., Parcel ID: 140-003505-00 for the second time in 2020 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-196
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 3568 Plainview, Parcel ID: 140-002034-00 for the second time in 2020 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-197
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at O Whitehead, Parcel ID: 140-003907-00 for the second time in 2020 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO **Fleshman:** YES/ NO **Horn:** YES/ NO

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Trustee Alex moved for the adoption of the following Resolution:

Resolutions 2020-198

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 3712 Plainview, Parcel ID: 140-002014-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-199

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 1112 Hart Road, Parcel ID: 140-003672-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-200

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 3215 Clime Road, Parcel ID: 140-001409-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-201

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 1140 Eureka, Parcel ID: 140-003474-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

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Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-202

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approved the Road Department to cut the grass and weeds at 664 N. Wilson Road, Parcel ID: 140-004299-00 and to assess the cost to the property taxes as outlined in the House Bill 50 legislation.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

Alex: YES/ NO

Fleshman: YES/ NO

Horn: YES/ NO

Stevens explained with the new dump truck arriving and the purchase was made as part of the CARES Act Funding to assist in COVID-19 preventative measures, Stevens presented the Road Department COVID-19 Vehicle Use Policy.

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-211

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the Road Department COVID-19 Vehicle Use Policy.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

YES/ NO: **Alex**

YES/ NO: **Fleshman**

YES/ NO: **Horn**

Stevens asked the board for a motion to close Ongaro Drive on October 31, 2020 from 2:00 p.m. to 7:00 p.m. for a community Halloween walk.

Alex made a motion to allow the road superintendent to close Ongaro Drive on October 31, 2020 from 2:00 p.m. to 7:00 p.m. for a Community Halloween Walk. Fleshman seconded the motion. With no discussion the vote was as follows: Alex, yes; Fleshman, yes; Horn, yes. The motion passed.

Horn reminded everyone that beggars' night would be held on Thursday, October 29, 2020 from 6:00 p.m. to 8:00 p.m.

With no further discussion, Alex moved to the trustee reports:

Trustee Reports:

Aryeh Alex, Trustee reminded everyone of early voting located at the Board of Elections on Morse Road and that election day is on November 3, 2020.

John Fleshman, Trustee had nothing to report.

Ralph Horn, Trustee had nothing to report.

With no more discussion, Alex moved to the fiscal department:

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Fiscal Department Report:

Mary Rhinehart, Fiscal Officer said that she is working on making changes in the payroll policy. *Fleshman* asked what changes specifically would occur. *Rhinehart* said she would like to create new forms and to streamline the process. *Fleshman* asked why this was the responsibility of the fiscal officer? *Rhinehart* asked *Fleshman* who would then do it if she did not take the initiative. *Fleshman* said that the board is responsible for policies. *Rhinehart* said she is open for discussion on the matter. *Fleshman* said that it is the board who will make the final vote on any policies or policy changes. *Rhinehart* said she would work with the board on payroll policies. *Horn* said the board must have time to review and agree upon any changes.

Rhinehart asked the board for a motion to work with each department head to create policies for payroll for the board to review and approve.

Alex made a motion to allow the fiscal officer to work with each department head to create or update payroll policies which will then be reviewed and approved by the board. Fleshman seconded the motion. With no further discussion a vote was taken as follows: Alex, yes; Fleshman, yes; Horn, yes. The motion was passed.

Rhinehart asked the board if they would be willing to come into the office on Monday, Wednesday and Friday to sign any needed documents. The board agreed.

Rhinehart shared that the township will be receiving a refund from the Ohio Bureau of Workman's Compensation for \$150,484.00 which will be divided between each department.

With no further discussion, *Alex* moved to the administrator report:

Administrator Report:

Mark Potts, Administrator asked the board for guidance on next steps on the job posting for the full time Administrative Assistant position. *Alex* said he was good with the position being posted on the township website. *Horn* said he was looking for the position of the township attorney. *Fleshman* said he would prefer to wait until the next meeting to vote.

Potts asked the board if he could be reimbursed for purchasing postage stamps for the township until the new toner cartridge arrives for the postage meter. The board agreed that *Potts* could purchase a roll of postage stamps and be reimbursed for the cost incurred.

Potts said that the internet is at capacity with the new body camera software the police department recently purchased. *Rhinehart* said the internet (lack of speed) is causing delay in processing payroll.

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

**Held via Teleconference
COVID-19 Emergency Declaration
Ohio's Open Meeting Act**

October 22, 2020

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-212

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Fire Chief and Twp. Administrator to work with Spectrum and Revolution Group to increase internet speed at a cost not to exceed \$120.00 more per month per location.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-212

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Fire Chief and Twp. Administrator to work with Spectrum and Revolution Group to increase internet speed at a cost not to exceed \$120.00 more per month per location.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Potts shared that the Westland Mall Drive-In Concert venue applied for a conditional use of property variance applied and hearing allowed them to hold concerts. A zoning meeting on October 19 was held to address the complaints on noise generated from the venue. The Board of Zoning allowed the venue to continue their concerts until November 8, 2020, but sound will be monitored, said Potts.

With no further discussion, Alex asked Potts if there were any questions from the public.

Public Comment:

Caller Mike Blevins asked Rhinehart if the Auditor of the State said that J. Wilcheck, CPA has to perform the work for the township? Rhinehart said, if a new person was selected they would have to be trained.

Caller Janet Ward shared that the new paving at Clime Road and Route 62 is not marked correctly on the ground versus the signage and asked for the township to look into this error. Ward also asked for a status on the SWACO Consortium II. Stevens said he would contact ODOT on the road marking at Clime Road and Route 62. Alex said the township is waiting on SWACO to provide guidance after receiving public comment.

With no further public comment Alex asked if there was anything else up for discussion.

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

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October 22, 2020

Welch said he contacted Spectrum and was able to get a quote for the installation on the new equipment to increase internet speed at \$99.00 per location.

Trustee Alex moved for the adoption of the following Resolution:

Resolution 2020-213
BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Fire Chief and Twp. Administrator to work with Spectrum to install the increase in internet speed at an installation cost not to exceed \$99.00 per location.

Trustee Fleshman seconded the Resolution, the roll was called for its adoption and the vote was as follows:

✓ YES/□ NO: **Alex** ✓ YES/□ NO: **Fleshman** ✓ YES/□ NO: **Horn**

Adjournment:

With no further discussion, Alex adjourned the meeting at 8:25 p.m.

Signature on file with original
Aryeh Alex, Chairman/Trustee

Signature on file with original
John Fleshman, Vice-Chairman/Trustee

Signature on file with original
Ralph Horn, Trustee

Signature on file with original
Mary Rhinehart, Fiscal Officer