

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

Held at 2193 Frank Road

February 7, 2019

Chairman Fleshman called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on February 7, 2019, at 2193 Frank Road.

Call Meeting to Order: Fleshman opened the meeting.

Opening Prayer: Led by Pastor Womack, Police Department Chaplain

The Pledge of Allegiance: Led by Trustee Horn.

Roll Call: Fleshman, yes; Horn, yes; Alex, yes.

Approval of Prior Meeting Minutes:

Fleshman made a motion to approve the following minutes. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

- January 24, 2019 Special Meeting Properties & Administrator
- January 24, 2019 Regular Meeting

Old Business:

Sewer Connection Re-Application

Fleshman informed everyone that the Franklin County Sanitary Engineer's Office is hosting another round of sanitary sewer financial assistance applications. An open house will be held on February 12, 2019 at Central Baptist Church located at 1955 Frank Road, Columbus, OH 43223, for those eligible individuals impacted by the Mon-E-Bak and Brown Road East sanitary sewer project from 12:00 p.m. to 6:00 p.m.

Briggsdale Exhibit Opportunity

Alex explained the Community Housing Network partnered with the Mannik Smith Group to complete the design of a Briggsdale exhibit. The group is asking to be on our March 7, 2019 meeting to make a presentation to the Board. Franklin Township has been asked to host the exhibit. The Board will research if the church in Briggsdale would be interested in displaying the exhibit as well, said Alex.

Meeting Procedures

The Assistant Fiscal Officer read the Procedures for Calling Meetings and Setting Agenda prepared by Chairman Fleshman.

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Procedure for Calling Meetings and Setting Agenda

Chairman of the Board shall set meetings and time of meetings.
Chairman shall set agenda for all meetings.
Vice Chairman will act in this role when Chairman is absent and/or unavailable.

Posting of Meetings

Chairman will notify Township Clerk or appointed persons to post all signs for meetings. This shall be no later than 24 hours prior to any meeting excluding Saturdays, Sundays, and Legal Holidays.

Editing Agenda

When additions or changes are made to an existing agenda, the agenda must read revised and old. The old agenda shall continue to be available on all posting areas. (Website, calendars, etc.)

Fleshman made a motion to accept the Procedures for Calling Meeting and Setting Agenda as written and read. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Offer for Property on Prospect:

Laura Esterline will speak following the Fiscal Department Report.

Reschedule of Township Regular Meeting on 3/21/19:

Fleshman recommended that the Regular Township Meeting scheduled for March 21, 2019 at 6:30 be rescheduled due a Franklin County Engineers Meeting on the same evening.

Fleshman made a motion to move the Regular Meeting scheduled for March 21, 2019 to Wednesday, March 20, 2019 at 6:30 p.m. due to the Franklin County Engineer's Annual Meeting on the same evening. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Resolutions:

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-019

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves Robyn Watkins to receive a 3.5% cost-of-living raise as well as a 2.1% annual performance raise effective 01-08-2020

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-020

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll in the amount of \$145,527.59 and bills in the amount of \$142,138.14 for February 8, 2019 from check number 49336 to 49462.

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Resolution 19-021

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves Laura Esterline, Realtor/Broker of RE/MAX to place **3506 Brookside Blvd – Parcel Number 140-001868** on the market to sell immediately.

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-022

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves Laura Esterline, Realtor/Broker of RE/MAX to place **3303 Brookside Blvd – Parcel Number 140-001885** on the market to sell immediately.

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-023

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves Laura Esterline, Realtor/Broker of RE/MAX to place **462 Prospect Street – Parcel Number 140-000133** on the market to sell immediately.

Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-024

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves Laura Esterline, Realtor/Broker of RE/MAX to place **125 Florence Avenue – Parcel Number 140-002802** on the market to sell immediately.

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New Business

Police Department Report:

Chief Byron Smith reported that Sergeant Edwards has been placed on injury leave effective after his shift ended on 1/31/19. Officer George Myers was placed on injury leave on 1/15/19. The department is down two officers due to these injuries, said Smith.

Fleshman asked Smith about part-time officers. Smith stated he is recruiting for part-time officers since the two previous part-time officers were promoted to full-time in December 2018, leaving no part-time officers in the department.

Assistant Fiscal Officer, Robyn Watkins stated that both injured officers are being handled through Ohio Bureau of Workman's Comp (OBWC) accordingly.

Smith shared the stats for 2018:

- 684 Accident Reports
- 1005 Citations
- 731 Warnings
- 1399 Accident Reports
- 12246 Dispatched Calls
- 2847 Pick Up Runs
- 122,000 Miles Driven
- 764 Court Cases
- 7 Officers Called into Court
- 636 Impounded Cars
- 419 Impounded Cars Released
- 153 Impounded Cars Junked

Linda Mercer, audience member asked Smith if the Township would consider sending out a mailer promoting the Township block watch programs. Mercer stated her block watch in the Eastfield/Westbrook area is lacking participation and a mailer would be a great way to promote her area.

Fleshman made the following motion to allow the Police Chief to compile a postcard to promote the Township block watch programs including location and contact person of each block watch in the Township. Horn seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Horn would also like to have Linda Mercer meet with the Police Chief, the Assistant Fiscal Officer, the Fiscal Officer and Township Secretary to begin preliminary talks about the 2019 National Night Out community event.

With no other questions from the audience, Fleshman moved to the Road Department.

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Road Department Report:

Jim Stevens, Road Superintendent is absent so there is nothing to report.

With no questions from the audience, Fleshman moved to the Fire Department.

Fire Department Report:

Fire Chief, James Welch reported that E192 was struck by a drunk driver. The damage to the driver-side fender is minimal and insurance will cover the damage/repair, shared Welch.

Welch stated that the internet and phone system was down at 2193 Frank Road today. Welch purposed to the Board that a cradle system be installed to keep the system operating in the future.

Fiscal Department Report:

Assistant Fiscal Officer, Robyn Watkins shared with the Board the receipt to two additional properties which the Central Ohio Community Improvement Corporation (COCIC) is preparing to release to Franklin Township.

- 1025 Geneva Avenue
- 714 N. Hague Avenue

The structure on Geneva Avenue is salvageable and has potential to be sold as is, but the N. Hague Avenue property would cost the Township a lot of money to excavate the property and demolish the structure, said Watkins. I would recommend to the Board that the Township request COCIC to leave the Geneva property as is, but to demolish and excavate the land at the Hague Avenue site, said Watkins.

Fleshman made the following motion to request from COCIC to allow the property at 1025 Geneva be transferred to the Township "as-is" with the structure remaining and that the land be excavated and structure demolished at 714 N. Hague Avenue before the Township will take possession. Horn seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes. Watkins handed the meeting over to Laura Esterline, realtor to present the offers for 462 Prospect Avenue.

- First Offer is for \$20,000.00, with no proof of funds.
- Second offer is for \$25,000.00, with no proof for funds.
- Third offer is for \$24,000.00, with proof of funds.
- Fourth offer is for \$26,000.00 with proof of funds.
 - Buyer agreed to walk-through

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Resolution 19-025

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the fourth offer of \$26,000.00 for 462 Prospect Street – Parcel Number 140-000133 pending a buyer walk-through of property.

Esterline provided supporting documents to the Chairman of the Board to sign to begin the closing process for the Prospect property.

Fleshman asked Esterline if the buyer for the Hart Road property released their funds to REMAX. Esterline confirmed that the funds were released and the Township is clear to move forward with depositing the check.

Horn reminded the audience that the revenue generated from the selling of these properties will be used for future capital improvements.

The Assistant Fiscal Officer let the Board know that once Esterline schedules the walk-through with the buyer, she will reach out to the Township to schedule the closing.

With nothing further to discuss, Fleshman moved to Trustee Reports.

Trustee Reports:

Trustee Fleshman shared that Erin Crome, Township Secretary emailed Franklin Heights thanking them for their participation in the logo program and a small token of appreciation will be sent to the class on behalf of the Township even though a logo was not selected.

Fleshman stated that he did reach out to the Neighborhood Design Center to gauge their interest in creating a logo for the Township. Fleshman said the Neighborhood Design Center is interested in the logo project. They will put together a packet of information for the Board to review after they conduct an assessment of the surrounding areas near the Franklin Township.

The Assistant Fiscal Officer, Robyn Watkins asked the Board if the gift card has been sent to Franklin Heights. Fleshman asked the Fiscal Officer to reach out to the teacher at Franklin Heights as to what type of gift card they would prefer based on the needs of the class (i.e., Staples, Office Max, etc.)

With no further discussion, Fleshman moved to Trustee Horn for his report. **Trustee Horn** stated that he had nothing to report unless the audience had questions.

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With no questions from the audience, Fleshman move to Trustee Alex for his report.

Trustee Alex - Had nothing to report.

With no further discussion, Fleshman moved to *Questions from the Audience*.

Questions from the Audience

Steve Morris, audience member asked the Board what the status was on the Employee Policy and Procedural Handbook. Morris said that the Board had made a commitment to the public a few months ago that an employee handbook will be in place by December 31, 2018.

Fleshman stated that the Board has placed the handbook on hold until a Township Administrator. This way the Board is not approving a handbook now and then again once an Administrator is hired. The Board feels an Administrator will provide the professional expertise needed to expedite the handbook process, said Fleshman.

Alex asked the Assistant Fiscal Officer to make sure the credit card policy and the OTARMA assessment is listed on the next Regular Meeting agenda on February 21, 2019.

Linda Mercer, audience member asked the Board if she could bring in a collage of photos from the 2018 National Night Out event commemorating their 20th anniversary hosting the event. The Board unanimously agreed to accept the collage and it will be displayed in the Township hall for public view.

With no more discussion, *Fleshman motioned for adjournment. Alex seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.*

Adjournment: The meeting adjourned at 7:25 p.m.

Signature on file
John Fleshman, Chairman

Signature on file
Ralph Horn, Vice-Chairman

Signature on file
Aryeh Alex, Trustee

Signature on file
Lisa Morris, Fiscal Officer
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins
Minutes approved by Board of Trustees on 02/21/19