

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

Held at 2193 Frank Road

April 4, 2019

Chairman Fleshman called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on April 4, 2019, at 2193 Frank Road.

Call Meeting to Order: Chairman Fleshman opened the meeting.

Opening Prayer: Led by Pastor Snodgrass, Fire Department Chaplain

The Pledge of Allegiance: Led by Trustee Alex.

Roll Call: Fleshman, yes; Horn, yes; Alex, yes.

Approval of Prior Meeting Minutes:

Fleshman made a motion to approve the following minutes. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

- March 18, 2019 Special Meeting
- March 20, 2019 Special Meeting
- March 20, 2019 Regular Meeting
- March 28, 2019 Special Meeting

Old Business:

Cleaning Service

The Assistant Fiscal Officer shared that *CleanTurn* began cleaning the Administrative Office and restrooms at 2193 Frank Road on April 4, 2019. Also, she updated the Board that the carpeted areas at 2193 Frank Road are scheduled to be cleaned on April 6, 2019.

Traffic Camera Signs

Fleshman confirmed that the Franklin County Engineer's Office will erect the traffic camera signs once the Township has purchased the signs from the County. Specific areas for the signs to be erected have not been determined at this time, per Fleshman.

Township Logo

Fleshman said he is going to call the Community House Network to see if the Township is able to use a photo of the Briggs House as the official Township logo. Fleshman said he will keep the Board posted on this topic.

Resolutions:

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-049

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll in the amount of \$146,679.16 and bills in the amount of \$87,681.01 for March 20, 2019 from check number 49924 to 50043.

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Fleshman moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-050

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to contract with CleanTurn, for a once a week cleaning of the township hall. All cleaning tasks are found within the contract: Break down as follows: \$281.00 monthly office cleaning, \$20.00 month for refrigerator cleaning; \$381.70 to steam clean carpeted areas only as needed and requested by the Township.

Fleshman moved to rescind the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-046 (rescinded)

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fire Chief to purchase a bereavement lunch for All American Fire not to exceed \$150.00.

Fleshman moved to amend the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-135 (amended)

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the following distribution of traffic camera revenue:

**58% Police Department
28% General Fund**

**10% Road Department
2% Community Scholarship Fund
2% Community Engagement**

New IT Service Provider

The Fiscal Officer shared that in the general fund there is a line item called Infrastructure which can be used to support contracting with a new IT service provider. Utilizing this line item would take the burden off of each department's budget, said the Fiscal Officer. The Board agreed that they like this idea and additional discussion would take place at the next Regular Meeting on April 18, 2019.

New Business

Guest Speaker:

Leigh Anne Ward, Community Service Coordinator for the Franklin County Municipal Court shared information on the Community Clean-Up Crew program. Ward handed out material showcasing the work the program has completed in the last year.

Ward presented a proposal to the Board asking the Township to partner with the Community Clean-Up Crew for specific areas of the Township as a pilot program.

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Fleshman asked the Road Superintendent, Jim Stevens how he thought this program could benefit the Road Department in picking up illegally dumped trash & tires. Stevens said he is willing to read the proposal and let Ward know his thoughts. Ward and Stevens exchanged contact information.

With no further discussion, Fleshman thanked Ms. Ward for her presentation and moved on through the agenda.

Fleshman reminded the Board of a motion which was passed in August of 2018 indicating that all meetings must be held at 2193 Frank Road. He referenced the meeting scheduled for April 9th, 2019 was posted as being held at Station 192 on Sullivant Avenue. Horn and Alex agreed the April 9th meeting should be held at 2193 Frank Road. Fleshman asked that a revision be made on the public notice posting indicating the change of address for the meeting.

Fire Department Report:

James Welch, Fire Chief reported to the Board that the fire hydrants around the Township will be flushed beginning April 15, 2019 – April 30, 2019 (Monday – Thursday) including the Village of Valleyview.

Welch reminded everyone to check the clarity of their water during the flushing process as rust may come through the lines for a temporary time. Welch asked the Assistant Fiscal Officer if this notification could be placed in the newsletter and she confirmed it would be.

With no questions from the audience, Fleshman moved on to the Police Department.

Police Department Report:

Chief Byron Smith shared that he received a grant to purchase body armor for the police department which saved the tax payers \$3,800.00.

Smith said he is going to check the legislation on what rights the Township has on entering the property of unsure abandoned homes if there is probable cause of public safety. Such houses may fall under House Bill 50, be declared a nuisance and/or structurally unsafe by Franklin County Public Health or the Department of Zoning, said Smith.

Smith also shared that 279 additional citations were given when extra patrols were scheduled in the last few months.

Smith provided the 1st quarter update on the traffic camera revenue:

- Police Department: 58% = \$93,762.74
- General Fund: 28% = \$45,264.77
- Road Department: 10% = \$16,165.99
- Scholarship Fund: 2% = \$ 3,233.20
- Community Engagement: 2% = \$ 3,233.20
- **TOTAL REVENUE:** **\$161,659.89**

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Horn reported that several homes on Westfield Drive were impacted by flooding due to the heavy rainfall last week. The flooding involved all of the departments, said Horn.

With no questions from the audience, Fleshman moved to the Road Department.

Road Department Report:

Jim Stevens, Road Superintendent reported that a pothole on Plank Pl. which had been patched several times this winter continues to open back up due to the changes in surface temperature. Unfortunately, a motorist stuck the pothole and damaged their tire said Stevens.

Stevens distributed documentation on the damaged tire as well as a quote to replace the tire provided by the driver. Stevens reported to the Board that the driver is requesting that the Township reimburse them for the cost of the damaged tire.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-051

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to reimburse Leslie Bowman for a damaged tire due to a pothole on Plank Pl. at a cost not to exceed \$158.10.

Stevens distributed a quote from Trio Construction to repair the moisture issue at 1963 Harrisburg Pike. Addressing the water gaining access to the structure is required before the mold treatment can be scheduled, said Stevens. The quote from Trio Construction is significantly lower than the other quotes received, said Stevens.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-052

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the quote from Trio Construction to repair the moisture issue at 1963 Harrisburg Pike, not to exceed \$3500.00.

Stevens distributed the maintenance agreement (#18257) between Franklin Township and the Ohio Department of Transportation (ODOT) related to the revitalization of W. Broad Street between Georgesville Road and Wilson Road.

He explained that there are discrepancies in the agreement under the **Obligations of the Township** (Section 1 - 1.2, 1.2a), **Obligations of the State** (Section 2 - 3.1 & 3.2), and **General Provisions** (Section 4 - 4.1, 4.8).

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Stevens said he is hopeful that he will be able to schedule a meeting with ODOT to iron out these discrepancies and revise the agreement to meet the needs of both the Township and ODOT.

A member of the audience asked the Road Superintendent if he was aware of a non-working storm drain on Big Run Road. Stevens agreed that he is aware of the storm drain not working but due to budget restraints these types of projects are postponed until funding is secured.

A member of the audience notified Stevens of a blighted home located at 46 Broadlawn Avenue. Stevens said the Township would look into the property and notify the appropriate parties.

With no further questions from the audience, Fleshman moved to the Fiscal Department.

Fiscal Department Report:

Lisa Morris, Fiscal Officer asked the Board if it would be possible for Captain Broecker to be permitted to work (4) four hours per week in the building department, with these (4) four hours being paid out of the general fund.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-053

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to Captain Broecker to work (4) four additional hours per week in the building department, with the funds for the (4) four hours being paid out of the general fund, effective immediately until further notice.

Robyn Watkins, Assistant Fiscal Officer asked the Board if they had an opportunity to review the 2019 Spring/Summer newsletter she sent them. I am waiting for Board approval before sending to the printer, said Watkins.

Fleshman made a motion to approve the 2019 Spring/Summer newsletter for printing. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Linda Mercer, audience member asked the Board if she provided the address can a newsletter be mailed to Juanita Kaufman. The Board agreed to mail a newsletter once printing is complete.

With no further questions from the audience, Fleshman moved to the Trustees Report.

Trustee Fleshman shared that community leader Fred Reiser founder of the non-profit Jordan's Crossing is applying for a grant and is asking for a letter of support from the Township. Fred has resigned from his family business to run his non-profit full time to reach more individuals in the community, said

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Fleshman. Fred has made an impact in the Township with his program initiatives such as “trash for cash”, said Fleshman.

Fleshman made a motion to write a letter of support to Jordan’s Crossing for the grant efforts. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Fleshman announced that there is a meeting hosted by the County Economic Development Office on April 29, 2019 at 5:30 p.m. located at Haydocy GMC on W. Broad Street.

Fleshman made a motion to approve for the department heads to attend the Westland Meeting hosted by the County Economic Development Office on April 29, 2019 at Haydocy GMC. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Fleshman asked Leigh Anne Ward from the Franklin County Municipal Court if the program at Jordan’s Crossing would be good partner with her Community Service Clean-Up Crew program. Ward agreed she would like to discuss this potential partnership at a later date with Mr. Reiser.

The Assistant Fiscal Officer, Robyn Watkins informed the Board of her conversation with the mayor of the Village of Valleyview. The mayor asked if the Township would be willing to handle the area businesses in their Village under the Township Building Department. The Fire Chief said, with the current staffing conditions there is no time to add any additional work into the day-to-day operations of the fire department. Alex stated if the Village is unable to provide services to their area business with their own building department, they are welcome to abolish the Village and return back to the Township. Watkins shared that she spoke with the Township attorney and they said the Village of Valleyview has to establish their own building department before they can ask for support from the Township. The Board agreed that the Township is unable to take over the Village of Valleyview’s area businesses at this time. Watkins said she would notify the Village mayor.

Fleshman made a motion to allow the Assistant Fiscal Officer to contact the Mayor of the Village of Valleyview to notify her that Franklin Township is unable to take on their area businesses within our Building Department. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Trustee Horn announced that Lonnie Brown of Brown Tires on Harrisburg Pike is hosting a clean-up effort from 10:00 a.m. to 12:00 p.m. on April 20, 2019. The clean-up will be focused on the Brown Road corridor. Volunteers are welcome to join, said Horn.

Horn also stated that he is concerned about the legal expenses which have been incurred in 2019. The Assistant Fiscal Officer said she would prepare a report of the 1st quarter legal expenses for 2019 for the next Regular Meeting.

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Horn said he was not aware of how swiftly the process was going to hire an Administrator. I am concerned about the expenditure needed to maintain this position, said *Horn*. *Alex* said the Board unanimously voted to move forward to appropriate the salary line item in the 2019 budget. *Alex* said he hopes to bring in the final candidates for public assessment.

Horn stated that the general fund has to support the Road Department from time-to-time and the Board needs to ensure those funds are available.

Trustee Alex said he had nothing to report on at this time.

With no further discussion, Fleshman moved to questions from the audience.

Steve Morris, audience member asked when the next levy is due? The Fire Chief said the fire levy is up next in 2020.

Horn asked if the Township can run a levy on the ballot as many times as needed to get it to pass. Chief Welch said yes that the Township can place a levy on the ballot as many times needed but it comes at a cost.

Fleshman explained the difference between a permanent and temporary levy. A permanent levy is just that it's permanent but a temporary levy is for a set amount of time to allow the voters to determine if the recipient has been a good steward of the monies.

Steve Morris, audience member made a general statement that he is unsure as to why the Board would move forward with hiring an Administrator when the Fire Department budget is questionable with the upcoming levy.

With no further discussion, Fleshman motioned for adjournment. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Meeting adjourned at 8:30 p.m.

Signature on file
John Fleshman, Chairman

Signature on file
Ralph Horn, Vice-Chairman

Signature on file
Aryeh Alex, Trustee

Signature on file
Lisa Morris, Fiscal Officer
Robyn Watkins, Assistant Fiscal Officer

Minutes were typed by: Robyn Watkins
Minutes approved by Board of Trustees on 04/18/2019