

# RECORD OF PROCEEDINGS

**Minutes of Franklin Township  
Franklin County, Ohio**

**Special Meeting**

**Held at 2193 Frank Road**

**June 7, 2019**

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Chairman Fleshman called a Special Meeting of the Franklin Township Board of Trustees to order at 8:00 a.m. on June 7, 2019, at 2193 Frank Road.

**Roll Call:** Fleshman, yes; Horn, yes; Alex, yes.

*Fleshman made a motion to suspend the Pledge of Allegiance and any prior meeting minutes. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

**Present:** The Board of Trustees, Administrator, Fiscal Officer, Assistant Fiscal Officer & Police Chief.

**Purpose of the Meeting:** *Enter into in an executive session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.*

*At 8:02 a.m. Fleshman made a motion to go into an executive session. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

*At 8:23 a.m. with no decisions made Fleshman made a motion to come out of executive session. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

Fleshman asked the Township Administrator, Mark Potts his thoughts on bringing in temporary help to cover the front desk during the Secretary's vacation. Potts recommended the Township follow their past practice of utilizing the current staff based on the fact this is a vacation coverage and not a long term leave coverage to consider. Potts also recommended a policy be put into place to cover long term leave in the future.

The Board agreed with the Administrator's recommendation and the front desk coverage will be handled internally while the Secretary is on vacation in late June.

Alex asked the Fiscal Department to inquire on getting the new Administrator bonded for \$10,000.00. Fleshman commented that the Township can also purchase insurance to cover all staff that would otherwise be bonded.

*Fleshman made a motion to allow the Fiscal Officer to explore the options between bonding staff and purchasing insurance of the same quantity. Alex seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.*

Fleshman asked the Administrator to schedule a quarterly meeting in the coming weeks. Chief Smith recommended to the Administrator that they may want to meet with each department head to better prepare them for the quarterly meeting.

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The Administrator shared with the Board their intent to establish a weekly reporting system with each department.

*With no further discussion Fleshman made a motion to adjourn the meeting. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes. The meeting adjourned at 8:43 a.m.*

Signature on File  
John Fleshman, Chairman

Signature on File  
Ralph Horn, Vice-Chairman

Signature on File  
Aryeh Alex, Trustee

Signature on File  
Lisa Morris, Fiscal Officer  
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins  
Minutes approved by Board of Trustees on 06/13/19