

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

Held at 2193 Frank Road

September 5, 2019

Call Meeting to Order:

Chairman Fleshman called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on September 5, 2019, at 2193 Frank Road.

Opening Prayer: Led by Pastor Snodgrass, Fire Chaplain

The Pledge of Allegiance: Led by Trustee Horn

Roll Call: Fleshman, yes; Horn, yes; Alex, yes

Prior Meeting Minutes:

Fleshman motioned to approve the following meeting minutes. Horn seconded the motion. The votes were as follows: Fleshman, yes; Horn, yes; Alex, yes. Motion passed.

Regular Meeting: August 22, 2019

With no Board discussion Fleshman moved to old business.

Old Business

Resolutions:

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes. Resolution passed.

Resolution 19-170

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves bills at \$74,241.51 and payroll in the amount of \$165,054.32 for a total of \$239,295.83 from check number 60648 to 60764.

With no further discussion Fleshman returned back to the agenda.

New Business:

Police Department Report:

Police Chief, Byron Smith had nothing to report.

Lieutenant, David Ratliff provided an update on the new modular. The water and sewer tap-in as well as the exterior landscaping are the next phase said Ratliff.

Fleshman asked if an open house would be available for the public at some point. I want everything in place before a public open house is scheduled, said Ratliff.

RECORD OF PROCEEDINGS

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Ratliff thanked all parties who have been involved in making the modular happen. Thanks were given as well to the taxpayers for supporting the police department.

Horn stated he is pleased on how far the police department has come and that the officers definitely deserve the modular.

Horn also acknowledged the work the police department is doing in monitoring potential drug houses in the Township with new technology.

Fleshman stated that the team effort put forward by all of the departments has been instrumental in the modular process. Road Superintendent Jim Stevens said the base of the ADA compliant ramp at the modular will be complete once the water and sewer lines are installed.

Sargent Holt of the Franklin County Sheriff's Office reported that he was pleased that the most recent Pro-Active Law Enforcement Training was held at the new modular. This allowed both deputies from the FCSO and Franklin Township officers to interact and train together. All present for the training were re-certified in administering narcans, Ratliff explained.

The Fire Chief shared that the Township is very fortunate to receive free narcans from Franklin County Public Health this not only saves the Township money but it is saving lives. The Fire Department administers narcans an average of 1 to 2 times per day, said Welch. The Police Department administers narcans an average of 3 to 4 times per week, Ratliff shared.

Terry Williamson, member of the audience expressed interested in knowing about the next community narcans training.

With no further discussion, Fleshman moved to the report from the fire department.

Fire Department Report:

Fire Chief, James Welch updated the Board on the high overtime in the Fire Department due to several staff members who are on light duty as well as one employee who is still out on injury leave.

Welch shared that the Township's email contract will be expiring on September 30, 2019, and the renewal is \$3312.00 annually.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes. Resolution passed.

Resolution 19-171

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the email service contract with ONIX effective October 1, 2019 through September 30, 2020 at a rate of \$3,312.00.

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
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Welch also explained that the Fire Department has previous fire prevention vehicle still in inventory and would like to place on GovDeals to sell.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes. Resolution passed.

Resolution 19-172

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the fire chief to place the 2003 Ford Explorer (former fire prevention vehicle) on GovDeals to sell.

Welch said the paving project scheduled for Station 192 is still pending.

With no further discussion, Fleshman moved to the report from the road department.

Road Department Report:

Road Superintendent, Jim Stevens had nothing to report.

With no further discussion, Fleshman moved to the report from the fiscal department.

Fiscal Department Report:

Assistant Fiscal Officer, Robyn Watkins reminded the Board that the Auditor of the State's Office will be conducting a management review of the township finances in the coming weeks.

With no further discussion, Fleshman moved to reports from the trustees and the administrator.

Trustee Report:

Trustee John Fleshman: Nothing to report.

Trustee Ralph Horn: Horn thanked the Road Department for their involvement in Environmental Court Community Service Initiative. Each Thursday the Township will have staff members from this initiative overseeing community service members as they clean up alleys and easements within the Township. This week alone those individuals picked up 4 tires, 5 mattresses and nineteen bags of trash near the Little Avenue area.

Alex shared that this initiative is at no cost to the Township with the exception of one staff member from the Road Department.

Trustee Aryeh Alex: Introduced 3 new employee policies:

- Sexual Harassment
- Workplace Violence
- Social Media

Alex stated that the Township's legal counsel reviewed each policy for legal compliance. He also shared that he is working to get the Ohio Equal

RECORD OF PROCEEDINGS

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Opportunity Employment Opportunity Commission to provide staff training as well in the future.

Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes. Resolution passed.

Resolution 19-173

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board accepts the following policies effective upon distribution and acknowledgment of understanding from each staff member: Sexual Harassment, Workplace Violence, and Social Media.

Administrator Mark Potts:

He shared that the Township's license for Microsoft Office Standard Software has expired and that he is working with the Township's IT provider to obtain a new license. The Township will need to purchase three new licenses which will then be the property of the Township at a cost of \$1,230.00, said Potts.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes. Resolution passed.

Resolution 19-174

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Township Administrator to work with Revolution Group (IT provider) in purchasing a Microsoft Office Standard Software License not to exceed \$1,230.00.

Potts also explained that the Township's current server which is the hub for all Township computers, phones, and other digital technology is out of warranty. The Township would be greatly impacted if the server would go down and replacement is needed without a warranty. Revolution Group can provide a 1 year warranty covering parts and labor for \$394.00, said Potts.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes. Resolution passed.

Resolution 19-175

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Township Administrator to work with Revolution Group (IT provider) in establishing a 1 year warranty (including parts & labor) for the Township server not to exceed \$400.00.

Potts reported that Michael Stinziano, Franklin County Auditor will be available for public comments on September 18, 2019, from 10::30 a.m. to 12:00 p.m. at the Township hall located at 2193 Frank Road.

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
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The Mid-Ohio Regional Planning Commission is hosting their SW Regional Collaboration Meeting at Station 192 on September 24, 2019 from 9:00 a.m. to 10:30 a.m.

With no further discussion Fleshman, moved to speaker cards.

Speaker Cards:

Jessica Rice shared that there are 3 properties on Trabue Road equaling approximately 20 acres which are bring annexed into the City of Columbus.

The plan outline the re-development to be a 312 family unit apartment building, Rice explained.

The Fiscal Officer explained that the Board is aware of this annexation as the Township received formal notification over thirty days ago. The Board reminded everyone that the Township has no power legally to stop an annexation.

With no further discussion, Fleshman moved to comments from the audience.

Mike Blevins said that he wanted to confirm that the Board addressed items #4 and #5 on tonight's agenda. Fleshman confirmed that items #4 and #5 were addressed. Blevins apologized for missing those items earlier in the meeting and thanked Fleshman for the clarification.

Ron Beatty shared that the township has saved over \$20,000.00 this week alone with the Road Department taking on extra projects versus outsourcing the work.

At 7:37 p.m. with no further discussion from the board or comments/questions from the audience Fleshman motioned to adjourn. Alex seconded the motion. A vote was taken as follows: Fleshman, yes; Horn, yes; Alex, yes. Motion passed.

signature on original

John Fleshman, Chairman

signature on original

Ralph Horn, Vice-Chairman

signature on original

Aryeh Alex, Trustee

signature on original

Lisa Morris, Fiscal Officer

Robyn Watkins, Assistant Fiscal Officer

Minutes were taken & typed by: R. Watkins
Minutes approved by Board of Trustees on 10/03/19