

RECORD OF PROCEEDINGS

Minutes of Franklin Township

Special Meeting

Held at 2193 Frank Road

July 11, 2017

Chairman Cook called the Special meeting of the Franklin Township Board of Trustees to order at 11:00 AM on July 11, 2017 at 2193 Frank Rd. The purpose of this meeting is to discuss filling part time clerical position, and meeting minutes.

Also in attendance: Lisa Moore, and Erin Crome.

Cook made a motion to suspense the saying of the pledge.

Fleshman seconded the motion. Voted taken Fleshman, yes, Cook, yes, Horn, yes.

Roll Call: Fleshman, yes, Horn, yes, Cook, yes.

Don Cook, Chairman

John Fleshman, Vice-Chairman

Ralph Horn, Trustee

Lisa Morris, Fiscal Officer

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Meeting began on July 11, 2017 at 11:00AM. The purpose of this meeting is to discuss filling the part time clerical position, and meeting minutes.

Cook made a motion to suspend the saying of the pledge.

Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Roll Call: Fleshman yes, Cook yes, Horn yes.

Also in attendance: Lisa Morris, Erin Crome, Jessica Rice, Byron Smith and Teresa Rodriguez.

Fleshman made a motion to hire Jessica Rice for a part time clerical position, to help facilitate the duties of our past Administrative Assistant, until a permanent replacement is hired. The pay is for \$14.00 per hour, and hours are not to exceed 32 per week. Mrs. Rice is able to work from an alternate location, handling emails and returning calls. The position is not “specific” to duties. This is to assist with building department, as well as any other duties needing to be fulfilled. She works directly under the trustees as well as assisting them.

Ralph Horn seconded.

Vote taken: Fleshman yes, Cook no, Horn yes.

Fleshman proceeded on to discuss the future plans for the meeting minutes and resolutions. Fleshman opened this discussion to move forward on how we are going to handle these and make sure the minutes are done; as well as catching up on previous minutes. A discussion was held between Lisa Morris and Erin Crome about this matter. Fleshman and Lisa Morris then discuss the Ohio Revised Code and whose responsibility the minutes belong to. A brief discussion was had between Don Cook and Ralph Horn about communication.

Fleshman and Lisa also discussed Lisa wanting to hire another person to do the meeting minutes, house bill 50 and etc. Don Cook was addressed in this discussion about how many people the fiscal office could hire. Fleshman touched on the rules that she would abide by to do so. Fleshman Goes back to state he would like to clarify whose responsibility the minutes will become. Erin Crome suggests she continue to do the minutes. She states she thinks what she is doing is working; She has them done on time and would like to continue doing them.

Chief Smith suggests someone take control of the discussion.

Don Cook goes on to say, he thinks the meeting needs to be adjourned.

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There was no end result had about this discussion.

Lisa powered off the recorder before a vote was taken to adjourn. Discussion continued off of recording.

The recording lasted 16 minutes and 47 seconds.

Cook motioned to adjourn.

Horn seconded.

Vote taken: Fleshman, yes Cook, yes Horn, yes.

Don Cook, Chairman

John Fleshman, Vice-Chairman

Ralph Horn, Trustee

Lisa Morris, Fiscal Officer