

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

Held at 2193 Frank Road

August 9, 2018

Chairman Horn called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on August 9, 2018, at 2193 Frank Road.

Chairman Horn gave the welcome.

Opening Prayer:

Pastor Womack, Police Department Chaplain, led the opening prayer.

Chairman Horn led in the Pledge of Allegiance.

Roll Call: Fleshman, yes; Horn, yes; Alex, yes.

Horn made a motion to approve the meeting minutes from the Special Meeting on July 26, 2018 and the Regular Meeting of the Board of Trustees on July 26, 2018. Fleshman seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

RESOLUTION 18-123

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll dated August 10, 2018 in the amount of \$159,738.21 and bills dated August 10, 2018 in the amount of \$35,702.07, for a total of \$195,440.28. From check number 47492 to check number 47647.

Alex moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

RESOLUTION 18-122

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Road Superintendent, to purchase from Kaffenbarger Truck Equipment Company a Salt Spreader/Berm Box not to exceed \$3,000.00.

Horn moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

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RESOLUTION 18-126

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Administrative Coordinator to purchase color and black and white printer toner from *Canon*. The cost will be divided between all departments with a Canon printer which uses the type of toner purchased. The departmental breakdown is as follows: General Fund = \$648.74 (2-1/2 sets), Fire Department = \$257.67 (1 set) and Building Department = \$381.98 (1-1/2 sets).

Fleshman asked for a discussion to allow the Administrative Coordinator to explain the break down on the invoice as outlined in the resolution.

Police Department Report:

Chief Byron Smith presented the Board with a revised Memorandum of Understanding (MOU) between Franklin Township and the Fraternal Order of Police, Capital City Lodge No. 9 related to hiring and operating with part-time police officers.

Fleshman asked the Chief if the Union was pleased with the language within the MOU. The Chief confirmed that the Union actually wrote the MOU and only minor revisions were made. Alex asked if the MOU would be included when the police department renegotiate their contract in June of 2019, the Chief concurred that the MOU would be included in the future 2019 discussions and the renegotiated bargaining contract.

Horn moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

RESOLUTION 18-127

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Memo of Understanding between Franklin Township and the Fraternal Order of Police, Capital City Lodge No. 9 related to part-time police officers.

Chief Smith announced that the traffic cameras have arrived and that he will be requesting a Special Meeting in the future so the Board can finalize the implementation of the traffic cameras. The Chief then explained the Special Meeting will not take very long as he will have all of the material ready for the Board to review related to the public education and signage requirements.

Chairman Horn asked if there were any questions from the audience.

Audience member Linda Mercer thanked the Police Chief and commented on how many of the children enjoyed the opportunity to receive a new bike at

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National Night Out. Many participants watched as the children rode their bikes throughout the National Night Out festivities.

Horn confirmed that he witnessed the joy of the children riding their bikes.

Audience member Tim Chaney asked for an update from the Police Chief on the status of the *No Through Truck* signs for the Broadlawn neighborhood as discussed in the prior public meeting. The Police Chief said he is working with the Road Superintendent to confirm if the Township is required to purchase certain signs per Franklin County Zoning. For example, do all of the signs need to be same size, etc.? Per the Chief, once the County provides clarification the signs will be purchased and erected per Resolution 18-094.

There were no other comments from the audience.

Fire Department Report:

Chief James Welch was asked by Horn if he was aware of the two invoices received by the Township IT provider, Rodgers Technologies for installing the same camera twice at 1963 Harrisburg Pike. Chief Welch shared that he knew nothing about the work order submitted for either of the camera installations. Chief volunteered to call Mr. Rodgers to gain clarity on the work orders submitted for the initial installation as well as the work order for the relocation of the same camera.

Fleshman asked the Chief when the Board is going to see the DVR which the Board passed in a resolution in 2017. Fleshman continued by saying that the Township may need to look for a new IT provider if things do not improve.

Audience member Mike Blevins asked why the Board would approve to pay a company twice if the camera was initially put up in error. The Board assured Mr. Blevins that the check for services would not be released until Chief Welch connects with the IT provider for clarification of the events which have taken place.

There we no further questions or comments from the audience.

Road Department Report:

Road Superintendent, Jim Stevens received praise from Fleshman acknowledging Stevens and his crew for all of their dedication to National Night Out 2018. Stevens indicated that he had nothing to report.

Horn asked if there were any questions or comments from the audience.

Audience member, Linda Mercer thanked Mr. Stevens for his assistance in orchestrating the efforts on the demolition of a blighted home on Marsdale Avenue.

Audience member Mike Blevins approached the Board and handed out four (4) photographs of a steel plate located at the west entrance to Ransburg Avenue at

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State Route 62/Harrisburg Pike. Mr. Blevins proceeded to ask the Board when this steel plate would be removed since it has been in this same location for over two (2) years. Road Superintendent, Jim Stevens asked to see the photographs and upon review stated that he has been actively pursuing the Ohio Department of Transportation (ODOT) about this steel plate since ODOT installed the plate. Mr. Stevens emphasized that if the Township had authority to address the steel plate, this would have never been an issue. The Board discussed how their hands are tied since the area in question is not Township property. Trustee Alex volunteered to reach out to State Representative Adam Miller for guidance. Mr. Blevins indicated that if something is not done someone is going to get hurt at that intersection due to the steel plate is not level to the ground and is unsafe for motorists.

Audience member Mary Niemeyer asked Mr. Stevens if he would check out the house located at 1239 Brown Road due to suspicious remodeling practices.

Audience member Juanita Kaufman openly thanked everyone for their help with National Night Out and reminded those who did attend to please see her or Linda Mercer to sign the attendance sheet. Correct attendance is needed to submit to National Night Out Corporate Office, Ms. Kaufman said.

There were no further comments from the audience.

Fiscal Department Report:

Assistant Fiscal Officer, Robyn Watkins shared that she attended an Auditor of the State's Office Public Records Certification Training on 8/3/18. Ms. Watkins indicated the training highlighted a few areas which she felt the Township has room for improvement as it relates to public records. She distributed a copy of an online form from the Ohio Attorney General's (AG) Office on creating a *Model Public Record Policy* to the Board. She then asked the Board to take time to review this model for revisions specific to the Township but recommended the Board approve a future policy which has similar language as the AG template.

The Board requested that Ms. Watkins send them an electronic copy of the existing Township Public Records Policy to review and compare.

There were no comments or questions from the audience.

Building Department Report:

Administrative Coordinator, Jessica Rice stated to the Board that currently there is no trash service at the "white house" (O'Hanlon Administrative Township Building located at 1963 Harrisburg Pike). She also shared that trash hauler Local Waste is willing to pick up the trash at 1963 Harrisburg Pike at the residential rate of approximately \$15.00 a month.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

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RESOLUTION 18-128

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to contract with Local Waste to provide trash removal service for 1963 Harrisburg Pike, Grove City, OH 43123, at a price not to exceed \$15.04 per month and a \$3 trash receptacle rental fee for each receptacle will be negotiated.

Ms. Rice thanked all parties involved in assisting with the 2018 National Night Out. Also, she mentioned that in years past the Township has acknowledged a Business of the Year and she asked the Board if they would support continuing this recognition. Alex said he would like to see a group of community members come together to research and nominate area businesses for this acknowledgement.

Ms. Rice continued with an update on a parcel of land (Parcel # 141-000047) located on Valleyview Drive which the Central Ohio Community Improvement Corporation (COCIC) owns. The Board previously approved with Resolution 18-056 to accept the property once the Central Ohio Community Improvement Corporation (COCIC) took possession.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

RESOLUTION 18-129

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept a donated parcel of land (Parcel # 141-000047) from the Central Ohio Community Improvement Corporation (COCIC).

Ms. Rice distributed the agreement between the Township and COCIC with the Board to finalize the transfer of the parcel above to the Township.

Trustee Horn asked Ms. Rice the status on the realtor approved at the last meeting under Resolution 18-121. Ms. Rice indicated she would be meeting with the realtor on August 20th. Horn recommended Ms. Rice and the Assistant Fiscal Officer, Robyn Watkins get together to ensure the contract between the Township and the realtor is secured before any official business transactions with property take place. Fleshman asked Horn why two people were needed (Rice and Watkins) to work with the realtor. Horn explained that he wants to be sure that the language in the contract is what was agreed upon in Resolution 18-121. Fleshman explained that he felt this task can be handled by Ms. Rice. Robyn Watkins explained to Fleshman that the Fiscal Officer/Assistant Fiscal Officer must certify all Township contracts before any actions are taken. Fleshman agreed with Watkins on ensuring the Fiscal Officer would obtain the contract for certification. Horn ended by saying he is concerned about past

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practices of decisions being made with commitments from the Township without the Board of Trustees knowledge.

Horn asked if there were any questions or comments from the audience.

An audience member asked Ms. Rice if she has received any information back from the County on two box trucks located 1301 Hart Road. Ms. Rice explained that County Zoning has to see the trucks on the property themselves before action can be taken. Also, the audience member continued to share with the Board that neighbors continue to operate multiple dirt bikes/motorcycle as well as 4-wheelers which are not street legal on Hart Road. There are children driving these motorized vehicles with no supervision and she is concerned these children are going to get hurt. Fleshman said he would get with the Chief of Police and see if he can speak directly to the residents of the home about the said issues.

There were no further comments from the audience.

Trustee Reports:

Vice Chairman, Aryeh Alex updated the Board on SWACO and their environmental task force initiative which will include many resources for the Township including professional development training for Township police officers.

Trustee John Fleshman reported that he is getting updates on the illegal truck stop located on Wilson Road just north of Sullivant Avenue. The owners of the property are scheduled in Franklin County Court in the near future.

Chairman Horn had nothing to report. Horn asked if there were any comments from the audience.

Audience member Steve Morris asked the Board what the status was on the Board reviewing the draft version of the Township Policy and Procedural Handbook which was submitted by the Assistant Fiscal Officer several meetings ago. Horn indicated he has not begun reviewing the handbook. Alex shared he indeed has dug into reading the handbook. Lastly, Fleshman indicated that the handbook is over 100 pages long and will take time to review.

Audience member Mike Blevins shared that if the Board establishes a community group to assist in the *Township Logo* initiative with Franklin Heights High School with a potential scholarship program he would be interested to participate in the group.

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Trustee Fleshman made a motion with no other business to discuss to adjourn the meeting. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes. The meeting adjourned at 7:55 pm.

Signature on file
Ralph Horn, Chairman

Signature on file
Aryeh Alex, Vice-Chairman

Signature on file
John Fleshman, Trustee

Signature on file
Lisa Morris, Fiscal Officer
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins
Minutes approved by Board of Trustees on 8/23/18