

FRANKLIN TOWNSHIP
2193 Frank Road, Columbus, Ohio 43223
Telephone# (614) 279-9411 Fax# (614) 279-6097
Email: admin.assistant@franklin-township.com

Road Closure Application for Private Affairs

Date of Application _____ **Application No.** _____

Contact Information *(Designee responsible for the road closure application and controlling of such)*

Name of Applicant: _____
Street Address: _____
City, State, Zip: _____
Home Phone: () _____
Cell Phone: () _____ **Email Address:** _____

Event Information

Name of Street(s) involved: _____ **Time of Road Closure:** _____ **Date of Road Closure:** _____
From _____ AM / PM
To _____ AM / PM / /

Description of Road Closure: _____

Applicant's Signature _____ **Date** _____

POLICE DEPARTMENT USE ONLY

Special Conditions: _____
Detour Required: _____
Reviewed by: _____ () Approved () Not Approved
Reason: _____

Signature: _____

OFFICE USE ONLY

Steve Mazer, Township Administrator

Date sent to Police Dept: _____ () Approved () Not Approved
Reason: _____

Signature: _____

Guidelines

1. In order to properly close the street, submit a Traffic Control Plan indicating the area of the closure, placement of TYPE III barricades and advance warning signs indicating "Road Closed/Special Event." It is the responsibility of the Applicant to work closely with the township in securing and placing the barricades and advance warning signs.
2. Organization/individual must provide indemnification and save harmless agreement-private affair. (form provided by Franklin Township Administrative Office)
3. ALL RESIDENTS located within the road closure need to be in agreement. Resident Agreement shall be prepared identifying all affected residents by name, address, phone number and signature of consent. The Agreement shall be attached to the Road Closure Application for Private Affairs as proof that all parties have contacted and are in agreement.
4. Once the road closure is in effect, no traffic is allowed into the closed area. Residents within the affected area must move their vehicles prior to the road closure.
5. In order to ensure that traffic on flowing streets does not stop in the roadway, road closures at intersections need to be made at 50 feet into the closed road from the intersecting road to allow ample area for turning traffic to maneuver.
6. A competent person shall be designated as the responsible party for the road closure application and the controlling of such. All contact information shall be provided to the Township's Administrative Office.
7. No closures will be granted on through streets that the Franklin Township Police Department deem as potential traffic hazards.

RESIDENT AGREEMENT - PRIVATE AFFAIR

ALL RESIDENTS located within the road closure need to be in agreement. ALL RESIDENTS whose signatures are located herein CONSENT to the Road Closure for the Private Affair identified.

Road Closure _____
Date of Closure _____
Description of Event _____

Name	Address	Phone#	Signature
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Indemnification and Save Harmless Agreement - Private Affair

THIS AGREEMENT made this _____ day of _____, 20____, by

Name of Person or Organization (Hereinafter "Organization/Individual")

Resident Address (City / State / Zip)

WHEREAS Organization/Individual has applied for a Private Affair permit as follows:

Date and Time of Event _____
Location of Event _____
Purpose of Event _____

WHEREAS a condition of said Private Affair permit requires that Organization/Individual provide the Township of Franklin Township with an Indemnification Agreement by which Organization/Individual is to defend, indemnify, and save harmless the Franklin Township for any claims, costs or liability which may arise as a result of the scheduled event or to be made by the Organization/Individual as well as operation of any Township vehicle, or whatever purpose, including, but not limited to motor vehicle code enforcement by the Police Department, plus other such necessary services including employees, officers or agents during said event; NOW, THEREFORE, in consideration of the covenants of the terms contained herein, Organization/Individual does hereby agree as follows:

1. The Organization/Individual contemplates the above-referenced event;
2. The Organization/Individual as pertaining to Township use and operations during the event herein set forth expressly agrees to defend, indemnify, and save harmless Franklin Township from and against any and all claims, losses, damage, injury, demands, causes of action and/or lawsuits and liability however caused, resulting, and arising out of or in any way connected or related to scheduled event.
3. In the event of ensuing litigation wherein Franklin Township is a named party, including any of the Township's agencies, board, agents, servants, professionals and employees, or otherwise, Organization/Individual shall further cause to defend, indemnify and save harmless the Township including any of the Township's agencies, boards, agents servants, professionals and employees, or otherwise, from any and all costs of litigation, including attorney's fees or other related costs incident to such litigation.
4. This Agreement shall insure to and be binding upon the heirs, the devisees, legatees, executors, administrators, successors and assigns of the parties hereto.
5. The preambles of this Agreement are incorporated herein as though set forth herein at length.

Organization/Individual (Print)

Organization/Individual (Signature)