

Resolution 2024- 165
A Resolution Accepting Engagement Letter #30 between
Jeff Wilcheck, CPA (retired) and Franklin Township Board of Trustees

The Board of Trustees of Franklin Township, Franklin County, Ohio, met in person in a Regular Meeting at 12:00 p.m. on Thursday, September 19, 2024. The trustee marked below made a motion for the adoption of the following Resolution:

Leezer **Fleshman** **Blevins**

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept engagement letter #30 between Jeff Wilcheck, CPA (retired) and Franklin Township Board of Trustees for one hundred fifty (150) hours at \$60.00 an hour for a total not to exceed \$9,000.00. (See Exhibit)

SECTION 1, that all formal actions of the Board concerning and relating to this Resolution were passed in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in a meeting open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 2, that this Resolution shall be declared an emergency and be in full force, effective immediately upon its adoption.

The following trustee marked below seconded the motion:


Leezer **Fleshman** **Blevins**

Roll was called for the adoption of the Resolution, and the vote was as follows:

Leezer: YES/ NO **Fleshman:** YES/ NO **Blevins:** YES/ NO



Trustee James Leezer

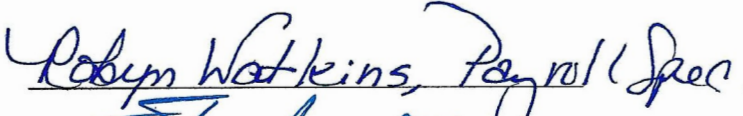
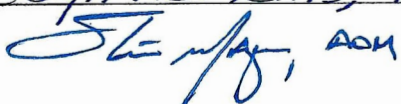


Trustee John Fleshman



Trustee Mike Blevins

Adopted on September 19, 2024

SCANNED

Jeffrey G. Wilcheck, CPA(Retired)

3125 Summerwood Ct.

Galena, Ohio 43021

740-815-4750

JGWilcheck@Gmail.com

September 17, 2024

Board of Trustees
Franklin Township
2193 Frank Road
Columbus, OH 43223

Dear Members of the Board of Trustees:

This letter is a request for additional hours to continue the services that I will provide to Franklin Township (the Township). The services to be provided are limited to:

1. Work with the department heads to develop the appropriation budget for the calendar year 2025 and present, with the department heads, the appropriation budget to the Board of Trustees.
2. Reconcile the financial records with the bank for July through December 2024.
3. Review and assist management with revisions to the 2024 appropriation budget as needed.
4. Assist management with other budget and finance related tasks as needed.

My engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist; however, I will inform the appropriate level of management of any material errors and of any evidence or information that comes to my attention during the performance of my services that fraud may have occurred. In addition, I will report to you any evidence or information that comes to my attention during the performance of my work regarding illegal acts that may have occurred, unless they are clearly inconsequential.

I will provide up to 150 hours of service under this engagement letter upon approval. My fees for these services will be billed periodically to the Township at a rate of \$60 per hour, and the total cost is not expected to exceed \$9,000. If additional time or services should be necessary, I will notify the Township regarding any amendment to this contract that may be required.

The Township and I acknowledge and agree that I am an independent contractor and not an agent or employee of Township, that I am classified as independent contractor, that contributions to OPERS will not be made on my behalf for the services provided, and, that I am subject to and responsible for all applicable federal, state, and local taxes. The Township will provide me with an Internal Revenue Service Form 1099 for income tax reporting purposes. I further acknowledge that I am paid a fee for my services, that I am not eligible for workers' compensation, unemployment compensation, employee fringe benefits, and I do not appear on the Township's payroll. My work is not controlled or supervised by Township personnel as to the manner of work; however, the work completed is subject to review and acceptance by the Township Board of Trustees.

If you agree to the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it to me at your earliest convenience.

Should you have any questions concerning this letter, please do not hesitate to contact me at (740) 815-4750.

Sincerely,



Jeffrey G. Wilcheck

We desire Jeffrey G. Wilcheck to perform the services described above and agree to the terms and conditions set forth in this letter.

Date: 09/19/2024

FRANKLIN TOWNSHIP

By: James Leezy
Trustee

[Signature]
Trustee

Trustee

Resolution: 2024-165

It is hereby certified that the amount of \$9,000 required to pay this contract has been lawfully appropriated and is in the treasury or is in the process of collecting to the credit of the General Fund, free from any obligation or certification now outstanding.

Date: _____