

FRANKLIN TOWNSHIP
2193 FRANK ROAD
COLUMBUS, OHIO 43223

INVITATION TO BID

PROJECT: ROAD DEPARTMENT GARAGE

BID DEADLINE: OCTOBER 22, 2024 @ 3:00PM

CONTACT: STEVE MAZER

PHONE# 614-279-9411, EXT 2302

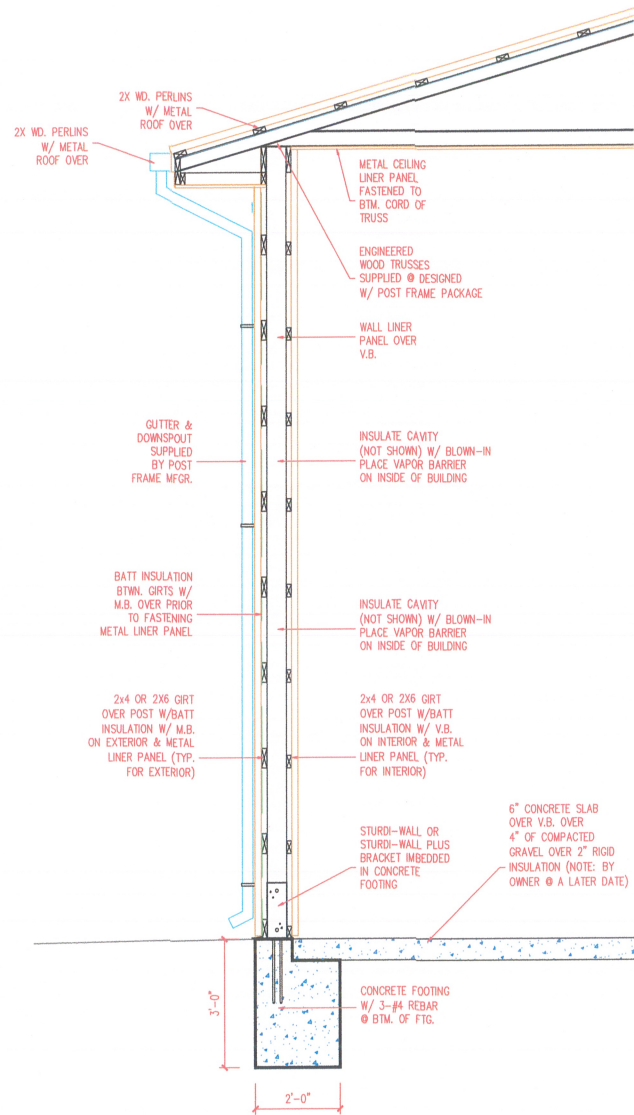
BID DOCUMENTATION: CAN BE REVIEWED AND DOWNLOADED ON THE FRANKLIN TOWNSHIP WEBSITE
WWW.FRANKLIN-TOWNSHIPOHIO.GOV

RETURN BID TO: FRANKLIN TOWNSHIP
2193 FRANK ROAD
COLUMBUS, OHIO 43223
ATTN: STEVE MAZER, ADMINISTRATOR

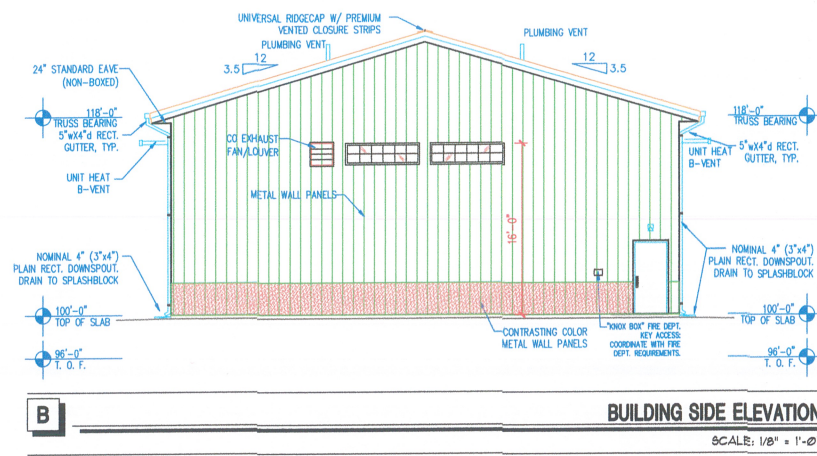
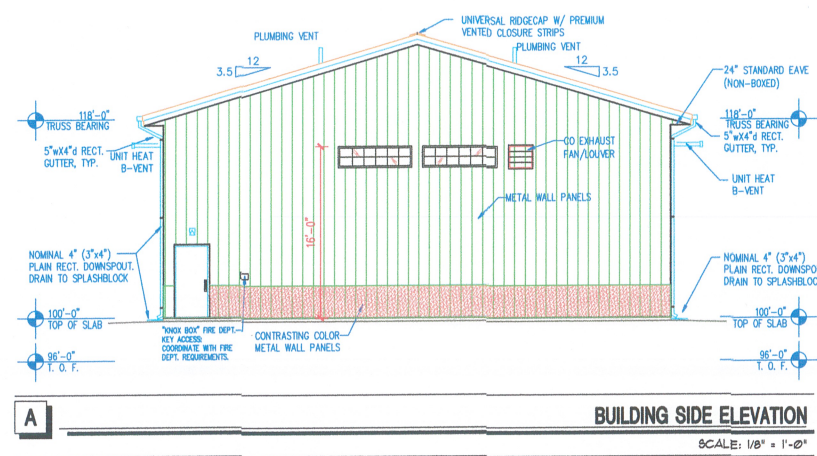
BID SUBMISSION MUST INCLUDE 2 HARD COPIES AND 1 SOFT COPY IN A SEALED ENVELOPE LABELED
"ROAD DEPARTMENT GARAGE"

EMAIL OR FAX COPIES WILL NOT BE ACCEPTED.

BIDS WILL NOT BE ACCEPTED AFTER SEPTEMBER 30, 2024. BIDS WILL OPENED IN PUBLIC ON OCTOBER
25, 2024 AT NOON IN THE FRANKLIN TOWNSHIP ADMINISTRATIVE BUILDING LOCATED AT 2193 FRANK
ROAD, COLUMBUS, OHIO 43223.



1 GENERAL EXT. WALL SECTION
SCALE: 1/2" = 1'-0"



A BUILDING SIDE ELEVATION
SCALE: 1/8" = 1'-0"

B BUILDING SIDE ELEVATION
SCALE: 1/8" = 1'-0"

ROOF VENTILATION, PER OBC SECTION 1203.2, PER EXCEPTIONS 1 AND 2:
CALCULATIONS BASED ON CONTINUOUS LOW PERM VAPOR BARRIER.
CONTRACTOR TO SUBMIT MANUFACTURER DATA ON RIDGE CAP, SOFFIT VENTS, TO VERIFY COMPLIANCE.

1. CALCULATION PER LINEAR FT OF BUILDING: VENTING REQUIRED:
1/300 x 72 SF ATTIC AREA = 0.24 SF/LF. PROVIDE MIN. 0.4 (13.82 SF/LF) AND MAX. 0.5 (17.28 SF/LF) VENTILATION AT RIDGE, REMAINDER AT EAVES. (OBC 1203.2)

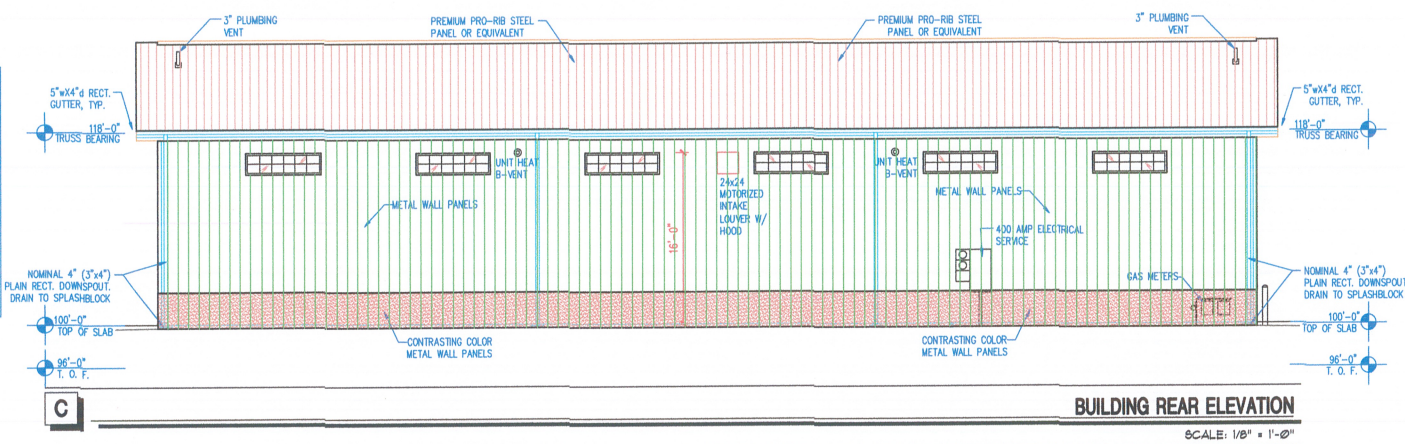
PROPOSED: RIDGE: PLYCO MW 100-25 RIDGE VENT = 30 SF/LF.
BLOCK HALF OF RIDGE OPENING: 15.0 SF/LF.
SOFFIT: PLYCO SURE-LATCH, FULL VENT = 10 SF/SF.
WITH 2" OVERHANG, HALF VENTED EAVES, APPROX.
8.0 SF/LF EACH SIDE TOTAL 16.0 SF/LF EAVES.
TOTAL 31 SF/LF.

NEW ROOFING
PREFINISHED METAL ROOF PANELS: GALVANIZED STEEL SHEET, Fy = 80 ksi, ASTM A 653, G90 COATING, 29 GA. (0.0172) inch THICKNESS. STRUCTURAL PANEL WITH MINIMUM 3/4" DEEP RIB, 36" WIDE COVERAGE, MAJOR RIBS 9" O.C. PROVIDE WITH BAKED-ON "SUPER ALURITE" ENAMEL FINISH. SPECIFICATION BASED ON FABRAL GRANDRIB 3. COLOR AS SELECTED BY OWNER.

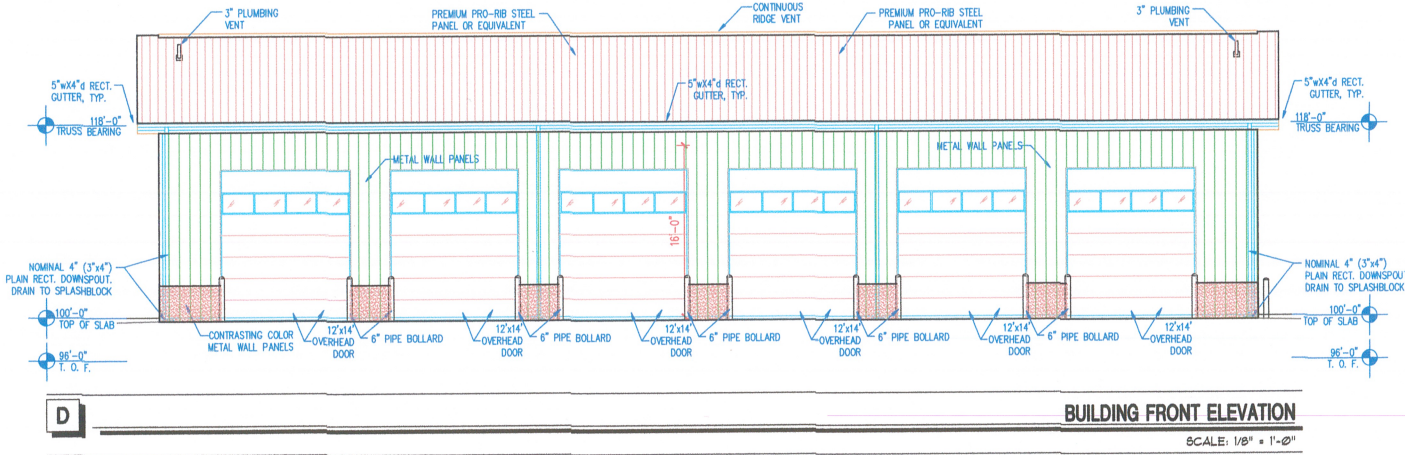
GUTTERS, DOWNSPOUTS: PREFINISHED METAL (GALVANIZED STEEL SHEET), DIMENSIONS AS NOTED. ASTM A 653, G90 COATING.
- GUTTERS: 24 GA. (0.0247 inch) MIN. THICKNESS.
- DOWNSPOUTS: 28 GA. (0.0217 inch) MIN. THICKNESS.
PROVIDE WITH BAKED-ON ENAMEL (FLUOROCARBON "KYNAR" 500) FINISH, COLOR AS SELECTED BY OWNER. INSTALLATION TO COMPLY WITH REQUIREMENTS OF SMOAQA "ARCHITECTURAL SHEET METAL MANUAL", CURRENT EDITION.

EXTERIOR WALL CLADDING:
PREFINISHED METAL WALL PANELS: GALVANIZED STEEL SHEET, Fy = 80 ksi, ASTM A 653, G90 COATING, 0.0172 inch THICKNESS. STRUCTURAL PANEL WITH MINIMUM 3/4" DEEP RIB, 36" WIDE COVERAGE, MAJOR RIBS 9" O.C. PROVIDE WITH BAKED-ON "SUPER ALURITE" ENAMEL FINISH. SPECIFICATION BASED ON FABRAL GRANDRIB 3. COLOR AS SELECTED BY OWNER.

INTERIOR LINER PANEL: FABRAL GRAND RIB 3 LINER PANELS ARE PERFECT FOR INTERIOR PROJECTS REQUIRING ADDITIONAL INSULATION STRENGTH OR ACoustICAL CONTROL. ADDITIONALLY, THESE PANELS ARE AN ECONOMICAL LIGHT GAUGE PANEL SOLUTION FOR PROJECTS REQUIRING PARTITIONS.



C BUILDING REAR ELEVATION
SCALE: 1/8" = 1'-0"



D BUILDING FRONT ELEVATION
SCALE: 1/8" = 1'-0"

THE DRAWINGS AND THE MATERIAL APPEARING HEREIN, CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF RONALD J. GAJOCH & ASSOCIATES, INC. AND MAY NOT BE USED ON ANY PROJECT FOR ANY PURPOSE, NOR MAY THE SAME BE COPIED EXCEPT BY THOSE GOVERNMENTAL AGENCIES REQUIRED BY LAW, OR DISCLOSED WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT.

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PROJECT PHASE

- PRELIMINARY
- P.C./ARB/ZONING
- CONTRACT DOCUMENTS
- PERMIT DOCUMENTS
- CONSTRUCTION SET ISSUED
- AS-BUILT (N/A)

FRANKLIN TOWNSHIP, OHIO
VEHICLE STORAGE GARAGE FOR DEFLECTION EQUIPMENT
2193 FRANK ROAD
COLUMBUS, OHIO 43223

OWNER: FRANKLIN TOWNSHIP
2193 FRANK ROAD
COLUMBUS, OHIO 43223

PHONE: 614-279-9411



RONALD J. GAJOCH & ASSOCIATES, INC.

ARCHITECTS & PLANNERS

RONALD J. GAJOCH & ASSOCIATES INC.
5134 BLAZER PARKWAY
DUBLIN, OHIO 43017-3386
PHONE: 614-793-4611
FAX: 614-793-4621

PROJECT NO.: FTO00124

DATE: JULY 25, 2024

REVISIONS:

SHIRT NO. **A-2.1**

NEW EXTERIOR WALL CONSTRUCTION: POST FRAME CONSTRUCTION WITH (4) 2x6 LAMINATED VERTICAL POSTS @ 8'-0" O.C., 2x4 HORIZONTAL GRTS @ 2'-0" O.C., METAL SIDING EXTERIOR FACE, METAL LINER PANEL INTERIOR FACE, INSULATE WITH 5-1/2" UNFACED FIBERGLASS BATT INSULATION BETWEEN COLUMNS, 1-1/2" UNFACED FIBERGLASS BATT INSULATION EXTERIOR GRT SPACE, CONTINUOUS VAPOR BARRIER (INTERIOR SIDE OF INSULATION).

FUTURE INTERIOR WALL CONSTRUCTION (TENANT SEPARATION, UL-XXX FIRE SEPARATION ASSEMBLY): 6" STEEL "C" STUD, 18 GA., 24" ON CENTER, 5/8" TYPE-X GYPSUM WALL BOARD EACH FACE, 6" UNFACED FIBERGLASS BATT INSULATION, 6" ISCA GALV. BOTTOM PLATE BOLTED TO SLAB W/ 3/8" EXPANSION OR THREADED ANCHORS @ 48" O.C. & HAVING A 2" MIN. EMBEDMENT DEPTH.

FUTURE INTERIOR WALL CONSTRUCTION, RESTROOMS: 2x4/2x6 WOOD STUDS @ 2'-0" O.C., 5/8" GYPSUM WALL BOARD EACH FACE, RESTROOMS @ MOISTURE RESISTANT GYPSUM BOARD FINISH WITH INTERIOR ENAMEL SCRUBBABLE PAINT, 6" VINYL BASE. ANCHOR TO EXISTING FLOOR W/ 2x4 TREATED BOTTOM PLATE BOLTED TO SLAB W/ 3/8" EXPANSION OR THREADED ANCHORS @ 72" O.C. & 2" MIN. EMBEDMENT.

EXTERIOR DIMENSIONS: TO EXTERIOR FACE OF GRTS. COLUMN DIMENSIONS TO CENTERLINE.

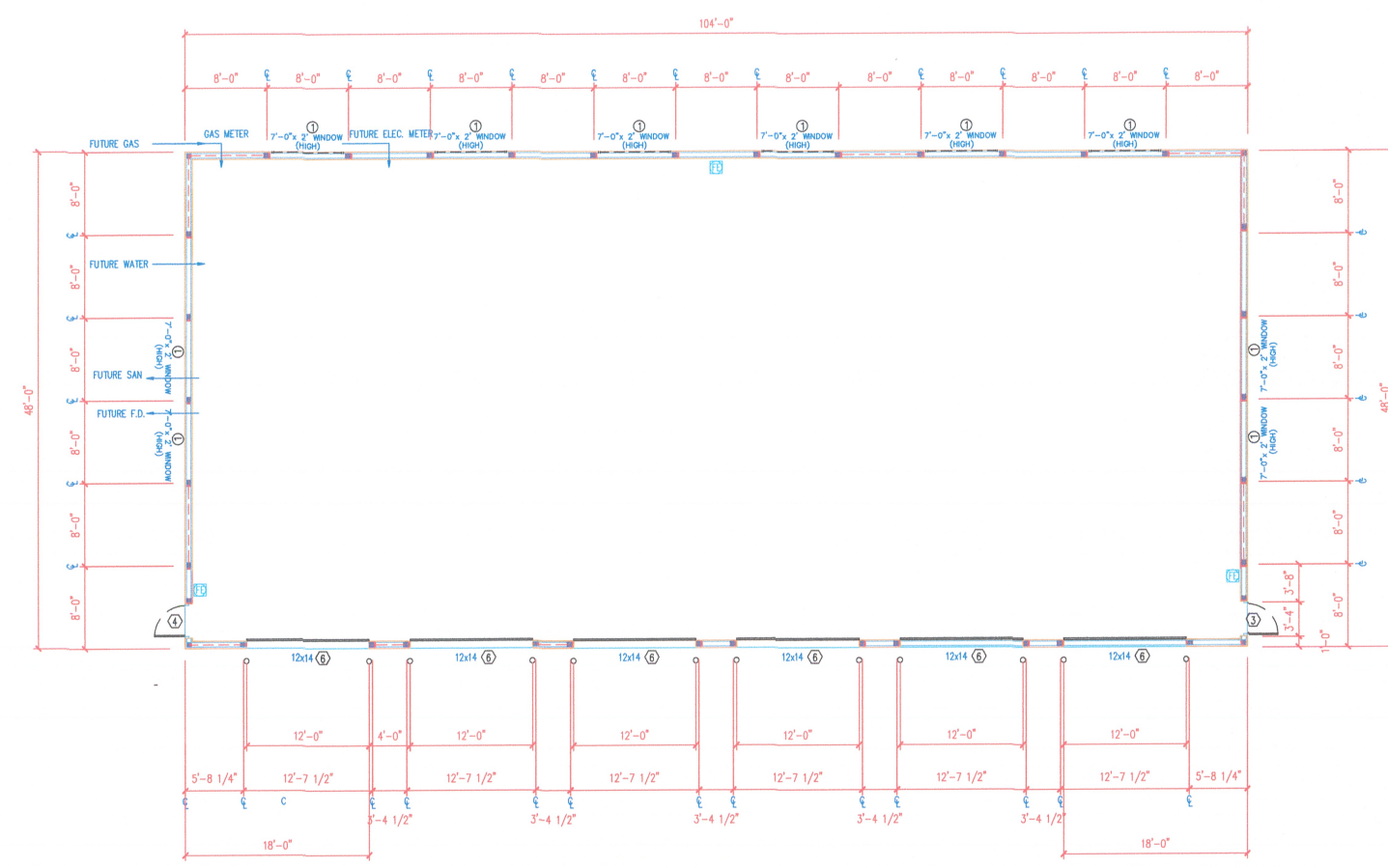
INTERIOR DIMENSIONS: TO FACE OF GRTS / STUDS.

STORAGE: NO HIGH PILED OR RACK STORAGE PROPOSED. PROVIDE LAMINATED SIGNAGE NOTING "ANY OWNER ADDITION OF RACK STORAGE OVER 12' IN HEIGHT SHALL REQUIRE SUBMITTAL AND APPROVAL OF CONSTRUCTION DOCUMENTS BY BUILDING OFFICIAL AND FIRE MARSHALL, PER OHIO FIRE CODE."

FIRE EXTINGUISHERS: BUILDING USE IS STORAGE; NFPA 10 1-5.2 HAZARD CLASS ORDINARY (MODERATE) HAZARD, REQUIRED FIRE EXTINGUISHERS MIN. 2A RATED, 1,500 SQ FT / A UNIT, MAX. 75 FT TRAVEL DISTANCE. PROVIDE (2) NEW MULTIPURPOSE DRY CHEMICAL PER UNIT, 2A-10B-C, MOUNT WITH HANDLE AT 3'-0" A.F.F. WITH REFLECTIVE SIGNAGE DIRECTLY ABOVE AT 9'-0" A.F.F. - SEE PLAN FOR LOCATIONS.

LIVE LOAD: PROVIDE LAMINATED SIGNAGE NOTING ALLOWED LIVE LOAD AS FOLLOWS: MAIN LEVEL: 125 PSF FLOOR LIVE LOAD. POST AT LOCATIONS SHOWN ON PLAN.

INTERIOR FINISH: 5/8" GYP. BOARDS WALL AND CEILING FINISH, CURED/SEALED CONCRETE FLOOR SLAB THROUGHOUT, 2-COAT PAINT FINISH, 4" VINYL BASE U.N.O. ATTIC DRAFTSTOPPING. PROVIDE 1/2" GYPSUM BOARD DRAFTSTOPPING ATTACHED TO SIDE OF TRUSS AS REQUIRED TO SEPARATE ATTIC INTO MAX. 3000 sq. AREAS PER CBC 717.4.3.



A BUILDING FLOOR PLAN
SCALE: 1/8" = 1'-0"

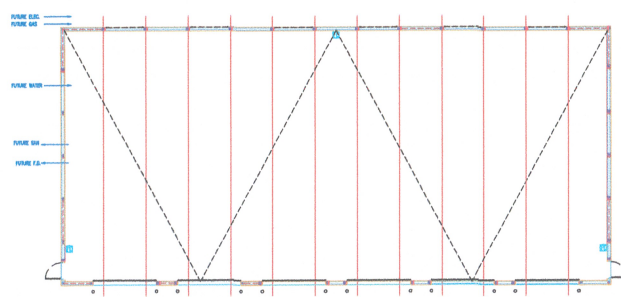
DOOR SCHEDULE											
#	SIZE WxH	MATERIAL	FINISH	HAND	FRAME MATERIAL	FRAME FINISH	RATING HOURS	HANDLE	HARDWARE LOCKSET	CLOSER	REMARKS
1	NOT USED										
2	NOT USED										
3	3'0" x 6'8"	INS STL	PAINT	LHR	H.M.	PAINT		ADA LEVER	EGRESS/ENTRANCE	Y	FULL RAMPED INSULATED LITE, WITH A.C. THERMO PANEL, TOTAL 2" HEIGHT
4	3'0" x 6'8"	INS STL	PAINT	RHR	H.M.	PAINT		ADA LEVER	EGRESS/ENTRANCE	Y	FULL RAMPED INSULATED LITE, WITH A.C. THERMO PANEL, TOTAL 2" HEIGHT
5	NOT USED										
6	12'0" x 4'0"	INS STL	PAINT	OH	BRK. MTL	PREFINISH			BY MFR.		WALL TO BE BUILT 8'-10" (ADDITIONAL) NOTE B
7	NOT USED	WOOD	PAINT	RH	WOOD	PAINT					NOTE B

NOTE A: PER CBC 1008.1.9.3, PROVIDE DURABLE SIGNAGE ON/ ADJACENT TO DOOR STATING "THIS DOOR TO REMAIN UNLOCKED WHEN SPACE IS OCCUPIED" SIGN SHALL HAVE HIGH CONTRAST 1" HIGH LETTERS. HANDICAPPED ACCESSIBILITY SIGNAGE: PER ICC/ANSI A117.1-2009 SECTION 303, PROVIDE PLASTIC SIGNAGE WITH HIGH CONTRAST CONVENTIONAL CHARACTERS, MIN. 5/8" HIGH, MOUNT CENTERED AT 60" ABOVE FINISH FLOOR, WITH BRAILLE CHARACTERS AT BOTTOM OF SIGN, UNLESS OTHERWISE NOTED.

NOTE B: PROVIDE LAMINATED SIGNAGE IDENTIFYING SEX SERVED BY RESTROOM, UNISEX. PROVIDE RESTROOM SIGNAGE PER REQUIREMENTS OF AMERICANS WITH DISABILITIES ACT ACCESSIBILITY GUIDELINES (ADAAG) IDENTIFYING RESTROOMS AS ACCESSIBLE: PICTOGRAM, LETTERING, AND BRAILLE.

NOTE C: PROVIDE LAMINATED/TACTILE SIGNAGE ADJACENT TO DOOR READING "EXIT" PER ICC/ANSI A117.1-2009, CBC 1011.3.

WINDOW SCHEDULE			
#	OPENING SIZE WxH	TYPE	REMARKS, ELEVATION
1	7'-0" w x 2'-0" h HEAD 14'-0" A.F.F.	2" ALUMINUM FRAME, MED. BRONZE INSULATED LOW E CLEAR, THERMAL BREAK	U - 0.45, SHGC - 0.40 DARK BRONZE, APPLIED EXTERIOR FALSE GRID
2			



B PRELIMINARY POST FRAME STRUCTURAL WALL PLAN
SCALE: 1/8" = 1'-0"

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PROJECT PHASE
 PRELIMINARY
 P.C./ARB/ZONING
 CONTRACT DOCUMENTS
 PERMIT DOCUMENTS
 CONSTRUCTION SET ISSUED
 AS-BUILTS (N/A)

FRANKLIN TOWNSHIP, OHIO
VEHICLE STORAGE GARAGE FOR OFF-LEASION EQUIPMENT
 2193 FRANK ROAD
 COLUMBUS, OHIO 43223
OWNER: FRANKLIN TOWNSHIP
 2193 FRANK ROAD
 COLUMBUS, OHIO 43223
 PHONE: 614-270-0411

STATE OF OHIO
PROFESSIONAL ARCHITECT
 RONALD J. GAJOCH
 LICENSE # 410078
 EXPIRES 12/31/2024

RONALD J. GAJOCH & ASSOCIATES, INC.
 ARCHITECTS & PLANNERS

RONALD J. GAJOCH & ASSOCIATES, INC.
 5134 BLAZER PARKWAY
 DUBLIN, OHIO 43017-3386
 PHONE: 614-793-4611
 FAX: 614-793-4621

PROJECT NO.:
 FT000124

DATE:
 JULY 25, 2024

REVISIONS:

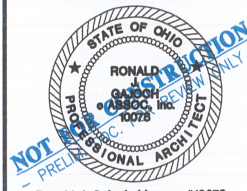
1	
2	
3	
4	
5	

SHEET NO.
A-1.1

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PROJECT PHASE
 ■ PRELIMINARY
 □ P.C./A.R.B./ZONING
 □ CONTRACT DOCUMENTS
 □ PERMIT DOCUMENTS
 □ CONSTRUCTION SET ISSUED
 □ AS-BUILT(S) (N/A)

FRANKLIN TOWNSHIP, OHIO
 VEHICLE STORAGE GARAGE FOR OFF-SEASON EQUIPMENT
 2193 FRANK RD
 COLUMBUS, OHIO 43223
 OWNER: FRANKLIN TOWNSHIP
 2193 FRANK RD
 COLUMBUS, OHIO 43223
 PHONE: 614-279-9411



Ronald J. Gajoch, License #10078
 Expiration Date: December 31, 2024

RONALD J. GAJOCH & ASSOCIATES, INC.
 ARCHITECTS & PLANNERS



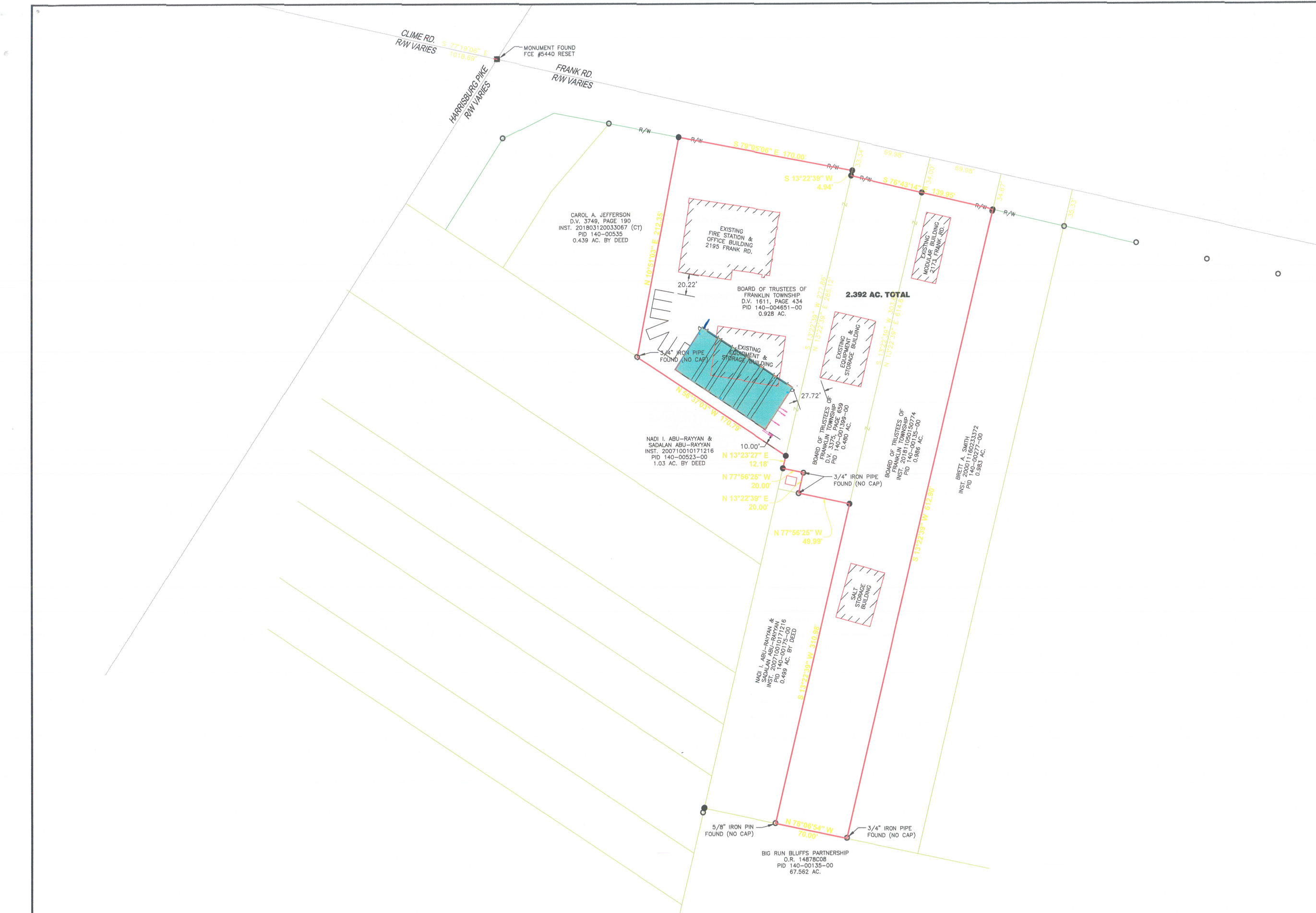
RONALD J. GAJOCH & ASSOCIATES, INC.
 5134 BLAZER PARKWAY
 DUBLIN, OHIO 43017-3386
 PHONE: 614-793-4611
 FAX: 614-793-4621

PROJECT NO.:
 FT000124

DATE:
 JULY 25, 2024

REVISIONS:

SHEET NO.
SP-1.1



A **SITE PLAN**
 SCALE: 1" = 40'-0"

REQUEST FOR PROPOSAL (RFP)

Service Garage/Franklin Township

Franklin Township 2193 Frank Road Columbus, Ohio 43223

September 3, 2024

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1. Introduction

Franklin Township

This Request for Proposal (RFP) is to invite prospective vendors to submit a proposal to provide a Service Garage to Franklin Township. The RFP provides vendors with the relevant operational, performance, application, and architectural requirements that the system must fulfill.

This document describes the Request for Proposal (RFP) from Franklin Township. It is a company-confidential document. Vendors requested for proposals are engaged to respect the confidentiality of information contained in this document.

Rules for tendering this RFP are explained in Section 2.

1.1 Purpose of the RFP

Franklin Township is selecting a solution/service/design-builder provider for a Service Garage. Our objective is to select the vendor who most fully meets the requirements identified in this Request for Proposal (RFP). Franklin Township may elect to award a contract pursuant to the RFP. Your company is invited to participate in this process and provide a proposal that satisfies Franklin Township's requirements.

The RFP contains all necessary information to properly assess Franklin Township's requirements. Service providers are invited to respond to this RFP by describing how they can meet the requirements set out in it and providing other requested information. Responses to this RFP will be used to qualify service providers for the final evaluation and price negotiation phases of the selection process.

1.2 Scope of Work

The Contractor for this work shall furnish all labor, material, equipment, tools, taxes, and insurance required to construct a "Post Frame Storage Garage" as hereinafter specified and indicated on the plans, and any details essential to complete the work, whether the same are specifically mentioned or not. All state, local, and OSHA codes and requirements shall be complied with completely.

The Contractor shall bear all costs to prepare the site for construction and build a "New Post Frame Vehicle Storage Garage." The work shall include a Pre-engineered Post-Frame Building as designed and perimeter concrete footing.

The Owner shall have all electrical, plumbing, natural gas, and sanitary brought within 5'-0" of the building, and the contractor shall stub those services inside the building. Please note that the services will be used by the owner at a later date.

The Owner requests a pricing Alternative to add a "6" thick poured concrete slab" on the interior, including the cost for a vapor barrier, 4" compacted gravel, and 2" under-slab rigid insulation.

The owner's maximum budget is \$200,000 (non-PW holding under state of Ohio requirement for PW)

-Site:

Grade the existing site to accommodate new foundation & slabs to match existing grades.

-Foundation:

The foundation for the building shall be concrete trench footings, notched on the inside for a 6” concrete slab to be installed at a later date. The contractor shall use STURDI-WALL® ANCHOR BRACKETS (or Equal) to anchor metal brackets into the trench concrete footing at all post locations.

-Building Interior Slab (Alternate Price):

Pour 6” thick 4,000 psi concrete slab troweled smooth inside the building (traditional cure and seal) with block out in slab for future rest room(s). TBD as Alternate or by Owner at a later date

-Building:

Construct an 18’-0” tall (to truss bearing) Post Frame Vehicle Storage Garage clad metal wall panel on the exterior and metal liner panel on the interior and ceiling. Provide Gutters & Downspout with the PF building to match the wall panel. Metal Roofing shall be installed. The building shall be fully insulated on the walls and attic. The roof shall be 16” standing seam galvalume Snap-Clad roof panels. The roof structure is made of wood trusses @ 24” O.C. Ceilings shall be metal liner panels. The Interior shall not be conditioned at this time but shall have all utilities brought into the building where shown. All shall be powered from a 120/240 volts, single-phase, 400-amp panel brought to the rear exterior wall of the building.

1.3 Confidentiality

This Request for Proposal, including any other material and information provided by Franklin Township, contains Franklin Township proprietary and confidential information that is provided to you for your exclusive use in evaluating and preparing your response. If your company decides not to respond to the RFP at any time, please destroy any copies of the document and confirm your non-participation either in writing or by email.

This document should not be duplicated except as necessary to prepare your response. This document should not be disclosed or distributed to any third party. All copies of this document except one file copy should be destroyed following your submission of your response. The file copy should be held confidential and not used for any purpose other than bid evaluation, response preparation, and subsequent discussions with Franklin Township. You should safeguard the confidentiality of this document and any copies with the same degree of care with which you safeguard your confidential information. Vendors may not use the name, logo, or trademarks of Franklin Township in connection with any advertising or publicity materials or activities without the prior written consent of the Franklin Township. The obligation not to disclose any confidential information shall not be affected by bankruptcy, receivership, assignment, attachment or seizure procedures, whether initiated by or against the vendor, nor by the rejection of any agreement between the Franklin Township and the vendor, by a trustee of the vendor in bankruptcy, or by the vendor as a debtor-in-possession or the equivalent of any of the foregoing under local law.

2. Vendor Instructions

2.1 Background

This RFP has been issued to organizations that will satisfactorily respond to the Request for Proposals (RFP) dated **October 22, 2024**. The RFP identifies Franklin Township’s requirements sufficiently to identify a preferred vendor.

2.2 General Instructions

Vendors are requested to consider the following instructions when preparing their responses:

- Only respondents directly invited to respond to this RFP shall be considered.
- Vendor responses must be valid for six months from the submission date.
- Vendors must be commercially bound to their response.
- Vendors must address all matters raised in this RFP.
- Any statements made about the proposed solution's performance and specifications will be considered true and incorporated into the final purchase contract.
- Any functionality or features not included in the cost estimate must be clearly identified in the response to the RFP.
- Vendors must address all items specified in this RFP. Failure to adhere to the specified format may disqualify a vendor from further consideration.

Submission of proposals shall constitute evidence that the vendor has made all the above- mentioned examinations and is free of any uncertainty with respect to conditions that would affect the execution and completion of this project.

2.3 RFP Changes, Binding Bid Process

Franklin Township reserves the right to negotiate any or all RFP terms and conditions and to cancel, amend, or resubmit this RFP in part or entirety at any time. This RFP has been issued exclusively to provide adequate information about Service Garage requirements for Franklin Township in order to receive a proposal for this project from vendors. While one or more vendors may be selected as candidates, and Franklin Township may negotiate a vendor contract with one or more respondents, Franklin Township reserves the right to reject any or all the responses received for any reason or no reason and to decline negotiating and signing a vendor contract with any vendors responding to the RFP regardless of whether any vendor's response is partially or fully accepted or rejected, or contains the highest or lowest mark-up or price, or the most timely services delivery commitment, or whether a vendor responds with a no-response notice or has an existing contract with Franklin Township and regardless of any other matter. Franklin Township further reserves the right to negotiate with any vendor not receiving this RFP. Accordingly, responses should be submitted using the terms most favorable to Franklin Township. Franklin Township will consider vendor responses as binding offers by vendors.

2.4 Disqualification

Statements known to be, or subsequently found to be, inaccurate or misleading may disqualify the vendor from further participation in the evaluation process.

2.5 Structure of the Response

All responses to this proposal must follow the structure given below:

1. Executive Summary
2. Company Profile

(Describe your organization's core businesses, products, services, markets, awards, etc.)

3. Similar Experience & Customer References
4. Requirements Understanding/ Scope of Work
{Please illustrate that you have understood our requirements.}
5. Vendor Eligibility Criteria (as per section 3 of RFP)
6. Project Plan/ Timelines
7. Project Management Approach
(Please illustrate your project management approach in terms of the proposed team structure, communication plan, escalation management, quality plan, and any other relevant information)
8. Pricing Details (as per format in section 4 of the RFP)
9. Bid Guarantee
10. Non-Collusion Affidavit
11. Proposal Affidavit
12. Non Discrimination Affidavit
13. Delinquent Personal Property Tax Affidavit
14. Performance Bon Affidavit

2.6 Schedule of Events

Event	Date
RFP Distribution to Vendors	9/3/24
Questions from Vendors about the scope or approach due	Week of 9/17/24
Responses to Vendors about scope or approach due	Week of 10/8/24
Proposal Due Date	10/22/24
Target Date for Review of Proposals	Week of 10/28/24
Anticipated decision and selection of Vendor(s)	11/1/24
Anticipated commencement date of work	Discussion item
Anticipated completion of work	Discussion item

2.7 Contacts

Any questions concerning technical specifications, Statement of Work (SOW), or contractual terms & conditions must be directed to:

Name: James Stevens	
Address: 2193 Frank Road, Columbus, Ohio 43223	
Phone: 614-279-9411, Ext 2328	
FAX: 614- 279- 6097	
Email : jstevens@franklin-township.com	

Responses to the RFP are due by **October 22, 2024**. Please submit your response in 2 hard copies /1 soft copy to:

Name: Steve Mazer	
Address: 2193 Frank Road, Columbus, Ohio 43223	
Phone: 614- 279- 9411, Ext 2302	
FAX: 614-279-6097	
Email : smazer@franklin-township.com	

2.8 Evaluation Criteria

Any award made pursuant to this RFP will be based on the proposal, with appropriate consideration given to operational, technical, cost, and management requirements. Offers will be evaluated based on the Vendor's responsiveness to the RFP and the total price quoted for all items covered by the RFP.

Proposals must address all the items identified in the Request. All proposals will be evaluated based on the following criteria:

- Completeness of proposal
- Experience and past performance with similar customers
- Ability to meet requirements as specified in this *Request for Proposal*
- Initial cost, including goods and services, yearly maintenance fee, and any recurring costs
- Financial stability of your company
- Demonstrated quality of service and training
- Flexibility of product
- Oral presentation

Franklin Township does not represent these as the sole criteria and reserves the right to adjust selection criteria at any time.

2.9 Awarding of Contract

The Board may waive informalities and reject any and all Bids. The Board reserves the right to hold bids for a period of sixty (60) days after the opening for evaluating both the bids and contracts. The award of the contract may be made at any time during that period. The Board may waive any technical requirements and accept any Bid which is deemed by the Board to be the lowest responsive and responsible Bid. No Bid will be allowed to be withdrawn for any reason after it has been deposited with the Board. Any Bid received after the time and date specified will not be considered. Prospective suppliers are advised that nothing in this documentation or any communication between Franklin Township and any other party shall be taken as constituting a contract, agreement, or representation between Franklin Township and/or any other party, except for a formal award of the contract made in writing by Franklin Township. Neither shall it, or they, be taken as constituting a contract, agreement or representation that a contract shall be offered.

Franklin Township has prepared this RFP in good faith. To the extent that Franklin Township is permitted by law, Franklin Township excludes any liability (whether in contract, negligence, or otherwise) for any incorrect or misleading information contained in this RFP.

3. Vendor Eligibility Criteria

«Below are a few sample eligibility criteria; please incorporate/modify as per your specific requirements>>

- Vendor is defined as an independent company registered in 'country name' or a consortium of partnerships between a local 'country name' registered company and a local or global services partner. Please provide the following details:
- Legal Name:
- Parent Company:
- Corporate Headquarter Address:
- Internet Address:
- In what business area has your company engaged?
- How many years has your company been in business under its present name?
- If you are a corporation or limited liability corporation, show the state and date of incorporation.
- Has there been any litigation or governmental or regulatory action pending or threatened against your organization in the last three years that might affect your ability to provide stated products and services? State the status of any current or pending lawsuits.
- The business enterprise must currently be incorporated, or registered as a company (corporation, limited, partnership) and be able to demonstrate that it has been and is offering goods/services under the business name for a period not less than **5 years**. Sole Proprietors/Independent Contractors must be able to demonstrate that they have been engaged in their business activity for not less than **5 years**. Eligibility will be assessed based on the above criteria, and Franklin Township has the right to reject responses that do not meet the qualification criteria.
 - The attention of bidders is directed to the special statutory provisions, RC 4115.02 et seq., governing the prevailing rate of wages to be paid to laborers and mechanics employed on public improvements, and also to RC 153.59 regarding nondiscrimination.”

4. Pricing Details

All prices quoted by the vendor must be fully itemized, in Franklin Township, and inclusive of all taxes and all expenses. Franklin Township expects to contract with the vendor on a Fixed Price basis for all components of the supply. We expect the vendor to quote a fixed price for:

- Product
- Implementation services
- Customizations

Please clearly identify all assumptions made when producing these prices.

BID GUARANTEE

(Not to be filled out if certified check or other acceptable form of payment is submitted)

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned _____
_____, as principal, and _____,
as sureties, are held and firmly bound unto the Board of Trustees of _____ Township,
_____ County Ohio, in the sum of _____, which represents
ten (10) percent of the total bid submitted, for the payment of which, well and truly to be made,
we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors
and assigns.

SIGNED this ____ day of _____, 2024

The condition of this obligation is such that if the Proposal submitted by the principal to the
Board of Trustees of _____ Township, _____ County Ohio, on or before
_____, 2024, for furnishing _____ (the "Project") is accepted and the
Contract awarded to the above named principal and said principal shall within ten (10) days after
the award of said work, enter into a contract in writing with the surety or sureties to be approved
by the Board of Trustees of _____ Township, _____ County, Ohio for the faithful
performance of said contract, then this obligation to be void, otherwise this obligation shall
remain in full force and effect by virtue of law.

Principal: _____

By: _____

Surety: _____

By: _____

Affiant

PROPOSAL AFFIDAVIT (Continued)

Sworn to before me and subscribed in my presence this _____ day of _____, 20____.

Notary Public

County

State

My Commission expires:

Date

PERFORMANCE BOND

Know all men by these presents, that the undersigned _____, as principal, and _____ as surety(ies), are hereby held and firmly bound unto the state of Ohio, for the use of _____ Township, Franklin County as obligee in the penal sum of the dollar amount of the bid submitted by the principal to the obligee on [date] _____ to undertake the project known as the _____ (“Project”) located at _____. The penal sum referred to herein shall be the dollar amount of the principal’s bid to the obligee, incorporating any additive or deductive alternate proposals made by the principal on the date referred to above to the obligee, which are accepted by the obligee. In no case shall the penal sum exceed [\$ _____]. (If the foregoing blank is not filled in, the penal sum will be the full amount of the principal’s bid, including alternates. Alternatively, if the blank is filled in, the amount stated must not be less than the full amount of the bid including alternates, in dollars and cents. A percentage is not acceptable.) For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of the above obligation is such, that whereas the above named principal has submitted a bid on the above referenced project;

Now, therefore, if the obligee accepts the bid of the principal and the principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the principal pays to the obligee the difference not to exceed ten per cent of the penalty hereof between the amount specified in the bid and such larger amount for which the obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the principal pays to the obligee the difference not to exceed ten per cent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect; if the obligee accepts the bid of the principal and the principal within ten days after the awarding of the contract enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which contract is made a part of this bond the same as though set forth herein;

Also, if principal shall well and faithfully do and perform the things agreed to be done and performed according to the terms of the contract; and shall pay all lawful claims of subcontractors, materialmen, and laborers, for labor performed and materials furnished in carrying forward, performing, or completing the contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the obligee herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly agreed that the liability of the surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation.

The surety hereby agrees that no modifications, omissions, or additions, to the terms of the contract or to the plans or specifications therefor shall in any way affect the obligations of the surety on its bond.

Signed on _____, 2024[_/].

SIGNED AND SEALED This _____ day of _____, 20__.

Principal Surety

By: _____ By:

Attorney-in-Fact
Title: _____

NOTE: IF Principal is a partnership, all partners should execute BOND.

SURETY COMPANY ADDRESS: SURETY AGENT'S ADDRESS:

Street Agency Name

City State Zip Street

City State Zip

The foregoing bond is hereby approved:

_____, 20__ TOWNSHIP TRUSTEES:

_____, Chairman

_____, Trustee

_____, Trustee

NON-COLLUSION AFFIDAVIT

STATE OF OHIO
COUNTY OF _____

The undersigned _____, being first duly sworn,
deposes and states that he/she is the _____
(Sole Owner, Partner, President, Secretary, etc.)

of _____,
the party making the foregoing Bid, that such Bid is not made in the interest of or on behalf of
any undisclosed person, partnership, company, association, organization, or corporation; that
such Bid is genuine and not collusive or a sham; that said Bidder has not, directly or indirectly,
induced or solicited any other Bidder to put in a false or sham Bid, or that anyone shall refrain
from bidding; that said Bidder has not in any manner, directly or indirectly, sought by agreement,
communication or conference with anyone to fix the Bid price of said Bidder or any other
Bidder, or to fix any overhead, profit or cost element of such Bid price, or of that of any other
Bidder, or to secure any advantage against _____ Township, _____ County, Ohio
awarding the Contract or anyone interested in the proposed Contract; that all statements
contained in such Bid are true; and, further, that said Bidder has not, directly or indirectly,
submitted a Bid price or any breakdown thereof, or the contents thereof, or divulged information,
or paid (and will not pay) any fee in connection therewith, to any corporation, partnership,
company, association, organization, Bid depository, or to any member or agent thereof, or to any
other individual except to such person or persons as may have a partnership or other financial
interest with said Bidder.

Signed:

Sworn to and subscribed before me this ____ day of _____, 2024.

Notary Public

NONDISCRIMINATION CLAUSE

In the performance of all contracts, the Contractor will be bound by the provisions of Ohio Rev. Code § 153.59 and the following nondiscrimination-in-employment clauses.

1. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, sex, disability, military status, or color. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment, without regard to their race, creed, sex, disability, military status or color. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising, layoff or termination; rate of pay or other forms of compensation; and selection or training, including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, disability, military status, or color.

3. The Contractor further agrees that he/she will incorporate or cause to be incorporated into any construction subcontract the regulations on Equal Opportunity Employment during the performance of this Contract.

Date

Contractor

By: _____

DELINQUENT PERSONAL PROPERTY TAX AFFIDAVIT

STATE OF OHIO
COUNTY OF _____

Bid Identification _____

CONTRACTOR _____

_____, BEING FIRST DULY SWORN, DEPOSES AND

SAYS THAT SHE/HE IS _____

(sole owner, a partner, president, secretary, etc.)

of _____, the party making the foregoing BID; and hereby affirms under oath, pursuant to Section 5719.042 of the Ohio Revised Code, that at the time the BID was submitted, his/her company (*circle one*: was / was not) charged with delinquent personal property taxes on the General Tax List of Personal Property for Franklin County, Ohio.

If such charge for delinquent personal property tax exists on the General Tax List of Personal Property for Franklin County, Ohio, the amount of the sum due and unpaid delinquent taxes, including due and unpaid penalties and interest, shall be set forth below, and a copy of this statement shall be transmitted by the Fiscal Officer to the County Treasurer within 30 days of the date it is submitted.

Delinquent Personal Property Tax \$ _____

Penalties \$ _____

Interest \$ _____

Signed:

Subscribed and sworn to before me this ____ day of _____, 2024.

Seal of Notary:
