

Resolution 2025-072
**A Resolution Approving the Purchase of an ATS-SQL Replacement for the
Fire Department Computer System**

The Board of Trustee of Franklin Township, Franklin County, Ohio met in person in a Special Meeting at 10:00a.m. on Tuesday May 20, 2025 . The trustee marked below made a motion for the adoption of the following resolution:

☒ **Trustee Fleshman** ☐ **Trustee Leezer** ☐ **Trustee Blevins**

BE IT RESOLVED that the Board of Trustees of Franklin Township, Franklin County, Ohio approves and authorizes the purchase of HP Z2 G9 Workstation Tower at a cost not to exceed \$2,100.00. (Exhibit A)

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the installation of the new computer system at an expense not to exceed \$2,000.00. (Exhibit B)

BE IT FURTHER RESOLVED that all formal actions of this Board concerning and relating to this Resolution were passed in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in a meeting open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code

BE IT FURTHER RESOLVED that this Resolution shall be declared an emergency and be in full force and effective immediately upon its adoption.

The following trustee marked below seconded the motion:


☐ **Trustee Fleshman** ☒ **Trustee Leezer** ☐ **Trustee Blevins**

Roll was called for the adoption of the resolution, and the vote was as follows:

Fleshman: ☒ YES/ ☐ NO

Leezer: ☒ YES/ ☐ NO

Blevins: ☒ YES/ ☐ NO



John Fleshman, Chairman



James Leezer, Trustee





Mike Blevins, Trustee

Franklin Township Statement of Work ATS-SQL Replacement

PREPARED BY: Vincent McCullum
DATE: 4/4/2025



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670 Meridian Way, Suite 124
Westerville, OH 43082
614-212-1111

Date 4/7/2025

Quote Number Q00005740

Terms DUE ON RECEIPT
PO Number
Ship Via Ground

Prepared By Randa Gallagher
Phone
Email rgallagher@revolutiongroup.com

Bill To Name Franklin Township
Bill To 2193 Frank Road
Columbus, OH 43223
United States

Ship To Name Revolution Group
Ship To 670 Meridian Way
Suite 124
Westerville, OH
United States

Contact Name Steven Mazer
Phone 614-279-9411
Email smazer@franklin-township.com

Product Description	Quantity	Unit Price	Net Value
HP Z2 G9 Workstation Tower Intel® Core™ i7 14700 vPro® processor Windows 11 Pro, English, Brazilian Portuguese, French, Spanish 32 GB: 2 x 16 GB, DDR5 1TB SSD Intel UHD 770 Graphics Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth® wireless card HP Wired Keyboard and Mouse 3Y Next Business Day Onsite Services	1	\$1,964.06	\$1,964.06
Device - PC setup when purchased with hardware.	1	\$100.00	\$100.00

Sub Total \$2,064.06

Handling \$21.00

Tax \$0.00

Grand Total \$2,085.06

APPROVAL 

Due to the current supply chain environment, our vendors are changing prices more often. As such, the price is subject to change. We will ask for approval prior to any such change.

If you approve this quote, reply with your approval to procurement@revolutiongroup.com.

PREPAYMENT IS REQUIRED FOR ALL PRODUCT ON THIS ORDER

This document is your invoice to remit payment.

Please remit payment to:
Attn: Accounting
Revolution Group Inc.
670 Meridian Way, Ste 124
Westerville, OH 43082

If you would like to pay by Credit Card, please contact our accounting team:

PRICES SUBJECT TO CHANGE AND ARE BASED UPON TOTAL PURCHASE. WARRANTIES FOR ANY QUOTED PRODUCTS OR SERVICES ARE PROVIDED SOLELY BY THE MANUFACTURER OR SERVICE PROVIDER OF THAT PRODUCT OR SERVICE. CONTACT THE PRODUCT MANUFACTURER OR PROVIDER FOR ACTUAL WARRANTY DETAILS. WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED AND WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES RELATED TO THIS AGREEMENT. MERCHANTABILITY OR FITNESS OF PURPOSE IS NEITHER EXPRESSED OR IMPLIED. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING AND APPROVED RETURN AUTHORIZATION FORM.



the company owed past due amounts shall be entitled to recover its reasonable attorney's fees and costs of suit incurred.

SOW CHANGE MANAGEMENT PROCEDURES:



The steps below provide a detailed process to follow if a change to the project scope is required.

- Change requests will need to be accepted by both parties and can be originated from Revolution Group or a Franklin Township representative. The change request must describe the change, the rationale for the change, and the effect the change will have on the project including any cost adjustments.
- In order to control distraction from the agreed upon scope, all change requests will be routed through the designated contact of the requesting party. Designated personnel from both parties, Revolution Group and Franklin Township, will review the proposed change(s) and approve it for further investigation or reject it. Revolution Group will specify any charges for such investigation. If the investigation is authorized, it will constitute approval for the investigation charges. The investigation will determine the effect the implementation of the change request will have on the price, schedule, and other terms and conditions of the Agreement.
- The change request if agreed upon must be documented and attached to original statement of work.
- Any change significantly adjusting the original intent of the statement of work requested must be signed off by an authorized Franklin Township representative.

All pricing information, resources offered, and costs presented in this proposal will remain valid for 60 days from the date of the proposal.

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PROJECT ASSUMPTIONS & CONSTRAINTS:

The following assumptions have been made in support of this proposal. Additional tasks added beyond the scope identified in this document will be addressed as time and materials.

- Franklin Township will provide the maximum level of network access required so that Revolution Group may quickly and completely perform these tasks.
- The Revolution Group resource(s) assigned will spend only the time necessary on site.
- Franklin Township will assign a member of its staff to act as the primary contact and point of authorization for this project. This point of contact will be responsible for facilitating all communication between Revolution Group and Franklin Township. The timeliness of communications and review will directly affect Revolution Group's ability to meet any related, agreed-upon schedule deadline.
- Due to the nature of this engagement, it is critical that Franklin Township provides Revolution Group consultants with reasonable access to Information Technology resources.
- Any additional changes or work identified by Franklin Township outside of the scope of the agreed statement of work not covered by this document can be performed by additional resources on a time and materials basis at the discretion of Revolution Group and Franklin Township. Both Franklin Township and Revolution Group reserve the right to cancel time and materials work at any time.
- Once statement of work is approved for a fixed bid engagement Franklin Township is required to pay the full invoice outlined in the fixed bid agreement even if it is canceled by Franklin Township.
- Hardware, software, certificates, or licenses purchased as part of this agreement will be invoiced once the signed statement of work has been received.
- Franklin Township agrees to pay such invoices upon receipt of invoice. All invoices unpaid after thirty (30) days after receipt shall incur interest at the rate of one percent (1%) per month, prorated for partial months, on the unpaid balance until paid. In the event either company engages legal counsel for the purpose of collecting past due amounts owed by the other company for compensation and expenses,

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**EXECUTIVE SUMMARY:**



Franklin Township has a dated server used for archival purposes that is at end of life. This system needs to be maintained for an extended period to ensure the data is accessible. Revolution Group proposes converting the server into a virtual system which can be easily managed using Microsoft Hyper-V virtualization on a desktop. This would allow cost effective backups while making it easy to upgrade the system in the future when the time comes. This proposal covers the labor required to virtualize and set up the system on new hardware with testing and verification of services. Once complete, ATS-SQL will be available on up to date hardware with virtualization for easier recovery.

COST SUMMARY:

	Fixed Cost
Total Cost for this Statement of Work	\$ 2,000.00

TASKS INCLUDED:

1. Coordinate with Franklin Township on purchasing an applicable system.
2. Program system to reset on power failure.
3. Connect system to Entra AD and configure required settings.
4. Install Hyper-V Services.
5. Create virtualized copy of ATS-SQL and migrate to new system.
6. Turn off existing server and coordinate with Franklin Township on accessing virtualized instance.
7. Configure backups.
8. Identify next steps for hardware.
9. Update relevant documentation.

PREPARED BY: Vincent McCullum**DATE:** 4/4/2025
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INVOICING

All hardware and software associated with this project, if applicable, will be invoiced immediately and must be prepaid prior to beginning the project. All projects will be invoiced in equal installments at the end of each month over the length of the project and are due Net 10.

SOW ACCEPTANCE:


My signature below denotes Franklin Township's acceptance of this proposal for the Statement of Work outlined within and authorizes Revolution Group to deliver the goods and services included in this document.

Please sign below:

Franklin Township	
BY:	
	STEVE HAZER
TITLE:	ADMINISTRATOR
DATE:	4-28-25

PREPARED BY: Vincent McCullum

DATE: 4/4/2025

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