

Resolution 2026-134

A Resolution Authorizing the Acceptance of a Quote from Revolution Group for the Implementation of Microsoft 365 Data Loss Prevention (DLP) Services

The Board of Trustees of Franklin Township, Franklin County, Ohio, met in person in a Regular Meeting at 12:00 p.m. on Thursday, July 23, 2026, at 2193 Frank Road, Columbus, Ohio. The trustee marked below made a motion for the adoption of the following Resolution:

☐ **Trustee Fleshman**

☒ **Trustee Blevins**

☐ **Trustee Fuller**

WHEREAS Franklin Township, Franklin County, Ohio, utilizes Microsoft 365 to support its daily operations and the creation, storage, and transmission of electronic information; and

WHEREAS, the Township recognizes the importance of protecting sensitive information, including personally identifiable information (PII), protected health information (PHI) subject to the Health Insurance Portability and Accountability Act (HIPAA), and other confidential or sensitive data; and

WHEREAS, Revolution Group has submitted a quote to provide professional services for the implementation and configuration of Microsoft 365 Data Loss Prevention (DLP) capabilities; and

WHEREAS the implementation of DLP will enable the Township to establish policies that identify and protect sensitive information based on its content and context, including the prevention of unauthorized transmission, user notifications, automatic encryption, and other security controls appropriate to the Township's operational needs at a cost not to exceed \$1200.00; and

WHEREAS Revolution Group will work in coordination with Township staff to evaluate business requirements, configure DLP capabilities, and implement policies that align with the Township's operational and regulatory requirements; and

WHEREAS the Board of Township Trustees finds that accepting the quote and authorizing the implementation of these services is in the best interest of Franklin Township by enhancing the security and protection of sensitive information maintained within the Township's Microsoft 365 environment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Franklin Township, Franklin County, Ohio, that:

Section 1. The Board hereby accepts the quote submitted by Revolution Group for the implementation and configuration of Microsoft 365 Data Loss Prevention (DLP) services, at a one-time cost not to exceed \$1200.00.

Section 2. The Township's authorized personnel, and any other appropriate Township officials are hereby authorized to execute any documents necessary to implement the services described in the accepted quote and to coordinate with Revolution Group throughout the implementation process.

Section 3. Revolution Group shall work with Township staff to assess business requirements and configure Data Loss Prevention policies appropriate to the Township's operational needs. Such policies may include, but are not limited to, the detection of sensitive information, user notifications, restrictions on the transmission of sensitive data, automatic encryption, and other protective measures available within Microsoft 365.

Adopted on July 23, 2026

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Section 4. Upon implementation, the Township will utilize the configured Data Loss Prevention policies to help safeguard sensitive information, reduce the risk of unauthorized disclosure, and strengthen the Township's overall cybersecurity posture.

Section 5. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any committees thereof that resulted in such formal action were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6. This Resolution shall take effect and be in force immediately upon its adoption

The following trustee marked below seconded the motion:

☒ **Trustee Fleshman**

☐ **Trustee Blevins**

☐ **Trustee Fuller**

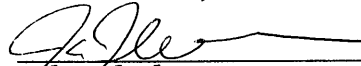
Roll was called for the adoption of the Resolution, and the vote was as follows:

☒ **Trustee Fleshman**

☒ **Trustee Blevins**

☒ **Trustee Fuller**


Mike Blevins, Trustee


John Fleshman, Trustee


Brenda Fuller, Trustee

Executive Summary

Franklin Township works to ensure that its information systems are secure and that its data is protected. The information systems and data are critical to the township's operations. The information systems and data are also critical to the township's ability to provide services to its residents. The information systems and data are also critical to the township's ability to manage its finances. The information systems and data are also critical to the township's ability to manage its personnel. The information systems and data are also critical to the township's ability to manage its physical assets. The information systems and data are also critical to the township's ability to manage its legal affairs. The information systems and data are also critical to the township's ability to manage its public relations. The information systems and data are also critical to the township's ability to manage its environmental affairs. The information systems and data are also critical to the township's ability to manage its health and safety. The information systems and data are also critical to the township's ability to manage its emergency preparedness. The information systems and data are also critical to the township's ability to manage its disaster recovery. The information systems and data are also critical to the township's ability to manage its business continuity. The information systems and data are also critical to the township's ability to manage its risk management. The information systems and data are also critical to the township's ability to manage its compliance. The information systems and data are also critical to the township's ability to manage its governance. The information systems and data are also critical to the township's ability to manage its ethics. The information systems and data are also critical to the township's ability to manage its transparency. The information systems and data are also critical to the township's ability to manage its accountability. The information systems and data are also critical to the township's ability to manage its integrity. The information systems and data are also critical to the township's ability to manage its honesty. The information systems and data are also critical to the township's ability to manage its fairness. The information systems and data are also critical to the township's ability to manage its justice. The information systems and data are also critical to the township's ability to manage its equity. The information systems and data are also critical to the township's ability to manage its inclusion. The information systems and data are also critical to the township's ability to manage its diversity. The information systems and data are also critical to the township's ability to manage its community. The information systems and data are also critical to the township's ability to manage its culture. The information systems and data are also critical to the township's ability to manage its values. The information systems and data are also critical to the township's ability to manage its mission. The information systems and data are also critical to the township's ability to manage its vision. The information systems and data are also critical to the township's ability to manage its strategy. The information systems and data are also critical to the township's ability to manage its goals. The information systems and data are also critical to the township's ability to manage its objectives. The information systems and data are also critical to the township's ability to manage its outcomes. The information systems and data are also critical to the township's ability to manage its impact. The information systems and data are also critical to the township's ability to manage its legacy. The information systems and data are also critical to the township's ability to manage its reputation. The information systems and data are also critical to the township's ability to manage its brand. The information systems and data are also critical to the township's ability to manage its image. The information systems and data are also critical to the township's ability to manage its identity. The information systems and data are also critical to the township's ability to manage its personality. The information systems and data are also critical to the township's ability to manage its character. The information systems and data are also critical to the township's ability to manage its spirit. The information systems and data are also critical to the township's ability to manage its soul. The information systems and data are also critical to the township's ability to manage its heart. The information systems and data are also critical to the township's ability to manage its mind. The information systems and data are also critical to the township's ability to manage its body. The information systems and data are also critical to the township's ability to manage its life. The information systems and data are also critical to the township's ability to manage its death. The information systems and data are also critical to the township's ability to manage its resurrection. The information systems and data are also critical to the township's ability to manage its eternal life. The information systems and data are also critical to the township's ability to manage its eternal peace. The information systems and data are also critical to the township's ability to manage its eternal joy. The information systems and data are also critical to the township's ability to manage its eternal love. The information systems and data are also critical to the township's ability to manage its eternal life.

Revolution Group Statement of Work

Prepared for Franklin Township

Exchange Data Loss Prevention

Executive Summary:

Franklin Township would like to add data loss prevention (DLP) policies to their Microsoft 365 tenant for email services. This will help ensure possible sensitive information such as PII, HIPAA, and other sensitive information has policies applied based on the context of the information. Example policies include prevented transmission with notification or automated encryption. This proposal is for Revolution Group to coordinate with Franklin Township on capabilities and implement the appropriate policies based on business needs. Once implemented, policies will be implemented to protect sensitive information within the environment.

Tasks Include:

1. Kickoff meeting with Franklin Township to review requirements.
2. Stage policy creation within Microsoft Exchange Online.
3. Test configuration to verify policy application.
4. Schedule turning on policy for the organization.
5. Update relevant documentation

Proposal Summary

Prepared by:

Vincent McCullum

Revolution Group

614-212-1111

VMcCullum@revolutiongroup.com

Prepared for:

Robyn Watkins

Franklin Township

2193 Frank Road

Columbus OH 43223

Quote information:

Quote #31737-1

Prepared on:

7/16/2026

Expires: 1/12/2027

One-time costs

Description	Quantity	Unit Price	Price
TSD Engineering Services - Fixed Fee	1	\$1,200.00	\$1,200.00

Applicable taxes will be added at invoicing.

Subtotal: \$1,200.00

Franklin Township

Signature:

Name:

Email:

1. Scope of Services

These Terms of Service ("Terms") govern all services and products provided by Revolution Group ("Revolution Group") to the Client ("Franklin Township") as described in the approved quote.

Services may include one-time or project-based professional services ("Professional Services") and, only if expressly listed on the approved quote, subscription-based managed or recurring services ("Recurring Services"). The Services provided are limited strictly to those line items identified in the approved quote.

If no Recurring Services are listed on the approved quote, all sections governing Recurring Services do not apply.

2. Professional Services (Labor)

Professional Services include project work, implementation services, migrations, consulting, engineering labor, and other non-recurring services as described in the approved quote or statement of work.

- The Client will provide Revolution Group with the level of system, network, and resource access reasonably necessary to perform the Professional Services.
- The Client will designate a primary contact authorized to provide approvals and direction. Timeliness of communication and review may affect delivery timelines.
- Any work requested outside the agreed scope will be addressed on a time-and-materials basis at the discretion of both parties.
- Once a fixed-fee statement of work is approved, the Client is required to pay the full invoice outlined in the fixed-bid agreement even if canceled by the Client.

3. Statement of Work (SOW) Change Management

Either party may request changes to the scope of Professional Services. All changes must be reviewed and approved by both parties prior to execution.

- Change requests must define the scope change, rationale, and impact on cost or schedule.
- Revolution Group may charge for investigation or analysis required to evaluate requested changes.
- Approved changes must be documented and attached to the original statement of work.
- Material changes require written authorization by an authorized Client representative.

4. Recurring Managed & Subscription Services (If Included)

If Recurring Services are listed on the approved quote, such services may include managed IT services, cloud services, security services, software licensing, certificates, or other third-party subscriptions.

Recurring Services are billed according to the interval specified in the quote and will remain active until properly canceled in accordance with these Terms and applicable vendor requirements.

5. Term & Billing

Professional Services are invoiced in accordance with the pricing and billing structure defined in the approved quote or statement of work.

If Recurring Services are included, such services begin on the service start date listed in the quote. Certain services may be billed in advance, while others may be billed in arrears based on usage or third-party provider requirements.



All invoices are due upon receipt unless otherwise agreed in writing. Invoices unpaid after thirty (30) days shall accrue interest at one percent (1%) per month, prorated for partial months. The Client agrees to pay reasonable costs of collection, including attorney's fees, if applicable.

6. Third-Party Services & Pass-Through Billing

Many Services rely on third-party vendors. By approving the quote, the Client authorizes Revolution Group to purchase, manage, and administer such third-party services on the Client's behalf.

If Revolution Group is billed by a third-party provider for any product or service included in the approved quote, the Client agrees to be billed accordingly regardless of usage, billing methodology, or cancellation timing. Third-party vendor terms may include minimum commitments, advance billing, or non-refundable charges.

7. Changes, Reductions & Cancellation

Either party may terminate Professional Services with written notice, subject to payment for all work performed and expenses incurred through the effective termination date.

If Recurring Services are included, a minimum of thirty (30) days' written notice is required to cancel unless a longer notice period is imposed by the applicable vendor. Services remain billable until the end of the applicable billing period or until Revolution Group is no longer financially responsible for the service.

No refunds are provided for partial billing periods or unused Services unless expressly permitted by the applicable third-party provider.

8. Client Data & Responsibility

Unless expressly stated in the approved quote, the Client retains responsibility for its data, systems, configurations, and backups. Revolution Group is not responsible for data loss, corruption, security incidents, or system failures resulting from factors beyond its reasonable control.

9. Warranty & Liability Disclaimer

All Services are provided "as is." All warranties for quoted products or services are provided solely by the applicable manufacturer or service provider. Revolution Group disclaims all express or implied warranties, including merchantability or fitness for a particular purpose.

To the maximum extent permitted by law, Revolution Group shall not be liable for loss of profits, business interruption, data loss, or any indirect, incidental, or consequential damages arising from the Services.

10. Order of Precedence

In the event of a conflict between these Terms and the approved quote, the approved quote shall control with respect to scope, pricing, and service descriptions.

11. Acceptance

By approving the quote, the Client acknowledges and agrees to these Terms of Service and authorizes Revolution Group to deliver, provision, and manage the Services described therein.

Applicable vendor Terms & Conditions and End User License Agreements are available at:

<https://www.revolutiongroup.com/EULA/>

All pricing, resources offered, and costs presented in the proposal remain valid for sixty (60) days from the date issued unless otherwise stated.

